



## GRAND VALLEY

# The Corporation of the Town of Grand Valley Council Meeting Minutes

Tuesday, January 9, 2024, 6:00 PM

Electronic Participation – Teams Meeting

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### **Present:**

Mayor Steve Soloman

Deputy Mayor Philip Rentsch

Councillor Lorne Dart

Councillor James Jonker

Councillor Paul Latam

CAO/Clerk-Treasurer Meghan Townsend

Planner Mark Kluge

Director Public Works Matthew Bos

Deputy Clerk/Communications Coordinator Donna Tremblay

### **1. Call to Order and Roll Call**

Mayor Soloman called the meeting to order at 6:09 p.m.

### **2. Adoption of Agenda**

#### **Resolution 2024-01-01**

Moved by P. Latam, Seconded by L. Dart

BE IT RESOLVED THAT Council adopts the agenda and addendum agenda dated January 9, 2024, as amended due to location, electronic participation.

CARRIED

### **3. Disclosure of Pecuniary Interest and the General Nature Thereof**

No pecuniary interest was declared.

### **4. Approval of Previous Minutes**

4.1. December 12, 2024 - Regular Meeting Minutes

4.2. December 12, 2024 – Special Council Minutes – 2024 Capital Budget

**Resolution 2024-01-02**

Moved by P. Rentsch, Seconded by P. Latam

BE IT RESOLVED THAT the minutes of the December 12, 2024 regular meeting and Special Council – 2024 Capital Budget meetings be approved.

CARRIED

**5. Announcements**

**5.1. Notice of Special Meeting**

5.1.1. Official Plan Review - Tuesday, February 13, 2024 at 7:00 p.m. Council Chambers, 5 Main Street North, Grand Valley – in-person or virtual attendance.

Mayor Soloman announced the Special Meeting to be held on February 13, 2024 regarding the Official Plan Review.

**6. Deputations**

6.1. 6:05 Robert Walter-Joseph, Senior Planner, Gladki Planning Associates – United People Corporation – Comments on Dufferin County Transportation Master Plan (TMP)

6.1.1. Correspondence from Gladki Planning Associates dated January 4, 2024.

**Resolution 2024-01-03**

Moved By L. Dart, Seconded by P. Rentsch

BE IT RESOLVED THAT leave be given to Robert Walter-Jospeh, Senior Planner, Gladki Planning Associates to address Council.

CARRIED

Mr. Robert Walter- Joseph, Senior Planner, Gladki Planning Associates, appeared before Council on behalf of their client United People Corporation and provided a summary of their comments to Dufferin County regarding the Transportation Master Plan.

Council provided the following questions of the delegate:

- Importance of sharing comments with Dufferin County. Mr. Walter-Joseph advised sharing information with Dufferin County would assist with potential grants or funding opportunities.

**Resolution 2024-01-04**

Moved by L. Dart, Seconded by P. Rentsch

BE IT RESOLVED THAT Council receives the presentation from Robert Walter-Joseph, Senior Planner, Gladki Planning Associates.

CARRIED

**7. Public Question Period**

None.

**8. Unfinished Business**

None.

Councillor Jonker joined the virtual meeting at 6:26 p.m.

**9. Staff Reports**

9.1. CAO/Clerk Treasurer

9.1.1. Report– CAO Progress Report

Meghan Townsend, CAO/Clerk-Treasurer provided a summary of the report and sought direction from Council regarding a deputation from the Town's insurers. Council requested the CAO arrange for a deputation from the Town's insurers.

**Resolution 2024-01-05**

Moved by J. Jonker, Seconded by P. Rentsch

BE IT RESOLVED THAT Council receives the CAO Progress Report for information purposes.

CARRIED

9.1.2. Report Annual Cost of Living Increase for Employee Remuneration

CAO Townsend provided a summary of the report.

Council sought clarification as to whether the proposed 4.3% increase was for wages only. Staff advised the increase is with respect to wages.

**Resolution 2024-01-06**

Moved by P. Rentsch, Seconded by P. Latam

BE IT RESOLVED THAT Council receives Report – Annual Cost of Living Increase for Employee Remuneration.

AND FURTHER THAT Council approves the cost-of-living increase to staff remuneration, effective July 1, 2024 at a rate of 4.3%.

CARRIED

#### 9.1.3. Report – Staff Announcement

CAO Townsend advised Council that Sarah Courtemanche was the successful applicant for the one-year contract Accounting Administration position. Sarah commenced her employment with the Town on Monday, January 8, 2024.

#### **Resolution 2024-01-07**

Moved by J. Jonker, Seconded by L. Dart

BE IT RESOLVED THAT Council receives the Report – Staff Announcement for information purposes.

CARRIED

#### 9.2. Public Works Director

##### 9.2.1. Public Works Update

Matthew Bos, Director of Public Works provided a summary of the Public Works Update Report. Council inquired as to whether the half-ton truck has been received. Staff advised the vehicle has been received and in use.

#### **Resolution 2024-01-08**

Moved by L. Dart, Seconded by J. Jonker

BE IT RESOLVED THAT Council receives the Report – Director of Public Works Update for information purposes.

CARRIED

##### 9.2.2. Report – Micro Surfacing Proposal

Matthew Bos, Director of Public Works, provided a summary and brief video of the micro surfacing process and rationale for the four proposed road sections.

Council discussed the report and provided the following questions:

- Application process. Staff advised micro surfacing can be applied additional times five years apart with application based on traffic volumes and use of roadways.

- Previous experience. Staff advised they are familiar and have used micro surfacing previously.
- Road Closures and Clean-up. Staff advised micro surfacing is applied to one side of a roadway at a time with required traffic control and clean-up is performed before and after micro surfacing application.

**Resolution 2024-01-09**

Moved by P. Latam, Seconded by J. Jonker

BE IT RESOLVED THAT Council receives the Report – Micro-Surfacing Proposal and authorizes the Director to proceed with micro surfacing on the four road sections proposed up to an amount of \$270,000 to be funded from the \$600,000 construction budget.

CARRIED

9.3. Planner

9.3.1. Report – PL01-2024 2023 Year End Planning Report

Mark Kluge, Town Planner provided a summary of his report.

**Resolution 2024-01-10**

Moved by L. Dart, Seconded by P. Latam

BE IT RESOLVED THAT Council receives the Report –PLN01-2024 2023 Year end Planning Report for information purposes.

CARRIED

9.4. Recreation Facilities Manager

None.

9.5. By-law Enforcement

None.

**10. Public Meeting**

None.

**11. Pending Items**

None.

**12. Correspondence**

12.1. RLB – 2023 Audit Pre-Engagement Letter

12.2. Town of Clearview – Resolution – Cemetery Transfer/Abandonment  
Administration and Management Support

**Resolution 2024-01-11**

Moved by P. Rentsch, Seconded by J. Jonker

BE IT RESOLVED THAT Council supports the resolution from the Township of Clearview regarding Cemetery Transfer/Abandonment Administration and Management Support.

AND FURTHER THAT Council directs staff to advise the Township of Clearview of their support and provide a copy of the resolution to Dufferin-Caledon, MPP, Sylvia Jones.

CARRIED

12.3. Grey Highlands – Resolution – Ontario Energy Board’s Leave to Construct  
(LTC) Process

12.4. Town of Mono – Strong Mayor Powers Opposition

12.5. City of Greater Sudbury – Resolution – Amendment to the Occupation Health  
and Safety Act to Clarify the Definition of “Employer”

12.6. Women of Ontario Just Say No – Next Steps in Basic Human Rights  
Legislation

12.7. Town of Stratford – Resolution – Stratford BIA – More Support for CEBA Loan  
businesses

12.8. Township of East Garafraxa – Support Resolution – County of Dufferin –  
Declaring Gender based violence and Intimate Partner Violence an Epidemic

12.9. Town of Mono – Resolution – Amendments to Residential Tenancies Act

12.10. Township of Amaranth – Resolution – Termination of County of Dufferin  
Building Services Agreement

**Resolution 2024-01-12**

Moved by P. Latam, Seconded by P. Rentsch

BE IT RESOLVED THAT Council directs staff to present the current agreement with the County of Dufferin for building services and present options for services independent of the County.

CARRIED

- 12.11. Town of Mono – Resolution – Ontario Works Financial Assistance
- 12.12. Town of Mono – Resolution Bottle and Hazardous Household Waste Recycling
- 12.13. Township of Tay – Resolution – Provincial Cemetery Management
- 12.14. Dufferin County – Support Resolution – Town of Mono – Strong Mayor Powers
- 12.15. Township of Asphodel Norwood – Resolution – Rising Insurance Costs
- 12.16. Town of Aurora – Resolution – Community Safety and Inciteful Speech
- 12.17. Town of Aurora – Resolution – Homelessness Crisis
- 12.18. Township of Conmee – Resolution –Amendments to Legislation - Municipal Council and candidate requirements
- 12.19. Correspondence Kyle Seeback – Grand Valley Resolution – Bill C-310-Volunteer Firefighting  
Council requested the Deputy Clerk contact MP, Kyle Seeback’s office regarding the Council’s resolution included a reduction in the qualifying hours.

**Resolution 2024-01-13**

Moved by J. Jonker, Seconded by P. Rentsch

BE IT RESOLVED THAT Council receives the correspondence listed on the January 9, 2024 agenda.

CARRIED

**13. County Council Report**

- 13.1. Dufferin County – Community Safety and Well-Being Survey
  - 13.1.1. Email Dufferin County Clerk – Request for Support – Dufferin County Community Safety and Well-Being Survey media release and social media campaign.

Mayor Soloman advised a County Council meeting will be held on Thursday, January 11, 2024. County Council will discuss proposed increases to County building permit fees. The County Council 2024 Budget has been approved with a 4.8% tax increase.

## 14. Committee Minutes and Recommendations

### 14.1. Fire Board

#### 14.1.1 Minutes November 7, 2023

Council was provided with the following update.

- The Board met to discuss the 2024 draft budget with final approval at the next scheduled meeting. Council inquiry regarding new radio. The draft budget includes Grand Valley's portion of new radios.

### 14.2. Community Centre Board

#### 14.2.1. Minutes November 13, 2023

Council was provided with the following update.

- The Board met to discuss the 2024 draft Budget. Increase in 2023 revenues resulting from increased ice rentals and concession sales. The Board has discussed the multi-purpose pad and installation will include piping for future pad refrigeration.

### 14.3. Library Board – no update.

#### 14.3.1 Minutes October 1, 2023

### 14.4. Police Services Board – No update.

#### 14.4.1 Minutes September 21, 2023

### 14.5. Medical/Dental Board

Council was provided with the following update.

- The Board met to discuss 2024 proposed budget and results of current facility assessment. The Board discussed the levy amount for each member municipality to fund facility upgrades. An Ad hoc committee will meet with medical centre physicians to discuss the future of primary care in Grand Valley.

### 14.6. Youth Unlimited YFC Grand Valley – no update.

### 14.7. Business Improvement Area – no update



14.8. Upper Grand Trailway

14.8.1 Funding Request

**Resolution 2024-01-14**

Moved by P. Rentsch, Seconded by L. Dart

BE IT RESOLVED THAT Council receives the 2024 Funding Request from the Upper Grand Trailway;

AND FURTHER THAT Council defer a decision on the 2024 funding request and request a delegation from the trailway at a future meeting.

CARRIED

14.9. Grand River Conservation Authority

14.9.1 2024 Municipal Apportionment and Budget Vote Meetings

**Resolution 2024-01-15**

Moved by P. Rentsch, Seconded by J. Jonker

BE IT RESOLVED THAT Council accepts the 2024 Grand River Conservation Authority Budget as presented, with Grand Valley's portion not to exceed \$39,251.00.

CARRIED

14.10. Economic Development Committee – no update

14.11. Orangeville Hydro – no update

**15. New Business**

Item 6.1 Deputation – Robert Walter-Joseph, Senior Planner, Gladki Planning Associates – United People Corporation – Comments on Dufferin County Transportation Master Plan (TMP)

**Resolution 2024-01-16**

Moved by P. Rentsch, Seconded by J. Jonker

BE IT RESOLVED THAT Council directs staff to incorporate the Gladki Planning Associates materials into Grand Valley's future Transportation and Recreation Master Plans.

CARRIED

## 16. Notice of Motion

None.

## 17. By-laws

17.3. 2024-01, A By-law to authorize temporary borrowing from time to time to meeting current expenditures during the fiscal year ending December 31, 2024.

17.4. 2024-02, A By-law to provide for the levy and collection of rates or levies required for the Town of Grand Valley for the Interim Levy for the Year 2024 and to provide for the Mailing of Notices demanding Payment of Taxes for the Interim Levy for the Year 2024.

17.5. 2024-03, A By-law to provide for the levy and collection of a special charge upon rateable property in the Town of Grand Valley Business Improvement Area in the Corporation of the Town of Grand Valley for the year 2024.

17.6. 2023-04, A By-law to appoint officials for the Corporation of the Town of Grand Valley for the year 2024 and set remuneration for members of Council.

### Resolution 2024-01-17

Moved by P. Rentsch, Seconded by L. Dart

BE IT RESOLVED THAT leave be given to introduce the by-laws presented as Items 17.1, 17.2, 17.3 and 17.4 and that they be given the necessary readings and passed and number as By-Laws 2024-01 to 2024-04 and that By-Law 2024-04 be amended with the removal of the Upper Grand Watershed Committee.

CARRIED

## 18. Closed Session

18.1. Confirmation of Closed Minutes – December 12, 2023 Council Meeting

18.2. Section 239(2)(b) – personal matters about an identifiable individual, including municipal or local board employees - Drainage issue

18.3. Section 239(2)(b) – personal matters about an identifiable individual, including municipal or local board employees – Lease Agreement

18.4. Section 239(2)(f) litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board– Trail parking.

**Resolution 2024-01-18**

Moved by J. Jonker, Seconded by P. Rentsch

BE IT RESOLVED THAT Council resolve itself into closed session under the provisions of the Municipal Act, 2001, at 7:25 p.m. to discuss matters pertaining to:

- Confirmation of Closed Minutes – December 12, 2023 Council Meeting
- Section 239(2)(b) – personal matters about an identifiable individual, including municipal or local board employees – Drainage Issue
- Section 239(2)(b) – personal matters about an identifiable individual, including municipal or local board employees - Lease Agreement
- Section 239(2)(f) litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board–Trail parking

CARRIED

**19. Rise and Report**

## 19.1. Closed Meeting Summary

**Resolution 2024-01-19**

Moved by P. Rentsch, Seconded by L. Dart

BE IT RESOLVED THAT Council rise and report at 8:03 p.m.

AND FURTHER THAT Council received information and provided direction to staff as follows:

- Drainage issue – discuss with landowner drainage and water management plans.
- 23 Mill Street – staff report regarding operations at 23 Mill Street property.

CARRIED

**Resolution 2024-01-20**

Moved by L. Dart, Seconded by P. Latam

BE IT RESOLVED THAT Council approves the Closed Session minutes dated December 12, 2023 as presented in closed session.

CARRIED

**20. Confirming Proceedings**

20.1. 2024-05, A By-law to confirm the proceedings of the Council of the Corporation of the Town of Grand Valley at its meetings held on January 9, 2024.

**Resolution 2024-01-21**

Moved by J. Jonker, Seconded by P. Rentsch

BE IT RESOLVED THAT leave be given to introduce a by-law to confirm the proceedings of the January 9, 2024 meetings of Council, and that it be given the necessary readings and be passed and numbered By-law 2024-05.

CARRIED

**21. Adjournment**

**Resolution 2024-01-22**

Moved by P. Rentsch, Seconded by L. Dart

BE IT RESOLVED THAT we do now adjourn this Meeting of Council at 8:06 p.m. to meet again on January 30, 2024 for a regular meeting at 10:00 a.m. and Special Council – 2024 Operating Budget meeting at 2:00 p.m., or at the call of the Mayor.

CARRIED

*“Original Signed”*

*“Original Signed”*

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**Mayor Steve Soloman**

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**Meghan Townsend, Clerk**