



## GRAND VALLEY

### The Corporation of the Town of Grand Valley Council Meeting Agenda

Tuesday, May 14, 2024, 6:00 p.m.

Council Chambers, 5 Main Street North, Grand Valley

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Changes to the original agenda are noted with an asterisk "\*\*".

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	Pages
1. <b>Call to Order and Roll Call</b>	
2. <b>Adoption of Agenda</b> Members of Council are required to request items they wish to discuss from the Information Items. Items will be discussed under Agenda Item 12- Correspondence.	
3. <b>Disclosure of Pecuniary Interest and the General Nature Thereof</b> Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.	
4. <b>Approval of Previous Minutes</b>	
4.1 April 23, 2024 Council Meeting	6
5. <b>Announcements</b> Members of the Public or organizations wishing to have an announcement read at a meeting are required to contact the Town Offices at <a href="mailto:info@townofgrandvalley.ca">info@townofgrandvalley.ca</a> no later than 4:30 p.m. on the Tuesday preceding the date of the Regular Council Meeting.	
5.1 Proclamation - International National Day Against Homophobia and Transphobia - May 17, 2024	16
6. <b>Deputations/Presentations</b>	

Members of the Public wishing to present information or delegate to matters on the agenda are required to register to delegate using the Council Delegation Request Form. Deadlines for registration are set out in Procedural By-Law 2024-10 section 6.7.

None.

7. **Public Questions**

Members of the Public are required to submit written questions in advance to [info@townofgrandvalley.ca](mailto:info@townofgrandvalley.ca).

7.1 Fence and Request for Town Contribution - 48 Main Street North 18

8. **Unfinished Business**

9. **Staff Reports**

9.1 CAO/Clerk 19

9.1.1 Report CAO/Clerk Update , 2024-004 19

**Recommendation**

**THAT** Council receives the Report- CAO Progress Update for information purposes.

9.1.2 Report Updated 2023 Council Remuneration, 2024-005 24

**Recommendation**

**THAT** Council receive the Report – Update 2023 Council Remuneration for information purposes.

**AND FURTHER THAT** Staff be directed to post the 2023 Council Remuneration information on the Town’s website.

9.1.3 Report Canine Control Contract, 2024-003 30

**Recommendation**

**THAT** Council receives Report – Canine Control Contract

**AND THAT** Council approves the recommendation of a one-year contract extension with Agapi K9, directs the CAO to negotiate the extension and directs that the RFP for a new contract be issued in February 2025 as proposed.

9.1.4 Report Automated Speed Enforcement Project Proposal, 2024-008 41

**Recommendation**

**THAT** Council receives Report – Automated Speed Enforcement Project proposal,

**AND THAT** staff be authorized to move forward with the Automated Speed Enforcement Program with Local Authority Services, placing the camera in front of the Grand and District Public School, with an upset limit of \$10,000 for 2024 to cover the costs of implementing the program, including:

- Leasing 1 mobile camera

- Ministry of Transportation, Joint Processing Centre and Provincial Offences costs
- Signage
- Electrical

**AND THAT** staff be directed to present Council with the agreements required for implementing the program upon receipt and review by Town insurance and legal,

**AND THAT** staff be directed to present financial results of the program with the 2025 budget, and if additional revenue is generated from the program, staff be directed to review ways to use the net revenue for other traffic safety initiatives and report back to Council with recommendations.

9.1.5 Report Cenotaph Upgrade Project, 2024-006 45

**Recommendation**

**THAT** Council receives Report – Cenotaph Upgrade Project and directs staff to work with the lowest quote bidder to have the project completed this fall.

9.2 Treasurer  
None.

9.3 Public Works Director

9.3.1 Report Public Works Update, 2024-009 47

**Recommendation**

**THAT** Council receives the Report-Public Works Update for information purposes.

9.4 Planner

9.4.1 PLN11-2024 - Planning Update Report, 2024-007 49

**Recommendation**

**THAT** Council receives Report PLN11-2024 - Planning Update Report May 14, 2024, for information purposes.

9.5 By-Law Enforcement  
None.

9.6 Parks and Recreation

9.6.1 Report - Recreation Facilities Update , 2024-010 53

**Recommendation**

**THAT** Council receives the Report – Recreation Facilities Update for information purposes,

**AND FURTHER THAT** Council approves the creation of the permanent full-time position Programmer and Recreation Facilities Operator.

10. Public Meeting  
None.

11.	<b>Pending Items</b> None.	
12.	<b>Correspondence</b>	
12.1	Grand Valley River City Truck Show - request for Public Works Water Truck	63
12.2	Grand Valley and District Public School - Intermediate Citizenship Award Presentation	64
12.3	Youth Unlimited Grand Valley- Elizabeth Taylor Memorial Bike Ride Event - June 15, 2024 Road Closure Request	65
12.4	Town of Orangeville - Resolution - Bill 23 - Ontario Heritage Act Amendments	67
12.5	Orangeville Food Bank and Dufferin Food Share - Bridges out of Poverty Event - May 27, 2024	71
13.	<b>Council Updates</b> Members of Council may provide updates relating to board, committee or association meetings and community events.	
14.	<b>County Council Report</b>	
15.	<b>Boards and Committees</b>	
15.1	Minutes	
15.1.1	Grand Valley Business Improvement Area - March 5, 2024	72
15.1.2	Grand Valley and District Fire Board - March 4, 2024	76
15.2	Recommendations	
15.2.1	Grand River Conservation Authority (GRCA) - Resource Management Strategy	80
16.	<b>New Business</b>	
17.	<b>Notice of Motion</b>	
17.1	Dog Census Councillor Paul Latam provided Notice of a Motion to be considered at the May 14, 2024 Regular Meeting of Council as follows:  <b>WHEREAS</b> residents in the Town of Grand Valley enjoy owning dogs as pets;  <b>AND WHEREAS</b> it is the responsibility of the residents to license their dogs with the town  <b>AND WHEREAS</b> the Town of Grand Valley moved to using Docupet to manage dog licensing in March of 2022  <b>AND WHEREAS</b> there is mostly likely dogs within the urban households in the Town of Grand Valley that have dogs as pets that are not licensed	

**AND WHEREAS** the funding from these licenses are to contribute to some of the expenses of a dog park and other animal related controls in the Town of Grand Valley

**BE IT RESOLVED THAT** staff be directed to conduct a door-to-door dog census within the urban boundaries of the Town of Grand Valley and hamlets of Colbeck and Monticello to ensure that all dogs are registered and properly licensed within the Town and households conform to the current by-laws in place with regards to the regulating or prohibiting the keep of dogs.

**AND FURTHER THAT** staff be directed to report back to council with possible suggestions on how best to execute a dog census in the rural areas of the Town of Grand Valley with internal staff resources

**AND FURTHER THAT** this dog census be completed by June 1, 2025

- 17.2 Director Appointment, Rural Caucus, AMO Board of Directors  
Councillor Paul Latam provided Notice of a Motion to be considered at the May 14, 2024 Regular Council meeting as follows:

**BE IT RESOLVED THAT** Council for the Town of Grand Valley nominates Paul Latam, Councillor for the position of Director on Rural Caucus on the AMO Board of Directors for the 2024-2026 term.

- 18. **By-laws**  
None.
- 19. **Closed Session (if required)**  
None.
- 20. **Closed Meeting Summary**  
None.
- 21. **Confirm Proceedings**
  - 21.1 By-Law 2024-XX  
A By-Law to Confirm the Proceedings of Council of the Corporation of the Town of Grand Valley at its meeting held on May 14, 2024.
- 22. **Adjournment**



## The Corporation of the Town of Grand Valley

### Council Meeting Minutes

Tuesday, April 23, 2024, 10:00 am  
Council Chambers, 5 Main Street North, Grand Valley

Council Present: Mayor Steve Soloman  
Deputy Mayor Philip Rentsch  
Councillor Lorne Dart  
Councillor James Jonker  
Councillor Paul Latam

Staff Present: Meghan Townsend, Chief Administrative Officer/Clerk  
Steven Freitas, Director of Finance/Treasurer  
Mark Kluge, Town Planner  
Brad Haines, By-Law Enforcement Officer  
Donna Tremblay, Deputy Clerk/Communications Coordinator

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#### 1. Call to Order and Roll Call

Mayor Soloman called the meeting to order at 10:00 a.m.

CAO/Clerk Townsend conducted roll call.

Deputy Mayor Rentsch attended the meeting virtually.

#### 2. Adoption of Agenda

##### **Resolution: 2024-04-15**

Moved by: J. Jonker

Seconded by: P. Latam

**BE IT RESOLVED THAT** Council adopts the agenda and any addendums dated Tuesday, April 23, 2024 as amended with the addition of items 6.2.4 Notice of Termination received from the Upper Grand Trailway Committee and item 16. New Business, automated speed enforcement.

CARRIED

#### 3. Disclosure of Pecuniary Interest and the General Nature Thereof

No pecuniary interest was declared.

**4. Approval of Previous Minutes**

4.1 April 9, 2023 - Regular Meeting Minutes

**Resolution: 2024-04-16**

Moved by: P. Latam

Seconded by: J. Jonker

**BE IT RESOLVED THAT** the minutes of the April 9, 2024 Regular Council Meeting be approved as circulated.

CARRIED

**5. Announcements**

There were no announcements.

**6. Deputations/Presentations**

6.1 Multiple Sclerosis Awareness Month May 2024 - Proclamation

Deputy Mayor Rentsch joined the meeting virtually at 10:06 a.m.

Mayor Soloman read the proclamation which proclaimed May as Multiple Sclerosis Awareness in the Town of Grand Valley.

James Jackson, MS Ambassador and Facilitator for Dufferin/Caledon attended on behalf of the Dufferin/Caledon MS Sclerosis Society to provide words of thanks to Grand Valley Council or the proclamation.

6.2 Upper Grand Trailway Committee - Presentation

**Resolution: 2024-04-17**

Moved by: P. Latam

Seconded by: L. Dart

**BE IT RESOLVED THAT** leave be given to Members of the Upper Trailway Committee: Kim Davison, Jim Graham, Jim Header and Al McHugh, to address Council.

CARRIED

6.2.1 Upper Grand Trailway Association - 2023 Financial Statements

6.2.2 Upper Grand River Trailway Funding Request

6.2.3 Trailway Management Agreement

6.2.4 Notice of Termination

Ms. Kim Davison appeared before Grand Valley Council to provide details regarding the Notice of Termination. Ms. Davison explained that

the Upper Grand Trailway Board by special resolution, resolved to dissolve the corporation in 2024. The Board will be withdrawing their 2024 funding request as the funds are no longer necessary and have provided a Notice of Termination of the Trailway Maintenance Agreement. Ms. Davison advised remaining trailway funds would be used to maintain the trailway for 90 days/up to July 23, 2024, with any remaining funds following the 90 days, to be transferred by donation to the Town and designated for the trailway use.

Ms. Davison indicated it was the expectation of the Board that the Town would assume all responsibility for the trailway and continue to operate and maintain it in the same fashion as the Board has for the past 25 years, including continuing with Trailway Captain program.

Council inquired as to maintenance requirements. Ms. Davidson outlined trailway upgrades and annual maintenance activities.

Mayor Soloman and Council thanked Ms. Davison for her presentation and the members of the Upper Grand Trailway Board for their dedication to maintaining and fundraising for the trailway for the past 25 years.

**Resolution: 2024-04-18**

Moved by: L. Dart

Seconded by: J. Jonker

**BE IT RESOLVED THAT** Council receives the presentation from Members of the Upper Grand Trailway Committee and directs staff to report back to Council on operation of the trailway after the 90-day notice period.

CARRIED

**7. Public Questions**

There were no public questions.

**8. Unfinished Business**

**8.1 Discussion Topics - Meeting with Sylvia Jones, Member Provincial Parliament, Dufferin-Caledon - Verbal Discussion**

Council requested discussion topics include:

- additional infrastructure funding
- red tape reduction
- urban expansion approval
- healthcare resources; and



- cancellation of funding for rural water testing

Council discussed the Province's announcement regarding the Honda expansion and requested the Economic Development Committee include development of an economic development promotion plan for Grand Valley at their next meeting.

## 9. Staff Reports

### 9.1 CAO/Clerk

#### 9.1.1 Report - Subdivision Drainage and Grading Reviews

CAO Townsend provided a summary of the report.

Council discussed the report and inquired as to whether a grading review trial period took place, and comments had been provided by Burnside. CAO Townsend advised a trial did not take place and Burnside provided information contained in the report.

Council inquired as to whether this process applies to the subdivision agreements for Thomasfield Phase 3 and future Phase 4 subdivisions. CAO Townsend advised all subdivisions apart from Cachet subdivision agreements follow the subdivision drainage grading review process outlined in the staff report.

Councillor Dart left the meeting at 11:01 a.m.

#### **Resolution: 2024-04-19**

Moved by: P. Latam

Seconded by: L. Dart

**BE IT RESOLVED** that all subdivision agreements going forward follow our engineering standards and the Town's engineer walks all new subdivisions at the developers' costs.

**AND FURTHER THAT** Council receives Report - Subdivision Drainage and Grading Reviews for information.

CARRIED

#### 9.1.2 Memo - New Community Sport and Recreation Infrastructure Funding

Councillor Dart returned at 11:03 a.m.

CAO Townsend indicated the memo was provided to provide Council with information regarding the new Community Sport and Recreation Infrastructure and staff are awaiting funding guidelines. CAO Townsend requested Council to think about funding projects and opportunities. Staff will advise once further details on guidelines and application process is received.

9.1.3 CAO Annual Performance Review Plans - Verbal Discussion

CAO/Clerk Townsend sought Council's direction on the 2024 CAO Annual review process.

Council requested the CAO Annual review process would be conducted by Council with no requirement for third-party assistance. CAO Townsend requested a Member of Council be assigned to take the lead on the CAO annual review.

Council discussed dates for the review. The CAO Annual Review to be conducted in closed session during the Regular Meetings of Council scheduled for May 28th and June 25th.

9.2 Treasurer

9.2.1 Report - Treasurer's Update

Steven Freitas, Director of Finance advised he has been familiarizing himself with the Town's financial processes and will be participating in training on the Town's financial and tax software systems. He would address question with the assistance of the CAO regarding the report.

Council requested the Champion Grader description, line 3211 be amended. Staff will amend this description.

**Resolution: 2024-04-20**

Moved by: P. Latam

Seconded by: P. Rentsch

**BE IT RESOLVED THAT** Council receive the report Treasurer's Update for information purposes.

CARRIED

9.3 Public Works Director

9.3.1 Grand Valley Half Load restrictions - Verbal Update

CAO Townsend provided an update on behalf of the Director of Public Works. Ms. Townsend advised due to the volume of rain area gravel roads have deteriorated requiring half-load restrictions to remain in effect. Grading work will be conducted on roads which are to receive gravel maintenance, with regular grading to recommence, pending weather conditions and completion of maintenance work, on or around May 1st.

9.4 Planner

9.4.1 Report - PLN09-2024 Urban Chickens Recommendation Update

Councillor Dart let the meeting at 11:22 a.m.

Mark Kluge, Town Planner provided an update of his initial report, including the draft by-law presented to Council on April 9th has been amended to address certain rural zones within the urban area to prohibit chickens.

**Resolution: 2024-04-21**

Moved by: P. Rentsch

Seconded by: P. Latam

**BE IT RESOLVED THAT** Report No. PLN09-2024 Urban Chickens Recommendation Update dated April 23, 2024, be received;

**AND FURTHER THAT** Zoning By-law Amendment File Z01-2024, to amend the Town of Grand Valley Zoning By-law 2009-10, as amended, to prohibit the keeping of Urban Chickens, as generally shown in APPENDIX 1: DRAFT ZONING BY- LAW, of this report, be approved;

**AND FURTHER THAT** Council directs staff to prepare and present the by-law for passing.

CARRIED

9.4.2 Report - PLN10-2024 Ministry of Municipal Affairs and Housing (MMHA) 2024 Red Tape Reduction Package

Mark Kluge, Town Planner, provided a summary of his report, indicating he will continue to monitor and inform Council on any changes that affect Grand Valley.

**Resolution: 2024-04-22**

Moved by: J. Jonker

Seconded by: P. Latam

**BE IT RESOLVED THAT** Report PLN10-2024 Ministry of Municipal Affairs and Housing (MMHA) 2024 Red Tape Reduction Package be received.

CARRIED

9.5 By-Law Enforcement

9.5.1 Report - By-Law Enforcement Update - March

Brad Haines, By-Law Enforcement Officer provided a summary of his report and advised winter parking restrictions ended on April 15th and property standard complaints and investigations have increased due to the warmer weather.

Council inquired as to whether By-Law could investigate individuals golfing on the Town's baseball fields. Staff will advise the Recreation Facilities Supervisor to address this activity.

**Resolution: 2024-04-23**

Moved by: P. Latam

Seconded by: J. Jonker

**BE IT RESOLVED THAT** Council receive Report - By-Law Enforcement Status Update - March 2024, for information purposes.

CARRIED

9.6 Parks and Recreation

9.6.1 Fireside Bingo Caller - Verbal Update

CAO Townsend provided an verbal update and advised Grand Valley Public Library have declined the request for a bingo caller from part-time library staff. She advised winter part-time recreation staff are available on a short-term contract. Mayor Soloman offered assistance while staff investigate and advise on a long-term solution.

9.6.2 Report - Recreation Facilities Manager Update

**10. Public Meeting**

There was no public meetings.

**11. Pending Items**

There were no pending items.

**12. Correspondence**

There was no correspondence.

**13. Council Updates**

Councillor Latam and Mayor Soloman provided an update on the Earth Day Community Clean-Up event held on Saturday, April 20th. Mayor Soloman thanked Tyler Kloet for organizing the event.

Deputy Mayor Rentsch provided an update on two events he attended with Mayor Soloman. These events included the International Plowing Match Queen of the Furrow event and presentation of the Carnegie Heroism Medal to Alan MacKie.

13.1 Association of Municipalities Land Use Planning Training - Councillor Jonker will speak to this item.

Councillor Jonker provided a summary of the training materials.

**14. County Council Report**

There was no update report.

**15. Boards and Committees**

15.1 Board and Committee Minutes

**Resolution: 2024-04-24**

Moved by: J. Jonker

Seconded by: P. Latam

**BE IT RESOLVED THAT** Council receive the Board and Committee Minutes listed on the Tuesday, April 23, 2024, Council Agenda.

CARRIED

15.1.1 Grand Valley Public Library Board Minutes - March 20, 2024

15.1.2 Grand Valley and District Community Centre Minutes - March 11, 2024

15.1.3 Grand Valley and District Medical Dental Board Minutes - February 20, 2024

15.2 Board and Committee Recommendations

15.2.1 Grand Valley Public Library 2023 Annual Report

**Resolution: 2024-04-25**

Moved by: P. Latam

Seconded by: J. Jonker

**BE IT RESOLVED THAT** Council receive the Grand Valley Public Library 2023 Annual Report.

CARRIED

15.2.2 Grand Valley Business Improvement Area 2024 Budget

**16. New Business**

16.1 Automated Speed Enforcement

CAO Townsend provided information on a request received from AMO. Townsend indicated AMO has approached the Town regarding interest in participating in an automated speed enforcement pilot trial, as the planned pilot municipality has indicated it is not ready to move forward with the project. AMO is looking for an alternate municipality to participate in the pilot trial.

**Resolution: 2024-04-26**

Moved by: P. Rentsch  
Seconded by: P. Latam

**BE IT RESOLVED THAT** staff come back to Council with a report on Automated Speed Enforcement with updated speed numbers.

**AND FURTHER THAT** the report includes costing for the Town of Grand Valley.

CARRIED

**17. Notice of Motion**

17.1 Councillor Paul Latam Appointment as Director, Rural Caucus, AMO Board of Directors

17.2 Door to Door Dog Census

**18. By-laws**

18.1 By-law 2024-XX - Zoning Bylaw Application Z01-2024 - Urban Chickens

**Resolution: 2024-04-27**

Moved by: P. Latam  
Seconded by: L. Dart

**BE IT RESOLVED THAT** leave be given to introduce the by-law listed on the Tuesday, April 23, 2024 agenda as item 18.1 and the By-law be given the necessary reading and passed and numbered as By-law 2024-21.

CARRIED

**19. Closed Session (if required)**

There was no closed session.

**20. Closed Meeting Summary**

There was no closed meeting summary.

**21. Confirm Proceedings**

21.1 By-law 2024-XX - Confirm Proceedings of Council Meeting Held April 23, 2024

**Resolution: 2024-04-28**

Moved by: J. Jonker  
Seconded by: P. Latam

**BE IT RESOLVED THAT** leave be given to introduce a by-law to confirm the proceedings of the Regular Council Meeting held on Tuesday, April

23, 2024 and that it be given the necessary readings and be passed and numbered as By-Law 2024-22.

CARRIED

**22. Adjournment**

**Resolution: 2024-04-29**

Moved by: P. Rentsch

Seconded by: J. Jonker

**BE IT RESOLVED THAT** we do now adjourn this meeting of Council at 12:07 p.m. to meet again on May 14, 2024 for a Regular Meeting at 6:00 p.m. or at the call of the Mayor.

CARRIED

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Steve Solomon, Mayor

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Meghan Townsend, Clerk



Friday, March 22, 2024

**Subject: Join the movement! Celebrate the International Day Against Homophobia and Transphobia on May 17.**

Hello,

Fondation Émergence's mission is to educate, inform and raise awareness of the realities of LGBTQ+ people. In 2003, it created the world's first International Day Against Homophobia and Transphobia (May 17), which is now celebrated in over a hundred countries. The date commemorates the removal of homosexuality from the WHO's list of mental illnesses on May 17, 1990. Today, it's the perfect time to converge awareness-raising activities and engage in constructive, positive public dialogue to counter homophobia and transphobia.

As part of the International Day Against Homophobia and Transphobia, Fondation Émergence is inviting all municipalities to send a message of inclusion to the residents of their municipality by raising the flag on May 17.

We also invite you to pass a resolution at your municipal council to mark this important day (see template attached in the e-mail). We also invite you to send us your resolution for inclusion on our map of municipalities [Map of municipalities - May 17](#)

Last year, 249 municipalities showed their support for LGBTQ+ people. Join the movement and help us raise awareness of sexual and gender diversity in all walks of life.

What's more, we invite you to share a photo on your social networks, tagging @journee17mai with #17mai, so that your municipality radiates its inclusivity throughout Quebec.

With your support, we'll continue to make Quebec history by taking a strong stand against homophobia and transphobia. Together, we can create a Quebec that fully accepts sexual and gender diversity.

Yours sincerely,

**Laurent Breault**  
Executive director





## PROCLAMATION

### **International Day Against Homophobia and Transphobia**

**WHEREAS** the Quebec Charter of Human Rights and Freedoms recognizes that no one can be discriminated against on the basis of sexual orientation or gender identity or expression;

**WHEREAS** Quebec is a society open to everyone, including lesbian, gay, bisexual and trans people (LGBTQ+) and to all other people who identify with sexual diversity and the multiplicity of gender identities and expressions;

**WHEREAS** despite recent efforts towards greater inclusion of LGBTQ+ people, homophobia and transphobia are still present in society.

**WHEREAS** May 17<sup>th</sup> is the International Day Against Homophobia and Transphobia, is celebrated as such in many countries and is the result of a Quebec-based initiative promoted by Fondation Émergence starting in 2003.

**WHEREAS** there is reason to support the efforts of Fondation Émergence in holding this day;

I, Steve Soloman, Mayor of the Town of Grand Valley proclaim May 17 INTERNATIONAL DAY AGAINST HOMOPHOBIA AND TRANSPHOBIA and to recognize this day as such.

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Steve Soloman, Mayor Town of Grand Valley



International Day Against  
**Homophobia and Transphobia**

Hello,

I live at 48 Main Street North, beside the public works yard and we would like to build a fence along the property line. Would the town be willing to contribute to the cost of the fence? There has been a lot of garbage and other items blown into our yard from there so it would help solve this problem.

My number is XXX-XXX-XXX.

Thank you



## **STAFF REPORT**

**To:** Mayor and Members of Council  
**From:** Meghan Townsend, CAO/Clerk-Treasurer  
**Meeting Date:** May 14, 2024  
**Report Number:** 2024-004  
**Subject:** CAO Progress Update

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### **Recommendation**

**BE IT RESOLVED THAT** Council receives the Report- CAO Progress Update for information purposes.

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### **Executive Summary**

#### **Purpose**

The purpose of this report is to give Council an update on ongoing projects, outstanding directives, and other items of which Council should be made aware.

#### **Key Findings**

Many projects underway, and updates on each are provided.

#### **Financial Implications**

None.

## Report

### Discussion

Task	Start/Resolution Number	Estimated Completion	Discussion/Update
<b>Office Renovations</b>		April 30, 2024	Shelving on order for file room, but otherwise complete.
<b>2024 Emergency Exercise – Wildfires</b>		April 12, 2024	Members of the Town's Emergency Control Group participated in the Wildfire Exercise on Friday, April 12, 2024 at Monora Park. Participants from across the County attended. Tabletop exercise of a wildfire in Mulmur Township and the response to that fire.
<b>Water Tower Rehabilitation Project</b>		Year End 2024	On schedule.
<b>Rogers Fibre to the Home project</b>		Year End 2024	On schedule
<b>23 Mill Street visit</b>	2023-11-34		CAO can arrange if Council/individual councillors wish to visit the site.
<b>Gateway Signage</b>		Spring 2024	Proposal to be presented.
<b>Emma Street vacant land</b>	2023-10-36	2024	Part of future land use and Recreation discussion along with future discussion on landscaping responsibilities.
<b>23 Mill Street Site Remediation</b>	2023-05-06	Year end 2023	Connecting with consultant regarding pump installation and next steps.
<b>Community Centre Expansion Project</b>	2023-06-15	2026	Tender drawings in progress.
<b>Drainage Repairs in subdivisions</b>	2023-10-30	2024	Met with condo board and engineers. Burnside finalizing plans for discussion with condo board.
<b>Sale of Gravel Pit lands in</b>	2023-08-06	Spring 2024	No update.

Task	Start/Resolution Number	Estimated Completion	Discussion/Update
<b>Southgate Township</b>			
<b>Medical Dental Centre Parking Lot Line Painting</b>	2023-06-29	Spring 2024	Will be included in 2024 painting program.
<b>Trailway Parking Lot agreement</b>		March 29, 2024 - overdue	Landowner comments have yet to be received.
<b>56 Main Street North survey</b>		Delayed from year end estimated completion	Waiting for Land Registrar confirmation, then will proceed with ensuring neighbouring property's descriptions match.
<b>Engineering Standards for subdivision drainage</b>	2023-10-31	April 2024	Complete. Notified engineers to change requirement in future subdivision agreements, which will then be discussed with developers.
<b>Various Engineering Projects</b>		various	<ul style="list-style-type: none"> <li>Landfill monitoring reduction – Province has been in contact with engineers regarding requirements. Decision pending.</li> <li>Scott Street Development – no update</li> </ul>
<b>New Decal Policy</b>		2024	Requested by Council that all Town-owned or leased vehicles have consistent branding. Sample policies received from other municipalities. Staff to review.
<b>Service Fees on credit cards accepted as a method of payment</b>	2023-11-37	July 1 2024	Council direction to investigate 2% surcharge on credit card payments. Project to be assigned to new treasurer.
<b>Credit Card Management Policy</b>	October 24, 2023 Item 10.2.1.2	March 26 2024	Per Council direction, revisions to draft policy will be presented.
<b>Land in Amaranth Township</b>	2022-04-06	YE 2024	To be sold. Original attempts were unsuccessful.
<b>Municipal Staffing</b>	2024-01-52		RFP for Human Resources Review project has been awarded. Details to

Task	Start/Resolution Number	Estimated Completion	Discussion/Update
			follow for Council participation in the project.
<b>Garden Club 2024 projects</b>	2024-01-37	Q3 2024	On agenda.
<b>Development Charges By-law</b>		July 31, 2024	Public meeting scheduled for June 11, and by-law to pass at July 16 council meeting.
<b>Community Risk Assessment</b>		July 1, 2024	Consultants nearly finished draft report.
<b>Electronic Agenda Management and Live Streaming Meetings</b>		June 30, 2024	Working with website, eScribe, and iSiLive – staff training underway, template development in progress, website incorporation under review. Hardware and software review underway.
<b>Fire Service Delivery Model Review</b>	County project		No updates.
<b>Housing Enabling Water Systems Fund</b>		April 31, 2024	Application submitted. Expecting notification early summer.
<b>Police Service Board realignment</b>		Ongoing	New board member training is being arranged. Estimating that first meeting will be in June, once all three municipalities have their appointees trained.
<b>2023 Audit</b>		June 30, 2024	Audit for the Town and all boards is underway. Report to Council by end of June.
<b>Conservation and Demand Management Plan</b>		June 30, 2024	Working with consultant to have the updated plan completed in time for July 1 deadline.

### Financial Impact

There are no financial implications to this report.

### Consultations

None.

### **Attachments**

There are no attachments.

### **This report was approved by**

Meghan Townsend

Chief Administrative Officer/Clerk-Treasurer

519-928-5652

[mtownsend@townofgrandvalley.ca](mailto:mtownsend@townofgrandvalley.ca)



## **STAFF REPORT**

**To:** Mayor and Members of Council  
**From:** Meghan Townsend, CAO/Clerk  
**Meeting Date:** May 14, 2024  
**Report Number:** 2024-005  
**Subject:** Update – 2023 Council Remuneration Statement

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### **Recommendation**

**THAT** Council receive the Report – Update 2023 Council Remuneration for information purposes.

**AND FURTHER THAT** Staff be directed to post the 2023 Council Remuneration information on the Town's website.

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### **Executive Summary**

#### **Purpose**

To provide Council with information regarding Council Remuneration for the year 2023 in accordance with section 284(1) of the Municipal Act, annual disclosure of the remuneration and expenses of Members of Council.

#### **Key Findings**

Section 284(1) of the Municipal Act, 2001, requires the annual disclosure of remuneration and expenses of Members of Council and Town By-Law 2022-04 sets out the remuneration and expenses for Members of Council. On March 12, 2024 staff provided an itemized statement setting out the remuneration and expenses. Council requested revisions to the statement to



provide greater clarity to the information. Staff have completed the revisions in accordance with Council's requests and are providing a revised statement for Council review and approval.

### **Financial Implications**

There are no financial implications directly related to this Report.

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## **Report**

### **Background**

On March 12, 2024 Council received [Report – Council Remuneration 2023](#). During Council's discussions Council requested amendments to the statement. Staff have revised the statement in accordance with Council's direction and requests.

### **Discussion**

Section 284(1) of the Municipal Act, 2021 states as follows:

#### **Statement**

**284** (1) The treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,

- (a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;
- (b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and
- (c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body. 2001, c. 25, s. 284 (1).

#### **Mandatory item**

(2) The statement shall identify the by-law under which the remuneration or expenses were authorized to be paid. 2001, c. 25, s. 284 (2).

On March 12, 2024, staff prepared and presented [Report- Council Remuneration 2023](#) to Council in accordance with section 284(1), (2) of the Municipal Act. At the March 12, 2024 Council meeting, Council discussed the statement and requested staff amend the statement to include the following:

- Separate column for association covered expenses
- Separate column for base salary and board meetings separately

- Remove the asterisks from Member James Jonker

Staff have completed the amendments in accordance with Council's requests. Attached as Schedule A to this report is the revised 2023 Council Remuneration Statement.

### **Next Steps**

Following Council's approved, the 2023 Council Remuneration Statement will be posted to [Mayor and Council](#) page on the Town's website.

### **Financial Impact**

There are no direct financial implications to this report.

### **Consultations**

Steven Frietas, Director of Finance

Sarah Courtemanche, Accounting Clerk

Donna Tremblay, Deputy Clerk/Communications Coordinator

### **Attachments**

Schedule A – 2023 Council Remuneration Statement

### **This report was approved by**

Meghan Townsend

Chief Administrative Officer/Clerk

519-928-5652

[mtownsend@townofgrandvalley.ca](mailto:mtownsend@townofgrandvalley.ca)



**CORPORATION of  
THE TOWN OF GRAND VALLEY**  
5 Main St. North, Grand Valley ON  
L9W 5S6

**2023 REMUNERATION & EXPENSES FOR MEMBERS OF COUNCIL**

Municipal Act, 2001 section 284(1) requires the annual disclosure of the remuneration and expenses of Members of Council. By-Law 2022-04 sets remuneration and expenses for Members of Council.

Member of Council	Title	Base Salary + COLA	Council - Per Diem	Per Diem Requests	Total Per Diem Paid	Expenses - Conferences & Training	Expenses - Mileage	Expenses - Meals & Other	TOTAL
Steve Solomon	Mayor	\$ 17,765.26	\$ 50.00	0	\$ -	\$ 621.50			\$ 18,436.76
Philip Rentsch	Deputy Mayor	\$ 14,217.43	\$ 50.00	0	\$ -	\$ 16.95			\$ 14,284.38
Paul Latam	Councillor	\$ 13,326.01	\$ 50.00	27	\$ 1,350.00	\$ 2,605.89	\$ 122.72		\$ 17,481.62
Lorne Dart	Councillor	\$ 13,326.01	\$ 50.00	16	\$ 800.00				\$ 14,192.01
James Jonker	Councillor	\$ 13,326.01	\$ 50.00	19	\$ 950.00		\$ 100.00		\$ 14,601.01
			\$ 75.00	3	\$ 225.00				
Total Paid		\$ 71,960.72	\$ 325.00	65	\$ 3,325.00	\$ 3,244.34	\$ 222.72	\$ -	\$ 78,995.78

External Boards and Agencies			
Member of Council	Board	Remuneration	Comments
Paul Latam	AMO/ROMA	\$ 7,424.73	Per Attached

Member of Committee	Title	Committee Member	TOTAL
Clinton Taylor	Member	Community Centre	\$ 500.00
Brett Lyons	Member	Community Centre	\$ 350.00
Josh Hoskin	Member	Police Board	\$ 150.00
Brennan Solecky	Member	Library Board	\$ 350.00
Amy Steele	Member	Library Board	\$ 350.00
Mary Hatch	Member	Library Board	\$ 400.00
Julie Van Alstine	Vice-Chair	Library Board	\$ 500.00
			<b>\$ 2,600.00</b>

January 25, 2024

Town of Grand Valley  
5 Main St. North  
Grand Valley, ON L9W 5S6

Attention: CAO/Clerk-Treasurer

Re: Remuneration and expenses of council appointees (elected officials)  
to the AMO, and ROMA Board of Directors for year ended December 31, 2023.

Dear: Meghan Townsend

Please find attached a statement of remuneration and expense of council appointees (elected officials) to the AMO, and ROMA Board of Directors for the year ended December 31, 2023. This statement is prepared in accordance with section 284 (1) of The Municipal Act (S.O. 2001, c25).

Please contact the undersigned if you have any questions or concerns regarding this statement.

Yours truly,



Suma Mullangi, CPA, CA  
Accounting Manager  
Association of Municipalities of Ontario

Tel: 416-971-9856 #314  
Fax: 416-971-6191  
[Smullangi@amo.on.ca](mailto:Smullangi@amo.on.ca)

Enclosure

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155 University Ave. Suite 800	<a href="http://www.amo.on.ca">www.amo.on.ca</a>	Tel 416.971.9856	Toll Free in Ontario
Toronto, ON, M5H 3B7	<a href="mailto:amo@amo.on.ca">amo@amo.on.ca</a>	Fax 416.971.6191	877.426.6527



REMUNERATION AND EXPENSES FOR THE YEAR 2023

Name	Position	Period Served on Board	Elected Officials	Municipality	Official Title	Total Amount Paid	Honorarium	Expenses Only
A. Councillors								
B. Other Appointees								
1. Paul Latam	AMO Director - Rural Caucus	Mar - Dec 2023	Y	Grand Valley, Twn. of	Councillor	\$ -	\$ -	\$ -
	ROMA Director - AMO Rural Caucus	Mar - Dec 2023	Y	Grand Valley, Twn. of	Councillor	\$ 7,424.73	\$ 2,348.00	\$ 5,076.73

**CERTIFIED CORRECT**

Suma Mullangi

**Name (Please PRINT)**

**Signature**

Accounting Manager

**Title**

(416) 971-9856 x 314

**Telephone No.**

Association of Municipalities of Ontario:

**Name of Board**

155 University Avenue, Suite 800, Toronto, Ontario, M5H 3B7

**Address**



## REPORT TO COUNCIL

**To:** Mayor Soloman and Members of Council  
**From:** Meghan Townsend, CAO/Clerk  
**Meeting Date:** May 14, 2024  
**Subject:** Canine Control Contract

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### **Purpose**

To present background information on the Town's current Canine Control Contract and recommend an extension and Request for Proposals.

### **Background**

In September 2022, the Town entered into an agreement with AgapiK9 Incorporated. Under this agreement (Schedule A), AgapiK9 agreed to provide the following services for the Town:

- Pound Facilities – for holding lost dogs until returned to owner. Included in this service is the care for sick or injured dogs, quarantine of dogs when necessary and ensuring that impounded dogs have tags.
- By-law Enforcement – enforcement of the Town's Canine Control By-law, responding to public complaints, pick up of stray dogs, monthly patrols, kennel and breeding facility inspections, with 24-hour phone access.

This agreement is due to expire June 1, 2024, but has a one-year extension clause for use if both parties agree to an extension, with a Cost-of-Living increase to fees.

### **Discussion**

AgapiK9 have provided quality service and have worked well with By-law Enforcement on various canine control matters. They have, however, expressed some confusion about our enforcement needs and their role under the current contract versus the role of the Town's By-law Enforcement Officer.

With this in mind, and to give the Town time to contemplate its requirements for canine control, it is recommended that the one-year extension be negotiated under the terms of the current agreement, and that the Town consider its needs for canine control over the next 6 months to determine the scope of work that the Town requires of their canine control contractor. Once the scope is revised, an RFP should be issued in February 2025. AgapiK9 should be given the required minimum 90 days notice of contract expiry by mid-February 2025, before the RFP is issued. They would be able to participate in the RFP if they were interested and eligible to assume the contract under the revised scope of work.

### **Financial Impact**

For the remainder of 2024, an increase to fees will be required. Cost of Living increase of 4.3% would be applied to all fees. Actual budget impact depends on the volume of calls. The 2024 budget included an increase for canine control costs.

Fee Schedule changes at June 1, 2024:

Calls for Service – was \$35/hour and will increase to \$36.51; statutory holiday charges will increase from \$87.50/hour to \$91.26.

Impound Fee – was \$40 per day per dog and will increase to \$41.72.

Kennel Inspections – was \$100 per inspection and will increase to \$104.30.

Mileage – was \$0.61/km and will increase to \$0.63.

### **Recommendation**

**THAT** Council receives Report – Canine Control Contract

**AND THAT** Council approves the recommendation of a one-year contract extension with Agapi K9, directs the CAO to negotiate the extension and directs that the RFP for a new contract be issued in February 2025 as proposed.

Respectfully submitted by,  
Meghan Townsend  
CAO/Clerk

## Schedule "A"

### The Corporation of the Town of Grand Valley

#### By-law 2022-56

A By-law to authorize the execution of an Agreement regarding Canine Control and Pound Keeper Services between AgapiK9 Incorporated and the Corporation of the Town of Grand Valley.

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**WHEREAS** Section 9 of the *Municipal Act, 2001*, S.O. 2001 c. 25 grants a municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** Section 103 of the *Municipal Act, 2001*, S.O. 2001 c. 25 advises that if a municipality passes a by-law regulating or prohibiting with respect to the being at large or trespassing of animals, it may provide for the seizure and impounding of animals and the sale of those animals under certain conditions, and the Town has passed such a by-law and requires the services of a pound keeper to provide these services;

**AND WHEREAS** it is deemed expedient that the Corporation of the Town of Grand Valley enter into an agreement for canine control and pound keeper services with AgapiK9;

**NOW THEREFORE** The Council of the Corporation of the Town of Grand Valley enacts as follows:

1. That the Town enter into an Agreement regarding canine control and pound keeper services with AgapiK9;
2. That the Mayor and Clerk are hereby authorized to execute the Agreement on behalf of the Corporation in the same or substantially the same format as presented in Appendix A to this by-law; and
3. That this By-law comes into full force and effect on the date it is enacted.

By-law given the necessary readings and finally passed this 13 day of Sept. 2022.



Steve Soloman, Mayor



Meghan Townsend, CAO/Clerk-Treasurer



## **AGREEMENT FOR THE PROVISION OF CANINE CONTROL AND POUND KEEPER SERVICES**

**THIS AGREEMENT** made this       day of       , 2022

**BETWEEN**

**THE CORPORATION OF THE TOWN OF GRAND VALLEY**

**(Hereafter referred to as “Town of Grand Valley”)**

**- AND -**

**AGAPIK9 INC**

**WHEREAS** The Town of Grand Valley and AgapiK9 are desirous of entering into a relationship whereby the Town of Grand Valley will retain the services of AgapiK9 to carry out Canine Control Services according to the Town of Grand Valley Animal Care and Control Bylaw,

**AND WHEREAS** the Town of Grand Valley and AgapiK9 wish to clarify certain obligations and rights in respect of the relationship between the parties,

**IN CONSIDERATION** of the above, and in further consideration of the mutual promises and covenants set forth, this Agreement witness is that the parties agree as follows:

**NOW THEREFORE WITNESSETH** that in consideration of the mutual covenants in agreements herein and subject to the terms and conditions set out in this Agreement, the parties agree as follows:

### **TERM OF AGREEMENT**

**1.1** The term of this agreement shall be the period from June 1st 2022 to June 1st 2024.

**1.2** This Agreement may be terminated by either party upon the giving of ninety (90) days written notice to each of the other parties in accordance with the notice provisions of this Agreement. Upon such termination, the parties agree that neither shall have any further rights, claims, or actions against each other arising out such termination.

**1.3** In the event of negligence or non-compliance with the terms of the agreement by AgapiK9, this Agreement may be terminated for cause at the option of the Town upon five (5) days written notice in accordance with the notice provisions of this Agreement. Upon such termination for cause, and notwithstanding section 1.2 of this Agreement, it is agreed that the Town may seek redress or damages for any costs, claims and/or damages it may have a rising

out of such termination for cause. It is further agreed that AgapiK9 waves any and all rights it may have to challenge such termination for cause and/or seek or claim redress and/or damages for such termination for cause against the Town.

**1.4** Provided that this Agreement has not been cancelled or terminated by either party, by operation of law or otherwise, and provided that AgapiK9 has faithfully complied with and performed all of the terms, covenants, conditions and obligations contained herein, the Town and AgapiK9 covenant and agree that the Town shall have the option at the sole discretion of the Town to extend the term of this Agreement for a further one (1) year commencing at the expiration of the Term, upon the same terms, covenants, conditions and obligations herein set forth in this Agreement. the option for the renewal shall be exercised by giving AgapiK9 not less than ninety (90) days written notice prior to the end of the Term of the Town's intention to exercise its option and extend this Agreement. If this option is exercised, a cost of living (CPI) increase shall be factored into one-year extension so that the amounts payable by the Town under this agreement are adjusted by the CPI index (as released by Statistics Canada in January of the year of extension, based on the CPI for Ontario including all items for the previous year).

#### **CANINE CONTROL SERVICES**

**2.1** The parties of this Agreement agree and confirm that AgapiK9 -- including its principals, workers and agents -- are retained by the Town as an independent contractor and further AgapiK9 -- including its principals, workers and agents -- is not an employee of the Town. AgapiK9 shall provide and deliver the certain Canine Control Services as described in this Agreement.

**2.2** AgapiK9 shall provide Canine Control Services within the geographic limits of the Town.

**2.3** AgapiK9 -- including its principals, workers and agents -- are appointed as Canine Control Officer and Pound Keeper (for dogs) within the Town and have all powers and duties to be exercised in accordance with those functions. Further, AgapiK9 agrees to adhere to and enforce, as directed by the Town, the Town's By-Law 2014 - 46, being a By-Law to provide for the keeping, control and licensing of dogs; together with any amendments or replacement versions of said By-Law.

**2.4** AgapiK9 shall respond to enquiries from the public related to canine control including stray dog complaints and concerns.

**2.5** AgapiK9 shall respond to requests for pick-up of stray dogs during the hours of 9:00 AM to 4:00 PM Monday to Friday, excluding statutory holidays and 9:00 AM to 3:00 PM on weekends and statutory holidays.

**2.6** AgapiK9 shall provide monthly patrols around the Town. Such patrols shall include educating residents of the Canine By-Laws and answering any question/concerns the community members may have.

**2.7** AgapiK9 shall carry out required annual scheduled or additional required inspections of all Town of Grand Valley kennels and breeding establishments at a time mutually agreeable with the owner of such facilities.

**2.8** AgapiK9 shall consult with Town staff when necessary for direction and advice.

**2.9** AgapiK9 shall provide a phone number and electronic answering service where AgapiK9 can be reached 24 hours a day, 7 days a week, by the public. This number shall be published by the Town and posted on the Town's website.

**2.10** AgapiK9 shall contact dog owners by phone and/or in writing, when a complaint is received and keep written records of all correspondence, complaints and actions taken. The Town shall be provided with such written records on request.

**2.11** AgapiK9 shall keep comprehensive and complete records of all calls and responses for service and shall prepare and deliver a report of all occurrences to the Town at the end of each quarter for the duration of the agreement.

#### **POUND FACILITIES**

**3.1** AgapiK9 shall provide and maintain a pound facility for dogs to be located at 374127 6th Line, Amaranth, Ontario to serve the residents of the Town. Such facility shall be kept in good order and state of cleanliness that all times in accordance with the applicable legislation and generally accepted standards and the Town's by-law officer shall visit four times per year to verify facility conditions.

**3.2** AgapiK9 shall ensure that the pound facility is serviced by its staff who shall ensure that all dogs impounded are kept clean, well-cared for, fed and watered during the time of confinement.

**3.3** AgapiK9 shall ensure that all sick or injured dogs immediately receive medical attention by certified veterinary staff. If, in the opinion of the medical staff, any dog is to severely injured or diseased and medical care shall only prolong the suffering of the dog, the dog shall be humanely euthanized by a certified veterinarian and properly disposed of. Every attempt shall be made by AgapiK9 to contact the owner of any such dog before such action is taken.

**3.4** AgapiK9 shall retain a record of all dogs impounded and their disposition, and this record shall be submitted to the Town through quarterly reporting.

**3.5** AgapiK9 shall ensure that the pound facility is open to the public during the hours of 9:00 AM to 4:00 PM Monday to Friday and 9:00 AM to 3:00 PM on Saturdays and Sundays and statutory holidays. AgapiK9 agrees to obtain the authorization of the Town prior to any changes in the aforementioned hours of operation.

**3.6** AgapiK9 shall display contact phone numbers and office hours at the pound facility in a place that is always accessible to the public.

**3.7** AgapiK9 shall ensure that all dogs impounded shall be kept for a minimum of five (5) business days, excluding holidays and the day on which the dog was impounded. Any dog kept longer than the minimum shall be at the expense of AgapiK9. AgapiK9 shall attempt to contact the owner of any dog as quickly as possible. Where and if AgapiK9 is required by law to quarantine a dog for a specified, the Town shall pay all associated costs for the quarantine, unless the dog owner reclaims the dog, in which case the dog owner shall be responsible as set out in the section 3.9.

**3.8** AgapiK9 shall charge such fees to dog owners as deemed necessary to cover the costs of pick up, boarding and any veterinary services, if applicable, of impounded dogs including costs of any quarantine. Such fees charged to the dog owner shall be in accordance with Schedule "A" attached hereto and forming part of this Agreement.

**3.9** AgapiK9 shall not invoice the Town for any fees charged to the dog owners for services provided, and it is agreed that AgapiK9 shall retain those fees as charged to the dog owners. For unclaimed dogs, it is agreed that AgapiK9 shall invoice the Town pursuant to Schedule "A" attached hereto.

**3.10** AgapiK9 agrees that any dogs impounded that do not have a current year Town of Grand Valley tag shall not be released to the owner or other persons until the dog tag license fee is paid. AgapiK9 shall collect the dog tag licence fee, which fee is as set by the Town, from the dog owner. AgapiK9 shall remit all monies together with records of the sale of the licenses received to the Town during the monthly report/invoicing. AgapiK9 shall advise the dog owners paying the dog tag license fees that the dog tags themselves shall be mailed to the dog owners by the Town. For the limited purpose only as set out in this section. AgapiK9 is appointed as a Licence Fee Collector.

**3.11** AgapiK9 agrees that any dog not claimed by the owner shall become the property of AgapiK9 and may be adopted or humanely euthanized by a licensed veterinarian and properly disposed of by AgapiK9.

**3.12** AgapiK9 shall make every effort to find homes for unclaimed dogs through information to the public via social media, websites, posters and other media channels.

#### **PAYMENT FOR SERVICES RENDERED**

**4.1** The Town agrees to pay AgapiK9 in consideration for the provision of services as described herein, during the term of this agreement, the following amounts plus Harmonized Sales Tax (HST), if applicable:

- a) Retainer fee of \$400 per month, where such retainer fee includes any and all phone calls (citizens, the Town & etc., including cell phone in long distance charges), preparation/delivery of all information and reports, including monthly report on occurrences, to the Town, and

b) an amount equal to the actual operating costs as defined in Schedule "A" to the Agreement, of AgapiK9, which amount shall be substantiated by receipts submitted to the Town on a quarterly basis.

### **CONFIDENTIALITY OF INFORMATION**

**5.1** AgapiK9 shall not disclose any aspects of the Town's business, including all records AgapiK9 has and/or maintains, to anyone outside the designated contact for the Town without prior written permission of the Town, except as required in the course of exercising its duties and responsibilities with the Town.

**5.2** This agreement shall continue to restrict AgapiK9's disclosure of such information after the termination of this Agreement unless such information has been made public through other means and by no fault of AgapiK9.

**5.3** After termination of this Agreement, AgapiK9 shall promptly return to the Town any of the Town's information, materials or other property, which may be in AgapiK9's possession.

### **INDEMNIFICATION**

**6.1** AgapiK9 hereby indemnifies and saves harmless the Town from any suit, action, cause of action, claim for damages whatsoever or any nature in kind arising from the breach by AgapiK9 of any terms and obligations to this Agreement, or the negligence of AgapiK9, its principals, workers and agents.

### **INSURANCE**

**7.1** AgapiK9 shall maintain and pay for Comprehensive General Liability Insurance, including coverage for all operations as Canine Control Officers and Pound Keepers. This insurance coverage shall be subject to limits of not less than Five million dollars (\$ 5,000,000) exclusive per occurrence for third party bodily injury and property damage. The coverage shall include the Town as an additional insured in respect of all operations performed by or on behalf of the Town. The coverage shall not be altered, cancelled or allowed to expire or lapse without thirty (30) days prior written notice to the Town. A certificate of such insurance shall be filed with the Town upon the signing of the Agreement, and should there be any changes to such insurance, AgapiK9 acknowledges that it has an ongoing obligation to provide an updated certificate to the Town.

**7.2** AgapiK9 shall maintain and pay for Standard Form Automobile Liability Insurance that complies with all requirements of the current legislation of the Province of Ontario, having an inclusive limit of not less than \$2,000,000 per occurrence for Third Party Liability, in respect of the use or operation of vehicles owned, operated or leased by the Proponent.

**SEVERABILITY**

**8.1** The invalidity or unenforceability of any provision or covenant contained in the Agreement shall affect the validity or enforceability of such provisions or covenant only and any such invalid provision or covenant shall be deemed to be severable from the balance of this Agreement.

**GOVERNING LAW AND INTERPRETATION**

**9.1** This Agreement and the rights and obligations of the parties hereunder shall be governed and construed in accordance with the laws of the Province of Ontario. It is further acknowledged and agreed by the parties that this Agreement shall be interpreted without regard to any presumption of other rule requiring construction against the party causing this Agreement to be drafted.

**NOTICE**

**10.1** Any notice required or desired to be given hereunder shall be delivered in person or sent by registered mail or email addressed as follows:

Town of Grand Valley  
Attn: CAO/Clerk-Treasurer  
5 Main St, North  
Grand Valley, ON, L9W 5S6  
[mail@townofgrandvalley.ca](mailto:mail@townofgrandvalley.ca)

AgapiK9  
374127 6<sup>th</sup> Line  
Amaranth, ON, L9W 0M6

Any notice mailed as aforementioned shall be deemed to have been received five (5) business days after the posting thereof. The parties may provide notice by e-mail; however, such notice is only effective when the other party acknowledges receipt of same and shall be deemed to have been received when the party acknowledges such receipt.

**TIME IS OF THE ESSENCE**

**11.1** Time shall be of the essence in the performance of obligations pursuant to this Agreement.

**AMENDMENTS**

**12.1** No provisions of this Agreement shall be amended, altered, or waived except by a further written Agreement between the parties. no waiver of a provision of this agreement shall operate as a waiver of any other provision or of the same provision on a future occasion.

The parties hereby certify that we have read and that we understand the responsibilities as outlined above in the Agreement.

**IN WITNESS WHEREOF**, the parties have duly executed this Agreement. Upon execution of this Agreement by the Town, the Town shall insert such date on page 1 of this Agreement.

**SIGNED, SEALED AND DELIVERED**

**AGAPIK9**

\_\_\_\_\_  
(Witness Signature)

\_\_\_\_\_  
Matthew Slack  
I have authority to bind the corporation

\_\_\_\_\_  
(Witness – Print)

\_\_\_\_\_  
(Address)

**TOWN OF GRAND VALLEY**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**Schedule "A"**  
**Canine Control Services and Pound Keeper Agreement**  
**Schedule of Fees**

<b>Service</b>	<b>Fee</b>	<b>Notes</b>
<b>Calls for service</b>	\$35 per hour plus mileage \$87.50 per hour plus mileage on statutory holidays	Pickups, calls with no pickups, patrols
<b>Impound</b>	\$40 per day per dog	Veterinary fees not included
<b>Kennel inspections</b>	\$100 per inspection plus mileage	Payable by kennel owner/operator
<b>Mileage</b>	\$0.61 per km	As per CRA mileage rates





## REPORT TO COUNCIL

**To:** Mayor Soloman and Members of Council

**From:** Meghan Townsend, CAO/Clerk

**Meeting Date:** May 14, 2024

**Subject:** Automated Speed Enforcement Project proposal

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### **Purpose**

To present a recommendation on participating in a pilot program for Automated Speed Enforcement in Grand Valley.

### **Background**

At their April 23, 2024 meeting, Council received an invitation from Local Authority Services (LAS) to participate in a pilot project for implementing Automated Speed Enforcement through their Joint Processing Centre project. Council directed the CAO to provide a report on the costs of the program for their consideration.

### **Discussion**

#### **1. About Automated Speed Enforcement**

Automated Speed Enforcement (ASE) is a system that uses a camera and a speed measurement device to detect and capture images of vehicles travelling faster than the posted speed limit in school or community safety zones with a posted speed limit of no more than 80 km/h. The license plate is obtained from the image by a person responsible for enforcement (a POA officer) and a ticket is issued to the owner of the vehicle. It is designed to work in tandem with other speed control and safety strategies such as engineering measures, education initiatives and police enforcement. ASE focuses on safety in community safety zones by altering driver behaviour to decrease speeding.

Before cameras can be installed, 90 days prior to turning the cameras on, the municipality running the program must post signage in the area where the cameras will be installed. It is also recommended that public education regarding the program take place in advance of turning the cameras on.

The fines from the system are the responsibility of the vehicle owner and not of the driver necessarily. As with all speeding tickets, these charges must currently be processed through a Provincial Offences (POA) Court office. Currently, the Town works with the Town of Caledon's POA for speeding ticket processing.

## **2. Local Program Considerations**

To implement the program in Grand Valley, the Town will be required to enter into agreements for the Joint Processing Centre (JPC) and for the use of data from the Ministry of Transportation (MTO). The JPC staff are POA officers working for the JPC but appointed by the Town of Grand Valley for enforcing our ASE program. These officers receive the traffic data from the camera, review it for accuracy (e.g., is the image clear, is the data correct), and if the data is accurate, they issue the ticket to the vehicle owner, and in the same way that the police process tickets through POA, the JPC will send the details to the Caledon POA. Draft agreements have been received and the Town's insurance and legal are reviewing agreements. Additionally, the Town will lease the camera from Conduent, who is the provider working with LAS on the project.

Without the JPC, the Town would have to hire staff to process the offences, setting up our own processing centre with computers and software, mailing capabilities, etc. These costs would be prohibitive for Grand Valley to handle. For this reason, LAS has established the JPC so that Grand Valley and other municipalities can share the costs of processing the offences.

Town staff will have to report annually to the MTO on the use of their data. The JPC provides the data that the Town will have to provide to the MTO. The JPC's system is web based and will be available to Town staff to review and pull reports as needed. Other than MTO reporting, Town staff will be responsible for reporting problems with the signs to the sign owner for maintenance or repair, assisting with public education campaigns at the beginning then periodically during the program, paying invoices related to the contracts, then receiving revenue from the POA court and accounting for it separately from regular POA revenues to ensure that the ASE program's accounting is distinct from other revenue sources.

## **3. Program Finances**

### **Program Costs**

- Up front \$5,000 to get electrical to the site and signage.
- \$3500/month for lease with Conduent per camera, procured under RFP by LAS.
- Staff time for submitting reports and accounting.
- Processing costs – in the same way that we process speeding tickets now, there is no contract cost up front, nor monthly flat fees or costs. POA Court, Processing Centre and Ministry costs will depend on the number of offences reported by the camera. LAS is working to ensure that the Processing Centre is cost neutral to provide a low-cost program to small municipalities. As Grand Valley is participating as a pilot project, the costs could change if the program is operating more efficiently than original estimates. Grand Valley will have the opportunity to

participate in the Governance Committee for the JPC, when other municipalities join, and therefore we will have a say in how the program operates and how its costs are managed.

#### Revenue

Once the camera is active, ticket fine revenue is intended to be the sole source funding for the program. Ticket fine revenue depends on how fast people drive past the signs. The City of Barrie has found average fines to be \$90.00 per ticket, which has been sufficient to cover the costs of their program. While the traffic study for the area in front of the school suggests that our ticket volume will be much higher, POA has asked to start at 5000 tickets per year, for approximate annual gross revenue of \$450,000 to cover all program costs. To accommodate this, we will work with the processing centre to fall within that requirement and aim to receive \$10.00 per ticket in net revenue.

Taxpayers who follow the laws are not affected by the program, since this is an offender funded program.

#### 4. Considerations

Term of agreement for the camera – not locked in. The Town can negotiate contracts from one year or longer up to 5 years. Additionally, if the program is not fully self funded and becomes a cost centre, the choice to end the camera contract and other agreements is possible. If this should arise, this signals that the program resulted in less speeding as desired.

Administrative Penalties Program – Due to processing constraints of the POA court, if the pilot project is successful, the Town should investigate Administrative Penalties to bring processing in-house. Should this be something to consider, staff will bring details and reports on this issue.

Relocating camera – if the program is started but the Town wants to put the camera in another location within the community safety zone, there will be costs to relocate the camera.

Implementation – if Council authorizes the project to proceed, we anticipate that cameras will be in place by the end of summer, after agreements are executed and the 90-notice period has expired.

#### Financial Impact

Project start up costs were not specifically included in the 2024 budget. If the projects earmarked for Council Capital come in under \$40,000, this budget could be used for the ASE start up costs. Otherwise, staff recommend that funds from the Administration Reserve be used for the start up costs.

The Town will need to create the accounting for this program so that revenue and expenses are tracked separately to determine the viability of the program.

#### Alternatives

Council could decide not to proceed with ASE due to the unknown funding capacity, since the program's funding depends on driver behaviour. This alternative is not recommended, as staff anticipate that funding will not be a problem.

Council could decide not to proceed with the pilot program but rather wait until other municipalities join to see how well their programs work. This alternative is not recommended, as we have an opportunity to be a leader on implementing this project for other small municipalities in Ontario and can work with LAS to make the program viable for ourselves and then other municipalities.

**Recommendation**

**THAT** Council receives Report – Automated Speed Enforcement Project proposal,

**AND THAT** staff be authorized to move forward with the Automated Speed Enforcement Program with Local Authority Services, placing the camera in front of the Grand and District Public School, with an upset limit of \$10,000 for 2024 to cover the costs of implementing the program, including:

- Leasing 1 mobile camera
- Ministry of Transportation, Joint Processing Centre and Provincial Offences costs
- Signage
- Electrical

**AND THAT** staff be directed to present Council with the agreements required for implementing the program upon receipt and review by Town insurance and legal,

**AND THAT** staff be directed to present financial results of the program with the 2025 budget, and if additional revenue is generated from the program, staff be directed to review ways to use the net revenue for other traffic safety initiatives and report back to Council with recommendations.

Respectfully submitted by,

Meghan Townsend, CAO/Clerk



## REPORT TO COUNCIL

**To:** Mayor Soloman and Members of Council  
**From:** Meghan Townsend, CAO/Clerk  
**Meeting Date:** May 14, 2024  
**Subject:** Cenotaph Upgrade Project

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### **Purpose**

To provide Council with the plan for the Cenotaph upgrade project.

### **Background**

In 2023, the Grand Valley Garden Club approached Council regarding upgrading the gardens at the Cenotaph. Council included a rough cost estimate of \$15,000 for this project in their Council Capital budget (total Council Capital Budget of \$40,000) and directed staff to work with the Club on the plan.

### **Discussion**

The Club obtained three quotes for a three-tiered garden project. See rough drawing attached as Appendix A. The lowest quote came in at \$9450, which is well within the budget estimates. If Council is willing to proceed with the plan, staff will work with the lowest bidder to have the project completed this fall, in time for Remembrance Day.

### **Financial Impact**

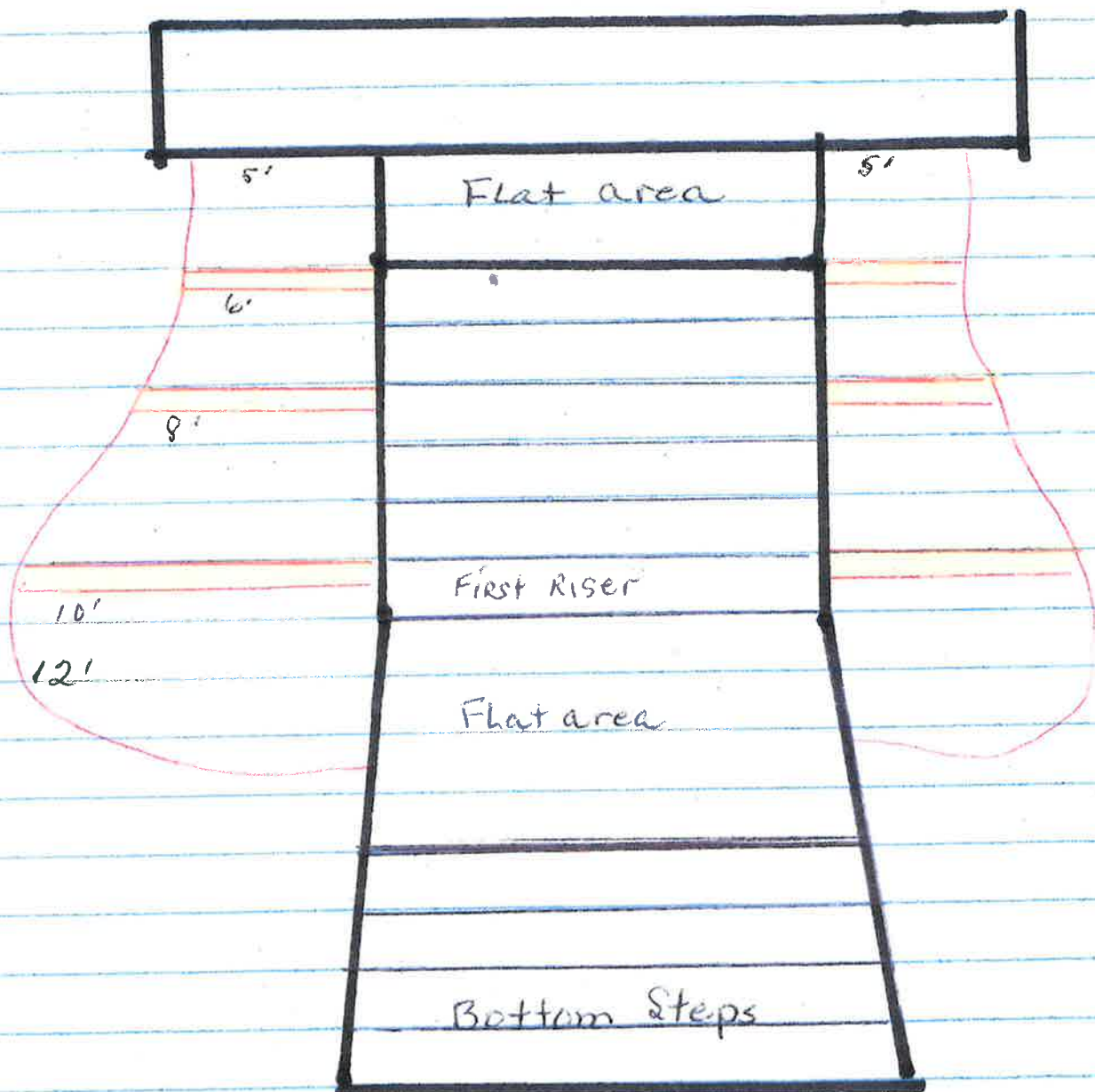
\$9450 plus HST, already included in the 2024 budget.

### **Recommendation**

**THAT** Council receives Report – Cenotaph Upgrade Project and directs staff to work with the lowest quote bidder to have the project completed this fall.

Respectfully submitted by,

Meghan Townsend  
CAO/Clerk





**GRAND VALLEY**

## **REPORT TO COUNCIL**

To: Mayor Soloman and Members of Council

From: Matt Bos, Director of Public Works

Meeting Date: May 14, 2024

Subject: Public Works Update

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### **Purpose**

To present to council the Public Works update.

### **Background**

Ongoing monthly requirement of the Director of Public Works.

### **Discussion**

Here are bullet points of Public Works activities in the last month.

- Road sweeping completed by contractor for now. May have them back for a day in the near future to go over select areas again that had dirt collect after multiple rains.
- Maintenance gravel installed and will be shaped and graded three or four times before the calcium application in June.
- Grass cutting contractor has been in town twice and it is going well so far. Also, in house grass cutting has started.
- Line painting is slowly starting. This year for a traffic calming measure there will be a solid 30cm. wide yellow line down the center of Main and Water instead of the traditional solid double line.
- P.W. has started winter damage repairs on boulevards and edges of roads.
- P.W. has responded to an above average amount of water and sewer locate requests so far in 2024.
- One full casket burial.
- Top coat of asphalt and sod installed by Cox on the Webb St. project.

**Financial Impact**

None

**Recommendation**

**THAT** Council receives the Report-Public Works Update for information purposes.

Respectfully submitted by,

Matt Bos  
Director of Public Works





**GRAND VALLEY**

## **The Corporation of the Town of Grand Valley Report to Council**

Date: May 14, 2024  
To: Mayor Soloman & Council  
From: Mark H. Kluge, MCIP RPP, Town Planner  
Report No.: PLN11-2024  
Subject: **Planning Update**

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### **RECOMMENDATION:**

**THAT** Council receives Report PLN11-2024, dated May 14, 2024.

### **PURPOSE:**

To provide an information update to Council on the activities within Planning.

### **NEW APPLICATIONS:**

- Z02-2024 Hill Town Drive Subdivision (Monticello) – Site Specific Zoning Amendment
- 24T-202401 Hill Town Drive Subdivision (Monticello)

### **CURRENT FILE STATUS:**

#### **Condominium**

- CDM01-2022 Hamilton Lane – **Clearing Conditions, prior to registration**

#### **Consent**

- B02-2023 14 Webb Street (Roll #308900) – **Clearing Conditions**

#### **Official Plan**

- OPA01-2023 40, 50, 60 Emma Street – 8-unit infill Street Townhome development – **Processing**

#### **Part Lot Control**

- No active files

### Site Plan

- SPA01-2022 - 10 Watson Road Roll #106585 – **Planning contacted Agent, Agent advises that updated drawings to be submitted to address drainage issues.**
  - SPA01-2018 ORICA –**future Council Report 2Q-2024**
  - SPA03-2018 Golden Homes on Emma Street – **Extension Request received Apr 25/24 – report to Council on May 28/24**
- NOTE:** Site Plan Approval granted Jun 8/21 – **Servicing Allocation Expires Jun 08/24**

### Subdivision

- 22T-202401 Hill Town Drive Subdivision (Monticello)  
**UNIT COUNT: 21 Singles on private services**
- **22T-202301** River's Edge by Thomasfield – Processing  
**UNIT COUNT: 175 single, 14 semi, 78 towns, 63 apartments**  
**Meeting held on April 4/24 with Applicant**
- **22T-202201** Grand Valley Business Park (Thomasfield) – Clearing Draft Plan Conditions  
Draft Plan Approved: September 27, 2022 – **Expires: Sep 27, 2025**
- **22T-202101** 152 Main Street INFILL – 5 to 25 Rainey Drive, Registered Plan 7M-83  
**UNIT COUNT: 12 on-street townhomes**  
Building Permit for 5 Rainey Drive received  
Holding Removal (H) lifted Nov 14/23 and Part Lot Control By-law passed Nov 28/23
- **22T-201801** Scott Street INFILL – Clearing Draft Plan Conditions  
**UNIT COUNT: 3 on-street singles, 8 condo singles and 13 condo towns**  
Draft Plan Approved: Oct 13, 2020 – **Expires: Oct 13, 2026**
- **22T-201601** Cor Seed Subdivision – Clearing Draft Plan Conditions  
**UNIT COUNT: 73 singles, 25 on-street towns, 1 mixed used block, 1 commercial block**  
Draft Plan Approved: May 25, 2021 – **Expires: May 25, 2027**
- **22T-201502** MOCO Farms Subdivision – Clearing Draft Plan Conditions  
**UNIT COUNT: 96 singles, 68 on-street towns, 18 Live-Work units, 1 commercial block**  
Draft Plan Approved: November 21, 2017 – **Expires: Sep 22, 2025**
- **22T-201501** Thomasfield Phase 3B – Registration of Subdivision Agreement completed  
**UNIT COUNT: 159 singles, 57 townhomes**  
Phase 3B-1      70 singles – under construction **Registered 7M-85**  
Phase 3B-2      49 singles, 57 townhomes  
Phase 3B-3      40 singles
- 22T-201501 **Thomasfield Phase 3A-1** (Plan 7M-76) - **constructed**  
**UNIT COUNT: 41 singles, 17 Towns**

- 22T-201501 **Thomasfield Phase 3A-2** (Plan 7M-78) – **constructed (1 vacant lot)**  
**UNIT COUNT: 56 Singles**

### Zoning

- Z02-2024 – Hill Town Drive (Monticello) – **Public Meeting June 11/24**
- Z01-2024 – Urban Chickens – **Notice of Passing (BL 2024-21) issued May 2/24, Appeal deadline May 22/24**
- Z07-2023 – River's Edge by Thomasfield – **Processing**
- Z05-2023 - 40, 50, 60 Emma Street – 8 unit infill Townhome development – **Processing**

### Municipal Approvals issued

- MA18-2024 Rebuild Fire damaged residential unit
- MA19-2024 New URBAN Single Detached Dwelling
- MA20-2024 Agricultural Building
- MA21-2024 New URBAN Single Detached Dwelling
- MA22-2024 New URBAN Single Detached Dwelling
- MA23-2024 New URBAN Single Detached Dwelling
- MA24-2024 Pool Enclosure
- MA25-2024 Agricultural Building
- MA26-2024 New URBAN Single Detached Dwelling
- MA27-2027 New URBAN Single Detached Dwelling

### PROVINCIAL UPDATE:

- Nothing to report

### OTHER MATTERS:

#### 2023 Official Plan and Zoning Update Project

- Staff comments on DRAFT Background Report forwarded to Consultant – pending finalization of report then Report to Council prior to Summer 2024.

#### 2023 Planning Fee Study

- Work on-going with Consultant

### DUFFERIN COUNTY:

#### Municipal Comprehensive Review (MCR) Process:

- The ERO posting for Dufferin OPA 4 is now live. It went up on Apr 26/24 for 30 days until May 26/24: <https://ero.ontario.ca/notice/019-8488> .

#### Planners of Dufferin (POD) :

##### Apr 11/24 meeting:

- MCR - OPA No 4 (Phase III MCR) status update
  - Submission to the Minister – Mar 28/24

- Adding communal servicing option to boundary expansion
- Adding SGA Strategic Growth Areas for future boundary expansion requests
- County Updates
  - Director of Development – 1<sup>st</sup> interviews week of Mar 25<sup>th</sup>, 2nd round week of April 8<sup>th</sup>
  - New CET to the PW team
  - Expedite building permit zoning approval request from CDT
- GIS Maps update – addressing, Bell 911
- DRAFT Municipal Addressing Policy released Apr 29/24 for Staff comment
- Future Staff Report to Council on Town Addressing Policy
- Additional Residential Unit (ARU) Policy Guide – next meeting

#### GRCA:

- Nothing to report

#### Sarah Properties Amaranth:

- Subdivision (Rail Trail) – nothing to report

Respectfully submitted,  
Mark H Kluge  
Town Planner



## REPORT TO COUNCIL

**To:** Mayor Soloman and Members of Council

**From:** James Allen, Recreation Facilities Manager

**Meeting Date:** May 14, 2024

**Subject:** Recreation Facilities Update

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### Purpose

The purpose of this report is to update Council on the activities of the Recreation Department and the status of the Concession 2/3 Ball Diamond.

### Discussion

Concession 2-3 Park:

As of the writing of this report, the well 5 infrastructure and pumphouse project is roughly 1 month from completion barring any more setbacks.

The tender for the Concession 2/3 ball diamond lighting will close on May 21, 2024. As of the date of this report, 8 bidders have registered for the tender package.

With completion of the well house project, the parking lot will be made available to the Town, and we will evaluate an expansion to include paving and line painting to maximize parking spaces. We are looking into options to restrict vehicles from driving over the water infrastructure to the East and South of the parking lot.

Future Plans for the Concession 2-3 Park:

Attached to this report (Appendix A) is the concept that was designed in 2014 for the current Concession 2-3 Park and the lands to the south, which are not owned by the Town. This plan shows how much potential opportunity is available at the site, although the exact location of facilities will need to change significantly in light of what is now built on the site.

Appendix B shows the proposed design work for the town-owned lands, showing soccer fields to the southeast and ball diamonds where they have been constructed. The

soccer fields project was deferred, and the other proposed recreation facilities are now not possible due to Well 5 infrastructure.

Appendix C depicts roughly what exists on the property now. Two ball diamonds, water infrastructure, and the potential site for a pavilion facility. Some of the underground infrastructure for this pavilion has been installed as part of the well project to decrease the need to reopen grounds after the well is completed. If Council wishes to proceed with the design of the pavilion, it should be noted that Hill Design Studios, the ball diamond contractor, does not provide architectural services, so the Town will need to procure another contractor to design and construct the washroom/storage buildings onsite. The final location of this building is to be determined, and the contents of the pavilion have not been finalized either.

Council will need to discuss the future use of the southeast corner of the property as the soccer field was removed from the original design plans.

The former access point off Sideroad 28/29 is no longer usable. Recreation has requested the assistance of Public Works to remove the gates and ditch the location. Public Works will review their staffing resources and attend to this project accordingly.

Other Activities of Recreation Department:

The Recreation Facilities Manager and the CAO are meeting with the Upper Grand Trailway Committee on May 10. At the time of writing this report, details of trail maintenance requirements are unknown. We anticipate at least 2 additional hours per week for inspections and minor maintenance.

As discussed at previous Council meetings, the community is asking for someone to provide seniors programming on a regular basis. Relying on volunteers is not a viable method of providing these services, and existing staff do not have the time to create, advertise, deliver and monitor these programs.

Given the discussion of trailways, seniors programming, and the needs of the Community Centre for support, staff are requesting one additional permanent full-time employee “Programmer and Recreation Facilities Operator” who will be shared between the Town and the Community Centre. A summary of their duties will include assisting with all aspects of the Recreation operation, program development and delivery of the programs for seniors and youth, grant applications for recreation programs, along with assisting with all maintenance duties for trails, ball diamond maintenance, grass cutting, parks maintenance and inspections, campground activities, splashpad management, recreation facility bookings, arena duties including resurfacing, cleaning, and snow removal. A full job description is attached as Schedule A to this report.

The Ontario Trillium Foundation has issued a call for applications to their Seed Funding program. Applicants can apply for funding to support organizational planning, pilot a new program, and build their capacity to plan for future programs and services. If Council approves the additional staff resource, an application to this funding could be submitted to see if financial support for creating our seniors program could be obtained, as we are unable to apply for regular program funding grants until the framework for our seniors program is created.

### **Financial Impact**

Because it will be a shared position, the addition of a new Recreation employee could cost the Town \$15,000 for the rest of 2024, but less if the Seed Grant is successful.

Additional costs for Concession 2-3 park will depend on the nature of the additional projects going forward.

### **Recommendation**

**THAT** Council receives the Report – Recreation Facilities Update for information purposes,

**AND FURTHER THAT** Council approves the creation of the permanent full-time position Programmer and Recreation Facilities Operator.

Respectfully submitted by,

James Allen

Recreation Facilities Manager





Grand Valley  
Community Park

Facility Fit  
Concept Plan

MMM Group Limited  
27 January 2014







Boxes and lines drawn on photo indicate Well 5 infrastructure – water lines, pumphouse, treatment lines. Nothing can be built on top of buried infrastructure. Road crossings over water lines will require culverts/other infrastructure over the lines.

Infrastructure is in the ground to support a concession building beside the walkway between the parking lot and the ball diamonds (triangle).



## TOWN OF GRAND VALLEY

### JOB DESCRIPTION

<b>Job Title:</b> Programmer and Facility Operator	<b>Reports To:</b> Recreation Facilities Manager
<b>Supervises:</b>	<b>Date Created:</b> May 2024
<b>Pay Grade:</b> 5	<b>Date Updated:</b>

#### A – RESPONSIBILITY

##### Scope of Position:

This position is responsible for providing recreation programming to members of the community and assisting with the Operations of Town of Grand Valley Recreation Facilities. These include the Arena, Ball Diamonds, Campground, Splashpad and Parks.

The Operator performs responsibilities in accordance with budgets, objectives, policies, and programs approved by Council and the Board of the Grand Valley and District Community Centre, and in accordance with all applicable by-laws and Ontario regulations.

- Normal working hours are 40 hours per week, a schedule to be determined.
- Overtime may be necessary as required.
- Scheduled evenings, weekends, and statutory holidays.

##### Key Responsibilities:

##### Program Delivery

Reporting to the Manager of Recreation Facilities, the Programmer and Facility Operator is responsible for a variety of duties associated with the programming and operation of facilities.

- Create and operate programming for the facilities within the Town of Grand Valley and The Grand Valley and District Community Centre, including but not limited to:
  - Seniors Programs
  - Fitness and wellness programs
  - Indoor and Outdoor programs
- Assist the Manager with bookings and general office duties.
- Prioritize work activities to ensure all assigned jobs are completed.
- Responsible for handling cash from customers and tracking inventory.
- all aspects of arena ice operations
  - Operate the ice resurfacer and other specialized equipment, including ice edger, power tools, cleaning equipment, safety equipment and any other equipment which might be required in daily maintenance of the ice and building.
  - Responsible for daily shift regular maintenance on the ice resurfacer machine.

- Responsible for quality ice maintenance and resurfacing.
- grass, gardens, and turf maintenance.
- building and parking lot maintenance
  - Perform general cleaning and maintenance duties in and around the building as assigned.
  - Ensure all refrigeration logs and Fire Protection logs are completed as Required.
  - Complete all written reports as required for assigned shift.
  - Maintain the complete facility in a safe and clean manner at all times.
  - Ensure snow removal is maintained at all EXITS.
- event set-ups and
- maintaining all equipment and grounds.
- Ensure that all security measures, policies and health and safety procedures are followed.
- Additionally, this position will be responsible for providing leadership to part-time/casual/seasonal recreation staff, including workflow planning, task assignment and monitoring and is ultimately responsible for the safe and efficient operation of all facility operations.
- Assists in maintaining a safe and healthy working environment.
- Assists with promoting a culture of inclusiveness and work with a diverse population of employees, participants, agencies, and the public.
- Performs other duties as assigned.

### **Human Resources**

- This position supervises snack bar staff and summer staff.
- No responsibility for performance appraisal, hiring, disciplining or terminating staff.

## **B – SKILLS**

### **Mandatory**

- Degree or Diploma in Recreation Programming
- Full Professional Fluency in English, both written and verbal.
- Reliable with good attitude and employment record.
- Valid Ontario non-probationary Class “G” driver’s license maintained in good standing at employee’s expense (DZ license is considered an asset).
- Two years of experience in recreation programming for children, seniors, families, vulnerable populations or a suitable combination of education and experience.
- proven skills in public relations, customer service, interpersonal skills, project/time management, and analytical problem solving.

- able to communicate effectively, professionally, and courteously with all levels of staff, external contacts and the public.
- physically able to perform all activities (i.e., lifting, climbing ladders, etc.).
- Ability to lift up to 30 pounds.
- Able to work independently or in a team environment.
- Clear Criminal Record, Vulnerable Sector Police Check as condition of employment.

**Assets, with training to be provided as needed**

- Two years' experience with arena ice operations (including ice installation and equipment maintenance)
- Experience with Xplor Recreation ("Perfect Mind") software
- relevant experience in grass and turf operations
- Basic Arena Refrigeration Certificate from ORFA may be required as a continuation of employment or as a requirement commencing within one year of employment.
- CIT designation is considered an asset.
- working understanding of all related regulations (i.e., Fire Code, OHSA)
- mechanical knowledge of various facility systems.
- General knowledge of *Occupational Health & Safety Act*.

**C – EFFORT AND WORKING CONDITIONS REQUIRED OF THE POSITION****Hours of Work**

- Usually 40 hours per week.
- Schedule will vary from week to week to accommodate user and employer needs.
- Evenings and weekends will be required.

**Physical Effort and Environment**

- Seasonal rotating shifts including days, afternoons, evenings and holidays as assigned.
- Driving, walking, standing, sitting, bending and computer inputting.
- Manual dexterity when repairing equipment and using computers.
- Working conditions include the requirement to work in an outdoor environment with exposure to weeds, animals, and inclement weather conditions.
- Cold environments in winter, snow removal around buildings, ice maintenance in arena.
- Exposure to loud environments and equipment.
- Occasional heavy lifting up to 30 pounds.
- PPE must be worn.



**Mental Effort and Environment**

- Regular attention is required to prevent errors.
- Errors may affect those outside the organization, including residents.
- Vigilance and attentiveness are required intermittently with multiple sensory demands when operating equipment around or near the public.
- Able to handle sensitive situations with innovative thinking, strong problem solving, negotiation and dispute resolution skills and mature judgment.
- Must maintain confidentiality of any confidential information that you are aware of as per the Municipal Freedom of Information and Protection of Privacy Act.

**Job Location:**

- Main Office: 90 Main Street North, Grand Valley, Ontario.
- Frequent travel throughout Grand Valley to Parks, Trails, Gardens, Campground, and Ball Diamonds and other recreation facilities.

**Compensation:**

- In accordance with the Town's Employment Policies and current pay grid.
- 

*CAO Approval*

**I have reviewed the above job description and agree it is accurate and complete.**

CAO

Signature

Date:

*Employee Approval*

**I have reviewed the above job description and agree it is accurate and complete.**

Name

Signature

Date:



River City Truck Show  
90 Main Street North  
Grand Valley ON  
L9W 5S7

Mayor and Councillors of the Town of Grand Valley,

With our upcoming River City Truck Show on June 14<sup>th</sup> and 15<sup>th</sup> 2024 and as we become closer to the date the truck show committee would like to notify the Town of Grand Valley of a few changes in the event

- The River City Truck is asking for help from Town works and Town equipment of a Water truck to come on Friday 14<sup>th</sup> 2024 in the morning to do the south side of the arena to help keep the dust down for the truck show
- The Upper Pub and Eatery of Grand Valley is applying for a Special Occasions permit for beer tent. This tent will be held on June 15<sup>th</sup> from the hours of 2pm- 11:59pm.
- As per our last letter the Grand Valley Town Council has exempt bylaw for River City Truck Show noise up until 11:59pm on June 15<sup>th</sup>, 2024.

This letter is being sent out to all health service of Dufferin County including, Ontario Provincial Police- Dufferin, County of Dufferin Paramedic Services, Grand Valley and District Fire Department, as well as the Town of Grand Valley.

We appreciate the Town of Grand Valley support in the Grand Valley River City Truck Show.

Thank you,

Kelley Bryant  
Committee of River City Truck Show  
519-943-6488  
[rivercitytruck2022@gmail.com](mailto:rivercitytruck2022@gmail.com)

# GRAND VALLEY AND DISTRICT PUBLIC SCHOOL

120 Main Street N., Grand Valley, ON L9W 7N4 (519) 928-2172 • Fax (519) 928-2666

April 19, 2024

Town Grand Valley  
Mr. Steve Soloman, Mayor  
5 Main Street North  
Grand Valley, ON  
L9W 5S6

Dear Mayor Soloman:

Thank you for your continued support of the Intermediate Citizenship Award for our Grade 8 Graduation we greatly appreciate it. This part of the program is always anticipated.

The Graduation will be held on Wednesday, June 19<sup>th</sup>, 2024, at 6:00 p.m. at Grand Valley Public School.

We would ask that you contact the school before May 22<sup>nd</sup>, to confirm who will be making the presentation so that this can be printed on the program. We would also ask that you let us know how many people will be in your party.

Each presenter is asked to pay \$25.00 to cover the cost of the keeper plaque and the engraving. Some presenters give a gift instead and are not expected to contribute the additional money for the plaque.. Please indicate your intentions.

If you have any questions, please call the school at 519-928-2172. We look forward to seeing you on June 19<sup>th</sup>.

Sincerely,



April Romanelli  
Principal





**From:** Jan Oorebeek  
**Sent:** Wednesday, May 1, 2024 1:20 PM

**Subject:** Elizabeth Taylor Memorial Community Bike Ride

**To:** Grand Valley Municipal Council

**From:** Community Youth Hub Youth Unlimited | YFC Grand Valley J. Oorebeek, Director

**Re:** Elizabeth Taylor Memorial Community Bike Ride **Date:** Saturday, June 15, 2024

Greetings:

We are pleased to announce the 3rd annual Elizabeth Taylor Memorial Community Bike Ride. This community event will take place on Saturday June 15th from 9:30 till 1 pm. Like previous years we will invite as many participants to come and ride, raise money and awareness for Grand Valley's own youth centre. We would like to specifically invite the mayor and councillors to come and ride and enjoy the bbq offered to all participants. the last 2 years we have held this event, we have asked the following from the town:

1. That one lane of Mill Street W. in front of the centre would be closed. This helps with the safety of riders as they start and finish their ride. Closure to be done the morning off, by the town's Public works department.
2. We would like to (temporarily) move 2 or 3 of the fencing panels between our building and the building next door. Like last year we will use the yard to the west of the building to set up the BBQ. We will have some tables and chairs available so people can sit and eat.

We also intend to have some games out.

We understand this area is under remediation and no vehicles are allowed. As organisers we will take all precaution and will make sure that no gas powered vehicles will be on that part of the property. (Not even for loading and unloading). We will make sure that the fencing will be back in place the same day.

We are looking forward to this event and hope we may count on the cooperation of the Town Council to make this event safe and enjoyable for all involved.

**Jan Oorebeek**  
Ministry Director



**Youth Unlimited™**  
YFC GRAND VALLEY

☎ [226.200.0747](tel:226.200.0747)  
🌐 [highlandsyfc.com](http://highlandsyfc.com)

 [joorebeek@highlandsyfc.com](mailto:joorebeek@highlandsyfc.com)

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"Restoring hope and changing lives with Christ inspired opportunities"

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Corporate Services

May 1, 2024

**Re: Ontario Heritage Act Amendment**

Please be advised that the Council of the Corporation of the Town of Orangeville, at its Regular Council Meeting held on April 29, 2024, approved the following resolution:

**Whereas the *More Homes Built Faster Act, 2022 (Bill 23)* received Royal Assent on November 28, 2022. As part of this omnibus Bill, several changes were implemented to various pieces of legislation, including but not limited to, *The Planning Act, The Development Charges Act, The Conservation Authorities Act, and The Ontario Heritage Act*;**

**And whereas subsection 27 (16) of the *Ontario Heritage Act* stipulates that any non-designated heritage property listed on the municipal register of properties as of December 31, 2024 shall be removed from the municipal register on or before January 1, 2025, if the council of the municipality does not give a notice of intention to designate the property under Section 29(1) of the *Ontario Heritage Act* on or before January 1, 2025;**

**And whereas, the Heritage Orangeville committee comprises of a handful of dedicated volunteers who are not able to review the current non-designated register containing 454 properties on or before the deadline of December 31, 2024;**

**And whereas, Heritage Orangeville committee along with staff members would need to review the municipal heritage register, research the heritage value and interest of listed non-designated properties, contact owners of such properties, determine which properties should potentially be designated in accordance with the provisions of Section 29 of the *Ontario Heritage Act*, and take all required steps to designate such properties;**

**And whereas the above noted work involving 454 listed properties in the Town of Orangeville is extremely time-consuming and cannot be completed by December 31, 2024 with the current resources available given other competing interests including reviewing and supporting new housing development proposals;**

**Now therefore be it resolved that:**

- 1. The Council of the Town of Orangeville request that Subsection 27 (16) of the *Ontario Heritage Act* be amended to extend the above-noted deadline for five years from January 1, 2025 to January 1, 2030; and**
- 2. That the Mayor be authorized to send a letter to Doug Ford, Premier of Ontario and Michael Ford, Minister of Citizenship and Multiculturalism, John Ecker, Chair, Ontario Heritage Trust; and**
- 3. That the Town Clerk be directed to send a copy of this motion to the Association of Municipalities of Ontario, Provincial MPPs, Municipal Councils across the province, and the Architectural Conservatory of Ontario (ACO).**

**Carried Unanimously.**

Yours truly,



Raylene Martell  
Town Clerk

May 6, 2024

Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto, ON M7A 1A1

Dear Premier Ford,

I hope this letter finds you well.

I am writing today to bring to your attention a matter of significant importance to the Town of Orangeville, regarding an element of the More Homes Built Faster Act, 2022 (Bill 23).

As you are aware, this omnibus Bill introduced several changes to various pieces of legislation, including the Planning Act, the Development Charges Act, The Conservation Authorities Act, and the Ontario Heritage Act. It is within the context of the latter that I am reaching out to you today.

Specifically, I wish to draw your attention to subsection 27(16) of the Ontario Heritage Act, which stipulates that any non-designated heritage property that is listed on the municipal register as of December 31<sup>st</sup>, 2024, shall be removed from the register on or before January 1<sup>st</sup>, 2025, unless the Council of the municipality gives notice of intention to designate the property under section 29(1) of the Ontario Heritage Act.

The Heritage Committee for the Town of Orangeville, comprised of dedicated volunteers, alongside our staff members, have diligently worked to review the current non-designated register, which contains a staggering 454 properties. However, despite their best efforts, they are unable to complete this monumental task by the looming deadline due to resource constraints and competing interest, most notably the urgent need to review and support new housing development proposals.

Therefore, on behalf of Council for the Town of Orangeville, I am requesting an amendment to subsection 27(16) of the Ontario Heritage Act, extending the deadline from January 1<sup>st</sup>, 2025 to January 1<sup>st</sup>, 2030. This extension will provide the necessary time and resource allocation to thoroughly assess each property's heritage value, engage with property owners, and take the appropriate steps to designate those deemed significant under the provisions of section 29 of the Ontario Heritage Act.

In light of the urgency of this matter, I kindly ask for your support in facilitating this amendment. I have been authorized to by my Council to send this letter and its attached resolution, which received unanimous support at our Council meeting on Monday, April 29<sup>th</sup>, 2024.

Thank you in advance for your quick attention to this pressing issue, and I look forward to your prompt consideration and support.

Sincerely,



Lisa Post  
Mayor

cc. Hon. Michael Ford, Minister of Citizenship and Multiculturalism  
Hon. Sylvia Jones, MPP for Dufferin/Caledon, Deputy Premier and Minister of Health  
John Ecker, Chair of the Ontario Heritage Trust  
Association of Municipalities of Ontario (AMO)  
All Ontario MPPs  
Municipal Councils across the Province  
Architectural Conservatory of Ontario (ACO)

# REGISTER TODAY BRIDGES OUT OF POVERTY

**Monday, 27 May**

**9:00 AM to 4:30 PM**

**Grand Valley Community Centre**

## **SPEAKER**

**Martine Creasor**- National Coordinator  
for Circles Canada

## **HOSTED BY**

**Orangeville Food Bank &  
Dufferin Food Share**

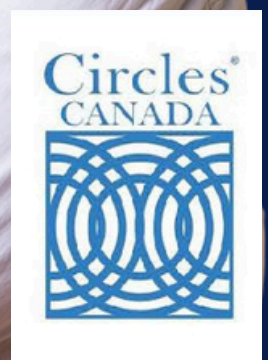
Strategies for Professionals & Communities

Gain a deeper understanding of the challenges  
and strengths of people living in poverty. This  
one-day workshop will help you partner with  
individuals to create opportunities for success.

## **Register Here:**

<https://tinyurl.com/BridgesMay27>

**Or scan the QR  
code above!**





# **Grand Valley Business Improvement Area Board of Management Meeting**

## **Meeting Minutes**

March 5, 2024, 7:00 p.m.

Council Chambers, 5 Main Street North, Grand Valley

Members Present: Rashaad Nauth-Ali, Chair  
Krista Beam  
Lorne Dart, Councillor  
Daphinee Dumouchel, Vice Chair  
Maredyth Dray  
Meghan Richards

Staff Present: Donna Tremblay, Secretary

Visitors: Meghan Townsend, CAO/Clerk Treasurer, Town of Grand Valley

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### **1. Call To Order**

The meeting was called to order at 7:03 p.m.

### **2. Approval of the Agenda**

**Moved by: L. Dart**

**Seconded by: D. Dumouchel**

**Resolution Number: 2024-03-01**

BE IT RESOLVED THAT the Board adopts the agenda dated March 5, 2024 as circulated.

**CARRIED**

### **3. Disclosure of Pecuniary Interest**

No pecuniary interest was declared.

### **4. Approval of the Minutes**

**Moved by: D. Dumouchel**

**Seconded by: M. Dray**

**Resolution Number: 2024-03-02**



That the Minutes for the February 6, 2024 meeting be approved.

**CARRIED**

**4.1 February 6, 2024**

**5. Deputations**

**Moved by: K. Beam**

**Seconded by: M. Dray**

**Resolution Number: 2024-03-03**

BE IT RESOLVED THAT leave be given to Trudy Williams, Grand Valley Farmer's Market, to address the Board.

**5.1 7:05 p.m. - Trudy Williams, Grand Valley Farmers Market - 2024 Season**

Trudy Williams and Rebecca Landman appeared before the Board on behalf of the Grand Valley Farmer's Market. Ms. Williams and Ms. Landman provided information regarding the 2024 Grand Valley Farmer's Market Season indicating they were seeking assistance from the Board for insurance coverage with future plans to acquire insurance through the Farmer's Market of Ontario. Ms. Landman advised vendor applications are being received for the 2024 season. There will be 20 vendor spots available with a space allocated for community groups and BIA business member promotion. The Market will provide a schedule of markets when BIA Members can participate. Market times are to be confirmed and subject to availability information received from the vendors.

Volunteers are need for market day vendor support.

Ms. Williams with contact the Town regarding Market bookkeeping.

**Moved by: L. Dart**

**Seconded by: K. Beam**

**Resolution Number: 2024-03-04**

**BE IT RESOLVED THAT** the Board receives the presentation from Trudy Williams and Rebecca Landman, regarding the Grand Valley's 2024 Farmer's Market.

**CARRIED**

**6. Correspondence**

There was no correspondence.

**7. Unfinished Business**

**7.1 Valentine's Day - Verbal Update**

The Board received an update regarding Valentine's Day activities.

**7.2 Hop on Main - Verbal Update**

The Board received an update on Hop on Main activities. Member Richards has requested wooden eggs for window displays and will keep a list of those provided eggs.

Chair Nauth-Chair will draft an email to promote the event. Members Beam and Dray will collect downtown business contact emails and the secretary will retain the list and send out the emails.

**8. New Business**

**8.1 Christmas Lights Quotations - Verbal Update**

The Board discussed the email received regarding Christmas lights. The Board discussed options including refurbishing the lights for another season and Members Dart and Nauth-Ali obtaining vendor contacts from the OBIAA Conference to share with the Board.

**Moved by: L. Dart**

**Seconded by: K. Beam**

**Resolution Number: 2024-03-05**

BE IT RESOLVED THAT the Board receives the verbal update regarding the Christmas Lights quotation;

AND FURTHER THAT the Board will consider the purchase of lights in 2005 pending attendance at the OBIAA Conference;

AND FURTHER THAT the lights will be refurbished in the Fall of 2024.

**CARRIED**

**8.2 Canada Day Car Show Planning - Verbal Discussion**

The Board discussed car show planning details including parking and display area.

**Moved by: L. Dart**

**Seconded by: M. Dray**

**Resolution Number: 2024-03-06**

**BE IT RESOLVED THAT** the Board requests that the Director of Public Works and Grand Valley and District Fire Chief attend the May 7, 2024 BIA meeting to discuss the Board's Request for Road Closure for Special Event regarding the July 1, 2024 Canada Day Car Show.

**CARRIED**

**8.2.1 Car Show Banners - Verbal Update**

The Board received a verbal update regarding the banner quotation and will endeavor to seek an additional quote.

**8.2.2 Mayberry Hill Association Fireworks Sponsorship Request - Verbal Update**

The Board received an update regarding the sponsorship request sent to Mayberry Hill Associations.

**9. Financials**

**9.1 BIA 2024 Investments Update - Verbal**

The Board received an update regarding the status of the BIA investments.

**10. Next Meeting Date**

**10.1 April 5, 2024 - AGM/Regular Meeting**

**11. Adjournment**

**Moved by: L. Dart**

**Seconded by: M. Dray**

**Resolution Number: 2024-03-07**

BE IT RESOLVED THAT we do now adjourn this meeting of the Grand Valley BIA Board at 8:17 pm. to meeting again on April 2, 2024 at 7:15 p.m. for the BIA Annual General Membership Meeting/Regular Board meeting, in the Town of Grand Valley Council Chambers, or at the call of the Chair.

**CARRIED**

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Rashaad Nauth-Ali Chair

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Donna Tremblay, Secretary

**GRAND VALLEY & DISTRICT FIRE DEPARTMENT  
BOARD OF MANAGEMENT  
March 4, 2024 Minutes**

**MEMBERS PRESENT:** Sue Graham, Guy Gardhouse, Chris Gerrits, Lorne Dart, Paul Latam, Dave Halls, Fire Chief Justin Foreman, Helena Snider Secretary/Treasurer

**REGRETS:**

**1. Call Meeting to order**

Chair Gerrits called the meeting to order at 5:31pm.

**2. Approval of Agenda**

**#2024-03-01**

Moved By: D. Halls

Seconded By: G. Gardhouse

***BE IT RESOLVED THAT*** the March 4, 2024, regular meeting agenda be approved as circulated.

Carried

**3. Disclosure of Pecuniary Interest**

None

**4. Adoption of Minutes**

4.1 February 5, 2024

**#2024-03-02**

Moved By: P. Latam

Seconded By: S. Graham

***BE IT RESOLVED THAT*** the February 5, 2024, regular meeting minutes of the Grand Valley and District Fire Board be adopted as circulated.

Carried.

**5. Deputations/Presentations**

None

## 6. Unfinished Business

### 6.1. GIC Investment

**#2024-03-03**

Moved By: P. Latam

Seconded By: D. Halls

**BE IT RESOLVED THAT** \$600, 000.00 be put into a GIC at RBC as discussed.

Carried.

### 6.2. Wage Comparison Report

Chief Foreman and the secretary/treasurer are working on the wage comparison. Chief Foreman will have a complete report for next month's meeting.

## 7. Financials

### 7.1. Accounts Payable – February 2024

**#2024-03-04**

Moved By: S. Graham

Seconded By: L. Dart

**BE IT RESOLVED THAT** the Bills and Accounts for February 2024 in the amount of \$28, 100.81 be approved and paid from the General Account.

Carried.

### 7.2. Accounts Receivable – February 2024

The Board discussed the payroll deductions refund.

### 7.3. Response Report – February 2024

The Board had a question regarding “chest pain/suspected heart attack” call. Chief Foreman advised that they do everything they can until the ambulance arrives.

There was discussion regarding the call in Erin. Chief Foreman advised the Board that Grand Valley & District Fire Department got called out, they were first on scene, assisted and then Erin District Chief took command of the call.

The Board asked about allowing a premise to burn and Chief Foreman advised they must exhaust all means before allowing a premise to burn.

### 7.4. Budget Variance Report

No Discussion

## 8. Fire Chief's Report

### 8.1 Fire Master Plan Survey

Chief Foreman asked the Board to complete the survey that was emailed to everyone from the secretary/treasurer. The deadline for submission is March 29<sup>th</sup>.

The Board requested a reminder be sent to everyone by March 20<sup>th</sup>.

The Board asked if we could get each Municipality to include the survey on their website and Facebook page. Staff will reach out to each Municipality.

### 8.2 Grant for the Radios

Chief Foreman informed the Board that the grant for the radios has been approved.

The Board requested that Chief Foreman find out what the cost would be for us to get our fire area upgraded and report back next month.

### 8.3 County Fire Services

Chief Foreman informed the Board that Dufferin County has awarded the contract for County Fire Services to Emergency Management Group.

Staff has forwarded an email to the Board with details regarding this.

## 9. Correspondence

### 9.1 Resolution from Grand Valley Council

The Board received the correspondence.

## 10. New Business

## 11. Closed Session

The Board went into closed session at 6pm.

**#2024-03-05**

Moved By: L. Dart

Seconded By: S. Graham

**BE IT RESOLVED THAT** the Board proceed in closed session to address a matter pertaining to:

- Personal matters about an identifiable individual, including Municipal or local board employees.

Carried.

## 12. Rise and Report

**#2024-03-06**

Moved By: G. Gardhouse

Seconded By: D. Halls

**BE IT RESOLVED THAT** the Board rise and report at 6:17pm

Carried.

### 13. Confirming Resolution

**#2024-03-07**

Moved By: P. Latam

Seconded By: L. Dart

**BE IT RESOLVED THAT** leave be given to confirm the proceedings of the March 4<sup>th</sup>, 2024 Grand Valley & District Fire Board meeting.

Carried.

### 14. Adjournment

**#2024-03-08**

Moved By: S. Graham

Seconded By: G. Gardhouse

**BE IT RESOLVED THAT** the Board adjourns to meet again on April 2<sup>nd</sup> at 5:30pm or at the call of the Chairperson.

Carried.

ORIGINAL SIGNED BY

\_\_\_\_\_  
Chris Gerrits, Chair

ORIGINAL SIGNED BY

\_\_\_\_\_  
Helena Snider, Secretary/Treasurer



April 29, 2024

Office of the Mayor & Council  
Town of Grand Valley

By email: [mtownsend@townofgrandvalley.ca](mailto:mtownsend@townofgrandvalley.ca)

Dear Mayor/Chief and Council,

Re: Grand River Conservation Authority's Watershed-based Resource Management Strategy – Consultation Period

The Grand River Conservation Authority (GRCA) manages water and other natural resources on behalf of 38 municipalities and about one million residents of the Grand River watershed. The GRCA is a partnership of watershed municipalities and provides an avenue to work together, addressing environmental issues and opportunities that serve to benefit the entire Grand River watershed.

Under the *Conservation Authorities Act*, each Conservation Authority in Ontario is required to prepare a Watershed-based Resource Management Strategy (Strategy). The goal of the Strategy is to ensure that the GRCA's programs and services respond to watershed issues and reflect the organization's mandate under the *Conservation Authorities Act* and municipal Memorandums of Understanding for programs and services.

The GRCA has prepared a draft Strategy and is inviting municipalities, the Six Nations of the Grand River, the Mississaugas of the Credit First Nation, and the public to review and comment on the Strategy.

The draft Strategy is available on the GRCA's website ([www.grandriver.ca/resourcestrategy](http://www.grandriver.ca/resourcestrategy)) and comments may be submitted until June 7, 2024. A public information session on the draft Strategy will be held by webinar in May and will be advertised on the GRCA's website and social media. Presentations to councils or staff are available upon request.

Inquiries regarding the Strategy can be directed to Janet Ivey, Manager of Water Resources at Email: [jivey@grandriver.ca](mailto:jivey@grandriver.ca) or Tel: 519-621-2763 ext. 2128.

Yours very truly,

A handwritten signature in black ink, appearing to be "CW" or "Chris White", written in a cursive style.

Chris White, Chair



# **The Corporation of the Town of Grand Valley**

## **By-law 2024-XX**

### **Confirm Proceedings By-law**

A By-law to confirm the Proceedings of Council of the Corporation of the Town of Grand Valley at its Meeting held on May 14, 2024

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**WHEREAS** pursuant to section 5 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers to a municipality are to be exercised by its council by by-law;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Town of Grand Valley at this meeting be confirmed and adopted by by-law.

**NOW THEREFORE** the Council of the Corporation of the Town of Grand Valley enacts as follows:

1. All the actions of the Council of The Corporation of the Town of Grand Valley at its meeting held on May 14, 2024 in respect to every report, motion, by-law, or other action passed and taken by the Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed as if each report, motion, resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Mayor of the Council and the proper officers of the Corporation of the Town of Grand Valley are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required and except where otherwise provided, to execute all documents necessary in that behalf.
3. This By-law comes into full force and effect on the date it is enacted.

Enacted this 14th day of May 2024.

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Steve Soloman, Mayor

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Meghan Townsend, CAO/Clerk-Treasurer