



GRAND VALLEY

The Corporation of the Town of Grand Valley Council Meeting Agenda

Tuesday, January 9 2024 6:00PM

Council Chambers, 5 Main Street North, Grand Valley

- 1. Call to Order and Roll Call**
- 2. Adoption of Agenda**
- 3. Disclosure of Pecuniary Interest and the General Nature Thereof**
- 4. Approval of Previous Minutes**
 - 4.1. December 12, 2023 – Council Minutes
 - 4.2. December 12, 2023 – Special Council Minutes – 2024 Capital Budget
- 5. Announcements**
 - 5.1. Notice of Special Public Meeting
 - 5.1.1. Official Plan Review – Tuesday, February 13, 2024 at 7:00 p.m. Council Chambers – 5 Main Street North, Grand Valley – in-person or virtual attendance
- 6. Deputations**
 - 6.1. 6:05 p.m. Robert Walter-Joseph, Senior Planner, Gladki Planning Associates – United People Corporation - Comments on Dufferin County Transportation Master Plan (TMP)
 - 6.1.1. Correspondence from Gladki Planning Associates dated January 4, 2024
- 7. Public Question Period**
- 8. Unfinished Business**
- 9. Staff Reports**
 - 9.1. CAO/Clerk-Treasurer
 - 9.1.1. Report – CAO Progress Report

9.1.2. Report - Annual Cost of Living Increase for Employee Remuneration

9.1.3. Report - Staff Announcement

9.2. Public Works Director

9.2.1. Report – Public Works Update

9.2.2. Report - Micro Surfacing Proposal

9.3. Planner

9.3.1. Report – PLN01-2024- 2023 Year End Planning Report

9.4. Recreation Facilities Manager

None.

9.5. By-Law Enforcement

None.

10. Public Meeting

None.

11. Pending Items

None.

12. Correspondence

12.1. RLB – 2023 Audit Pre-Engagement Letter

12.2. Town of Clearview – Resolution – Cemetery Transfer/Abandonment
Administration and Management Support

12.3. Grey Highlands – Resolution – Ontario Energy Board’s Leave to Construct
(LTC) Process

12.4. Town of Mono – Strong Mayor Powers Opposition

12.5. City of Greater Sudbury – Resolution – Amendment to the Occupation
Health and Safety Act to Clarify the Definition of “Employer”

12.6. Women of Ontario Just Say No – Next Steps in Basic Human Rights
Legislation

12.7. Town of Stratford – Resolution – Stratford BIA – More Support for CEBA
Loan businesses

- 12.8. Town of East Garafraxa – Support Resolution – County of Dufferin – Declaring Gender based violence and Intimate Partner Violence an Epidemic
- 12.9. Town of Mono – Resolution – Amendments to Residential Tenancies Act
- 12.10. Town of Amaranth – Resolution – Termination of County of Dufferin Building Services Agreement
- 12.11. Town of Mono – Resolution – Ontario Works Financial Assistance
- 12.12. Town of Mono – Resolution Bottle and Hazardous Household Waste Recycling
- 12.13. Township of Tay – Resolution – Provincial Cemetery Management
- 12.14. Dufferin County – Support Resolution – Town of Mono – Strong Mayor Powers
- 12.15. Township of Asphodel Norwood – Resolution – Rising Insurance Costs
- 12.16. Town of Aurora – Resolution – Community Safety and Inciteful Speech
- 12.17. Town of Aurora – Resolution – Homelessness Crisis
- 12.18. Township of Conmee – Resolution –Amendments to Legislation - Municipal Council and candidate requirements
- 12.19. Correspondence Kyle Seeback – Grand Valley Resolution – Bill C-310- Volunteer Firefighting

13. County Council Report

- 13.1. [Dufferin County- Community Safety and Well-Being Survey](#)
 - 13.1.1. Email Dufferin County Clerk – Request for Support – Dufferin County Community Safety and Well-Being Survey media release and social media campaign

14. Committee Minutes and Recommendations

- 14.1. Fire Board
 - 14.1.1. Minutes – November 7, 2023
- 14.2. Community Centre Board
 - 14.2.1. Minutes – November 13, 2023
- 14.3. Library Board
 - 14.3.1. Minutes – October 1, 2023

- 14.4. Police Services Board
 - 14.4.1. Minutes – September 21, 2023
- 14.5. Medical/Dental Board
- 14.6. Youth Unlimited YFC Grand Valley
- 14.7. Business Improvement Area
- 14.8. Upper Grand Trailway
 - 14.8.1. Funding Request
- 14.9. Grand River Conservation Authority
 - 14.9.1. 2024 Municipal Apportionment and Budget Vote Meetings
- 14.10. Economic Development Committee
- 14.11. Orangeville Hydro

15. New Business

16. Notice of Motion

None.

17. By-laws

- 17.1. 2024-01, A By-law to authorize temporary borrowing from time to time to meeting current expenditures during the fiscal year ending December 31, 2024.
- 17.2. 2024-02, A By-law to provide for the levy and collection of rates or levies required for the Town of Grand Valley for the Interim Levy for the Year 2024 and to provide for the Mailing of Notices demanding Payment of Taxes for the Interim Levy for the Year 2024.
- 17.3. 2024-03, A By-law to provide for the levy and collection of a special charge upon rateable property in the Town of Grand Valley Business Improvement Area in the Corporation of the Town of Grand Valley for the year 2024.
- 17.4. 2023-04, A By-law to appoint officials for the Corporation of the Town of Grand Valley for the year 2024 and set remuneration for members of Council.

18. Closed Session – will immediately follow open session

Recommendation: That Council resolve itself into closed session under the provisions of the Municipal Act, to discuss a matter pertaining to:

- 18.1. Confirmation of Closed Minutes – December 12, 2023 Council Meeting
- 18.2. Section 239(2)(b) – personal matters about an identifiable individual, including municipal or local board employees - Drainage issue
- 18.3. Section 239(2)(b) – personal matters about an identifiable individual, including municipal or local board employees - Lease Agreement
- 18.4. Section 239(2)(f) – litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Trail Parking Update

19. Confirm Proceedings

- 19.1. 2024-05, A By-law to confirm the proceedings of the Council of the Corporation of the Town of Grand Valley at its meeting held on January 9, 2024.

20. Adjournment



GRAND VALLEY

The Corporation of the Town of Grand Valley Council Meeting Minutes

Tuesday, December 12, 2023, 10:00 AM

Council Chambers, 5 Main Street North, Grand Valley

Present:

Mayor Steve Soloman

Deputy Mayor Philip Rentsch

Councillor Lorne Dart

Councillor James Jonker

Councillor Paul Latam

CAO/Clerk-Treasurer Meghan Townsend

Planner Mark Kluge

Director Public Works Matthew Bos

By-law Enforcement Officer Brad Haines

Recreation Facilities Manager James Allen

Deputy Clerk/Communications Coordinator Donna Tremblay

1. Call to Order and Roll Call

Mayor Soloman called the meeting to order at 10:01 a.m.

2. Adoption of Agenda

Resolution 2023-12-01

Moved by J. Jonker, Seconded by P. Latam

BE IT RESOLVED THAT Council adopts the agenda dated December 12, 2023, as circulated.

CARRIED

3. Disclosure of Pecuniary Interest and the General Nature Thereof

No pecuniary interest was declared.

4. Approval of Previous Minutes

4.1. November 28, 2023 - Regular Meeting Minutes

4.2. November 28, 2023 – Special Council Minutes – 2024 Capital Budget

Resolution 2023-12-02

Moved by P. Latam, Seconded by J. Jonker

BE IT RESOLVED THAT the minutes of the November 28, 2023 regular meeting and Special Council – 2024 Capital Budget meetings be approved.

CARRIED

5. **Announcements**

None.

6. **Deputations**

None.

7. **Public Question Period**

None.

8. **Unfinished Business**

None.

9. **Staff Reports**

9.1. By-Law Enforcement

9.1.1. Report By-law Enforcement Status Update – November 2023

Brad Haines, By-Law Enforcement Officer provided a summary of the report.

Council discussed the update and provided the following questions:

- False Alarms Fees. Staff advised options to collect outstanding false alarm fees including adding the fees to the property's tax roll.
- Fill By-law Regulations. Staff advised fill permits are not required if fill is received as part of a building permit application, or fill amounts are under 50 cubic meters. Permits are required for fill amounts in excess of 50 cubic metres, with permit conditions including soil testing.

Resolution 2023-12-03

Moved by L. Dart, Seconded by P. Rentsch

BE IT RESOLVED THAT Council receives Report – By-Law Enforcement Status Update – November 2023 for information purposes.

CARRIED

9.2. Recreation Facilities Manager

9.2.1. Community Interest in Outdoor Multi-Purpose Facility – Verbal Discussion

James Allen, Recreation Facilities Manager advised there is community interest in expanding the proposed outdoor basketball court to a multi-purpose refrigerated rink pad. Mr. Allen advised the Grand Valley and District Community Centre Board has discussed the community's interest and requested staff obtain construction quotations for multi-use pad. Mr. Allen advised staff will be obtaining the quotes as soon as possible, as a condition of the Trillium Grant funding requires the project to be completed by September 2024.

Resolution 2023-12-04

Moved by P. Latam, Seconded by J. Jonker

BE IT RESOLVED THAT Council receives the verbal update regarding the Community Interest in Outdoor Multi-Purpose Facility.

CARRIED

9.3. Public Works Director

9.3.1. Report – Public Works Update Report

Matthew Bos, Director of Public Works provided a summary of his report and a verbal update including Public Work's staff participation in the Grand Valley Santa Claus parade and Proton pit clean up and assistance with the contractor's pit testing.

Council discussed the report and verbal update and provided the following questions to staff:

- Proton Pit testing. Staff advised the consultant is conducting pit testing to determine gravel quantity within and outside the pit area. Testing results will assist in addressing potential purchaser's questions.
- Concession 2/3 pothole. Staff advised potholes would be investigated and addressed.
- New plow. Staff advise staff are fine-tune its operation.

Resolution 2023-12-05

Moved by J. Jonker, Seconded by P. Latam

BE IT RESOLVED THAT Council receives the Report –Director of Public Works Update for information purposes.

CARRIED

9.4. CAO/Clerk- Treasurer

9.4.1. Report –CAO Progress Update.

Meghan Townsend, CAO/Clerk-Treasurer, provided a summary of the report including a verbal update on the 23 Mill Street Report. CAO Townsend suggested Council consider during budget discussions allocating funds for the completion of the report.

Council considered the report and verbal update and provided the following questions:

- 23 Mill Street site visit. Staff advised dates for a site visit would be circulated.
- Waldemar Pit. Staff advised the item will be included on future update reports.
- Rogers Fibre to Home Project. Staff advised that staff have a contact number and will be provided to property owners who experience damage to private property during fibre installations.

Resolution 2023-12-06

Moved by P. Rentsch, Seconded by L. Dart

BE IT RESOLVED THAT Council receives the Report – CAO Progress Update for information purposes.

CARRIED

9.4.2. Report – Draft Grand Valley Recreation and Parks Master Plan 2024-2034

Meghan Townsend, CAO/Clerk- Treasurer provided a summary of the report. CAO Townsend sought input from Council on the draft recreation and parks master plan.

Council discussed the draft plan presented and provided the following input:

Remove:

- pool reference from the introduction.

Include:

- Recreation ideas identified as immediate, long-term and future.
- Additional emphasis on trails, active transportation and a connected trail network.
- Reference to Tree Canopy Policy.
- Future indoor gym workout facility.
- Grand Valley Public School and Luther Marsh contact information.
- List current programs and services with service providers.
- Storm water ponds, identify and include potential recreation uses.
- William Street Hill recreation potential with addition of stairs, walking ramp and gardens.

Resolution 2023-12-07

Moved by L. Dart, Seconded by P. Rentsch

BE IT RESOLVED THAT Council receives the Report – Draft Grand Valley Recreation and Parks Master Plan 2024-2034;

AND FURTHER THAT Council directs staff to include Council’s input into the next draft.

CARRIED

9.5. Planner

9.5.1. Report – PLN50-2023 – Planning Update Report

Mark Kluge, Town Planner provided a summary of his report. Council discussed the report and there were no questions of staff.

Resolution 2023-12-08

Moved by P. Latam, Seconded by J. Jonker

BE IT RESOLVED THAT Council receives the Report – PLN50-2023- Planning Update for information purposes.

CARRIED

9.5.2. Report – PLN48-2023 – Backyard Chickens

Mark Kluge, Town Planner and Brad Haines, By-Law and Property Standards Enforcement Officer provided a summary of the report.

Council discussed the report and provided the following questions to staff:

- Comparator municipalities -Town of Erin. Staff advised the Town of Erin was not included in the municipal comparator research.
- Exclusion of estate residential zone. Staff advised estate residential zones were excluded as this zone does not permit hobby farms.
- Current backyard chickens - Staff advised the Town will continue to investigate backyard chicken complaints and current flocks will not be grandfathered.

Staff advised a public meeting will be held in 2024 to gather community and Council comments with a final recommendation report and draft bylaw to come before Council.

Resolution 2023-12-09

Moved by P. Rentsch, Seconded by L. Dart

BE IT RESOLVED THAT Council receives Report No. PLN48-2023 Backyard Chickens dated December 12, 2023;

AND FURTHER THAT Council approves prohibiting “Backyard Chickens” in the Downtown Commercial (CD), Estate Residential (ER), Hamlet Residential (HR), Village Residential (RV), and Multiple Residential (RM), zones and permitting Backyard Chickens in the Agricultural (A) and Rural Residential (RR) zones;

AND FURTHER THAT Council directs Staff to commence a Town initiated Zoning By-law Application, to prohibit “Backyard Chickens” in the Downtown Commercial (CD), Estate Residential (ER), Hamlet Residential (HR), Village Residential (RV), and Multiple Residential (RM), zones and only permit them in the Agricultural (A) and Rural Residential (RR) zones.

CARRIED

9.5.3. Report – PLN51-2023 – Landowner Petition for Local Improvements for Hill Town Subdivision

Mark Kluge, Town Planner and Meghan Townsend, CAO/Clerk-Treasurer provided a summary of the report.

Council discussed the report and provided the following questions to staff:

- Future plans for Town owned lots. Staff advised Council will consider the future of its lots once the Local Improvement By-law and subdivision have been completed.
- Timeline for Road Construction. Staff advised additional work will be required prior to road construction commencing which is unlikely to occur in 2024.

Resolution 2023-12-10

Moved by P. Latam, Seconded by J. Jonker

WHEREAS the former “Hill Town Subdivision” was de-registered in the 1980’s leaving landowners with limited options for the use of their holdings:

AND WHEREAS the landowners have presented a Petition to the Town in favour of undertaking the construction of Hill Town Drive as a local improvement and the registration of a new plan of subdivision in order for there to be the sale or development of their lots and this Petition has been filed in accordance with Ontario Regulation 586/06 of the Municipal Act, 2001;

AND WHEREAS Ontario Regulation 586/06 of the Municipal Act, 2001 permits municipalities to undertake certain local improvements including roadway construction and recover all or part of the costs of the local improvement by the affected landowners;

BE IT RESOLVED THAT Council receives Report No. PLN51-2023, Landowner Petition for Local Improvements for Hill Town Subdivision dated December 12, 2023;

AND FURTHER THAT Council directs staff to proceed with a Local Improvement By-law for the construction of Hill Town Drive, to create the subdivision;

AND FURTHER THAT Council directs staff to commence a Town initiated site-specific Zoning By-law Application to recognize the existing lot configuration and maximum building sizes required for the construction of the subdivision.

CARRIED

10. Public Meeting

None.

11. Pending Items

None.

12. Correspondence

12.1. Municipality of Tweed– Resolution – One-Third Funding Grant Programs

12.2. Township of Melancthon – Correspondence to Upper Grand District School Board – Primrose-Centennial Hylands school boundary adjustment

12.3. Town of Shelburne – Support Resolution – Township of Melancthon – Upper Grand District School Board – Primrose-Centennial Hyland school boundary adjustment

12.4. Town of Plympton-Wyoming – Support Resolution – Western Ontario Warden’s Caucus Motion to revoke Strong Mayor Powers and Increase in the Leave to Construct Threshold

Resolution 2023-12-11

Moved by P. Rentsch, Seconded by L. Dart

BE IT RESOLVED THAT Council receives the correspondence listed on the December 12, 2023 agenda.

CARRIED

13. County Council Report

Mayor Soloman advised the election of Warden and committee selections will occur at the County Council meeting on Thursday, December 14th.

14. Committee Minutes and Recommendations

14.1. Fire Board

14.2. Community Centre Board

Council was provided with the following update:

- Draft expansion plan was discussed. Board members will undertake a tour of other recreation facilities for design ideas.

14.3. Library Board – no update

14.4. Police Services Board

Council was provided with the following update.

- Board received Inspector Michael Di Pasquale's Report.
- Coffee with a Cop to be held on December 12th at Grand Valley, Perked Pierogi.

Council considered the update and provide the following questions to staff:

- Speed Sign Data. CAO Townsend advised arrangements will be made with the new Inspector.

14.5. Medical/Dental Board - no update

14.6. Youth Unlimited YFC Grand Valley

Council was provided with the following update:

- Mayor Soloman and CAO Townsend met with staff of the Youth Unlimited YFC Grand Valley to discuss concerns brought forward to Council.

14.7. Business Improvement Area – no update

14.8. Upper Grand Trailway – no update

14.9. Grand River Conservation Authority – no update.

14.10. Economic Development Committee – no update

14.11. Orangeville Hydro – no update

15. New Business

None.

16. Notice of Motion

None.

17. By-laws

None.

18. Closed Session

18.1. Confirmation of Closed Minutes – November 28, 2023 Council Meeting

18.2. Section 239(2)(f) litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board– Trail parking.

Resolution 2023-12-12

Moved by L. Dart, Seconded by P. Rentsch

BE IT RESOLVED THAT Council resolve itself into closed session under the provisions of the Municipal Act, 2001, at 11:38 a.m. to discuss matters pertaining to:

- Confirmation of Closed Minutes – November 28, 2023 Council Meeting
- Section 239(2)(f) litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board–Trail parking

CARRIED

17. Rise and Report

17.1. Closed Meeting Summary

Resolution 2023-12-13

Moved by P. Rentsch, Seconded by L. Dart

BE IT RESOLVED THAT Council rise and report at 11:58 a.m.

AND FURTHER THAT Council received information and provided direction to staff.

CARRIED

Resolution 2023-12-14

Moved by J. Jonker, Seconded by P. Latam

BE IT RESOLVED THAT Council approves the Closed Session minutes dated November 28, 2023 as presented in closed session.

CARRIED

19. Confirming Proceedings

19.1. 2023-XX, A By-law to confirm the proceedings of the Council of the Corporation of the Town of Grand Valley at its meetings held on December 12, 2023.

Resolution 2023-12-15

Moved by J. Jonker, Seconded by P. Latam

BE IT RESOLVED THAT leave be given to introduce a by-law to confirm the proceedings of the December 12, 2023 meetings of Council, and that it be given the necessary readings and be passed and numbered By-law 2023-57.

CARRIED

20. Adjournment

Resolution 2023-12-16

Moved by J. Jonker, Seconded by P. Latam

BE IT RESOLVED THAT we do now adjourn this Meeting of Council at 12:00 p.m. to meet again for a regular meeting on January 9, 2024, at 6:00 p.m. or at the call of the Mayor.

CARRIED

Mayor Steve Soloman

Meghan Townsend, Clerk



GRAND VALLEY

The Corporation of the Town of Grand Valley Special Council Meeting - 2024 Capital Budget

Tuesday, December 12, 2023, 1:00 PM

Council Chambers, 5 Main Street North, Grand Valley

Present:

Mayor Steve Soloman

Deputy Mayor Philip Rentsch

Councillor Lorne Dart

Councillor James Jonker

Councillor Paul Latam

CAO/Clerk-Treasurer Meghan Townsend

Director Public Works Matthew Bos

Recreation Facilities Manager James Allen

Deputy Clerk/Communications Coordinator Donna Tremblay

1. Call to Order and Roll Call

Mayor Soloman called the meeting to order at 1:00 p.m.

2. Adoption of Agenda

Resolution 2023-12-17

Moved by P. Latam, Seconded by J. Jonker

BE IT RESOLVED THAT Council adopts the Special Council – 2024 Capital Budget

Meeting agenda dated December 12, 2023, as circulated.

CARRIED

3. Disclosure of Pecuniary Interest and the General Nature Thereof

No pecuniary interest was declared.

4. 2024 Capital Budget

4.1. Report – Second Draft 2024 Capital Budget

Meghan Townsend, CAO/Clerk-Treasurer provided opening remarks advising Council's directions from November 28th Special Meeting have been incorporated into the project category sheets attached to the report. Confirmed provincial funding has been identified in the report and the amounts have been factored into the capital budget. CAO Townsend advised the revised projects sheets will assist Council in any additional capital budget directions to staff.

Council discussed the revised information relating to the project categories and provided direction to staff as follows:

Administration

Council directed staff to include the 2024 administration capital projects as presented.

Council requested staff provide opportunities to discuss deferred projects. Staff advised a schedule for deferred project discussions will be provided.

Community Centre

Council directed staff to include the 2024 Community Centre capital projects as presented.

Recreation

CAO Townsend provided an update on the Concession 2/3 lighting project, stating Hydro One has begun discussion with the Town on servicing the project.

CAO Townsend sought direction regarding the Garden Club's request.

Council discussed the proposed projects and provided the following questions to staff:

- Funding of the Recreation Master Plan. CAO Townsend advised funding for the master plan would be considered during operating budget discussions.

Council directed staff to include the 2024 Recreation capital projects as presented, with a report on equipment purchases to be received for the 2024 Operating Budget discussions.

Council directed staff to contact the Garden Club regarding costs related to their request for the three-tiered gardens at the Cenotaph.

Bridges and Culverts

Council discussed the 2024 proposed bridge and culvert projects and provided the following questions:

- Project Financing. CAO Townsend advised Bridge 10 would a financed bridge project and Council would be provided with details and approve the financing in 2024.

Council directed staff to include the 2024 Bridge and Culvert capital projects as presented with an additional \$15,000 for Bridge 7 design work.

Gravel Road

Council directed staff to include the 2024 gravel road capital projects as presented with a request for a multi-year gravel road rehabilitation plan in 2024.

Roads and Sidewalks

Council discussed the proposed 2024 roads and sidewalk projects.

Council directed staff to reduce the roads and sidewalk capital budget amount to \$600,000.

Resolution 2023-12-18

Moved by P. Rentsch, Seconded by L. Dart

BE IT RESOLVED THAT the Mill Street project be deferred until 2025, but design work be finished in 2024.

AND FURTHER THAT the Director of Public Works bring a recommendation to the January 9, 2024 meeting for a resurfacing project to cost no more than \$600,000.

CARRIED

Public Works Vehicles and Equipment

Council discussed the purchase of the half ton 4x4 pick up truck and provided the following questions of staff:

- Leasing term. Staff advised leasing terms were for 48 months.
- General Lease protection. Staff advised that general leasing protection was not included.

Council requested that options for a hybrid vehicle be considered in accordance with the Town's Vehicle Policy.

Council directed staff to include the 2024 public works vehicles and equipment capital projects with the 2024 amount of \$12,000 for Half Ton 4X4 Pick Up Truck.

Storm Sewer, Water Tower Restoration, Growth-related Infrastructure and Wastewater System Infiltration

Council directed staff to include the identified 2024 capital projects relating to storm sewer, water tower restoration, growth-related infrastructure and wastewater system infiltration as presented.

Resolution 2023-12-19

Moved by P. Rentsch, Seconded by L. Dart

BE IT RESOLVED THAT Council receives Report – Second Draft 2024 Capital Budget;

AND FURTHER THAT Council approves the 2024 Capital Budget as presented, and directs the Treasurer to include these projects in the Town of Grand Valley's 2024 Budget

AND FURTHER THAT Council authorizes the following projects to be tendered as soon as the tender packages are ready:

- Water Tower Rehabilitation
- Southeast Sewage Pumping Station
- Bridge 10 Replacement
- Gravel Purchase
- Tandem Axel Plow Truck
- Public Works Vehicle \$12,000

CARRIED

4.2. Correspondence

4.2.1. 2024 Ontario Municipal Partnership Fund (OMPF)

4.2.1.1. Correspondence from Minister of Finance

4.2.1.2. Town of Grand Valley 2024 Ontario Municipal Partnership Fund (OMPF) Allocation Notice

Resolution 2023-12-20

Moved by P. Latam, Seconded by J. Jonker

BE IT RESOLVED THAT Council receives the correspondence listed on the December 12, 2023 Special Council – 2024 Capital Budget Agenda.

CARRIED

5. Adjournment

Resolution 2023-12-21

Moved by L. Dart, Seconded by P. Rentsch

BE IT RESOLVED THAT Council adjourns this meeting of Council at 2:50 p.m. to meet again for a Special Council – 2024 Operating Budget meeting on January 30, 2024, at 2:00 p.m. or at the call of the Mayor.

CARRIED

Mayor Steve Soloman

Meghan Townsend, Clerk



Notice of Special Public Meeting Official Plan Review

The Official Plan is a statutory document that the Province requires each municipality to adopt and maintain which sets out the land use policy directions for long-term growth and development in the Town.

The Town of Grand Valley Official Plan was adopted in 2006 and approved in 2009. Section 26 of the Planning Act requires that the Official Plan be reviewed no less frequently than 10 years after it comes into effect as a new Official Plan and every five years thereafter. The purpose of the Official Plan Review is to update the Official Plan to conform to Provincial policy and legislation and the County of Dufferin Official Plan. It is an opportunity to ensure that the Official Plan continues to reflect the Town's vision, goals and objectives for land use planning. The Plan will set a course for the development of the Town over the next 25 years.

How can I participate?

A **Special Public Meeting** pursuant to Section 26(3) of the Planning Act will be held on:



Tuesday February 13th, 2024 at 7:00 pm
Council Chambers – In-person or Virtual
Town of Grand Valley Municipal Office
5 Main Street North, Grand Valley ON L9W 5S6

The purpose of the special public meeting is to discuss the Official Plan Review and revisions that may be required to the Official Plan. It is intended to provide the first opportunity for the public to offer comments regarding any issue or matter that should be considered during the Official Plan Review process and to provide input to areas of the current Official Plan that should be changed or addressed differently in the Updated Official Plan.

Registration to attend the Special Public Meeting is **not** required. To participate virtually, contact the Clerks Department before 4:30 pm on Tuesday February 13th, 2024 by contacting:

Donna Tremblay, Deputy Clerk/Communications Coordinator
Telephone: 519-928-5652 /Email: dtremblay@townofgrandvalley.ca
Virtual meeting link and instructions will be provided.

Members of the public are also encouraged to provide written comments to Council prior to and after the Special Public Meeting by sending comments to: mkluge@townofgrandvalley.ca

Public and stakeholder consultation is critical to the Official Plan Review process. Additional information on ways to participate, future workshops, open houses and public meetings will be provided at a later date.

DATED this 4th day of January, 2024.



Where can I find information regarding the Official Plan Review?

The Town's current Official Plan and other information regarding the Official Plan Review is available online at: www.townofgrandvalley.ca

This information is also available to the public for inspection at the Town Office between the hours of 9:00 a.m. and 4:30 p.m., Monday to Friday.



Questions? Want more information? Ask a Staff Member!

Mark H. Kluge MCIP RPP, Town Planner
Telephone: 519-928-5652
Email: mkluge@townofgrandvalley.ca

Written comments can be sent to:

By mail: 5 Main Street North
Grand Valley, L9W 5S6
By email: mkluge@townofgrandvalley.ca
By fax: 519-928-2275

Want to be notified?

If you wish to be notified of future open houses or public meetings for the Official Plan Review, you must make a written request to the Town of Grand Valley to be added to the notification list. Send requests to mkluge@townofgrandvalley.ca

NOTE:

Under the authority of the Municipal Act, 2001 and in accordance with Ontario's Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), all information provided for, or at a Public Meeting, Public Consultation, or other Public Process are considered part of the public record, including resident deputations. This information may be posted on the Town's website and/or made available to the public upon request.

This document can be made available in other accessible formats upon request.

Town of Grand Valley
5 Main St. N.
Grand Valley, Ontario
L9W 5S6

January 4, 2023

Dear Mayor and Members of Council:

Subject: **Comments on Dufferin County Transportation Master Plan (TMP)**

Gladki Planning Associates Inc. ("GPA") are the planning consultants retained by the United People Corporation, the owner of the property at 133184 Sideroad 28-29 in the Town of Grand Valley ("Town"), located west of the commercial downtown area, and southwest of the intersection of Sideroad 28 & 29 and Concession Road 2 & 3 (the "subject lands"). As you are aware, GPA has been working to facilitate the development of the Subject Lands and advanced the Settlement Boundary expansion to facilitate our client's proposed land use vision. We have recently submitted to Dufferin County during the 30-day public review period concerning their Transportation Master Plan (TMP) emphasizing the enhancement of the active transportation network in Grand Valley.

The comments we provided largely propose active transportation improvements that are rooted in the existing Grand Valley Transportation Master Plan and are aligned with current and planned road improvements, as well as active and approved draft plans of subdivision. We believe these enhancements will significantly contribute to the Town's objectives by providing cost-effective benefits to residents, supporting local tourism, and facilitating marquee events.

Our comments suggest the development of a more comprehensive active transportation system that leverages the existing Trailway and connects with various parts of the town and county. This includes the creation of more pedestrian and cycling paths, improved safety measures for non-vehicular traffic, and the integration of these routes into the broader transportation network.

As the Town continues to grow and evolve, fostering healthy lifestyles through enhanced active transportation facilities is crucial. In line with this, we provided several comments, proposing the following enhancements to the Dufferin County TMP:

- Establishing a complete active transportation circuit: establishing a continuous active transportation loop through linkages between on-road routes and trails connecting Amaranth Street West to new collector roads, the existing Upper Grand Trailway and Main Street, allowing for the creation of a continuous active transportation circuit.
- East-West Multi-Use Route along Highway 2-3 Amaranth Road: The development of an east-west multi-use trail or on-road route/sidewalk enhancement along Highway 2-3 Amaranth Street West is imperative. This will not only provide a safe and accessible route for pedestrians and cyclists but will also improve connectivity across the town. This improvement may extend to connect to the Amaranth East Luther Townline.
- Connection on the Planned North-South Collector and E-W Active Transportation Connection: A similar connection, extending to the Future Mayberry Hill development should be established connecting to planned north-south collector noted in the **Town of Grand Valley Transportation Master Plan Study** to the south. In addition, east-west connectivity is noted in the **Town of Grand Valley Transportation Master Plan Study**. This addition would further strengthen the pedestrian network within Grand Valley, making it more comprehensive and user-friendly.

- Trailway Connection to the Grand Trunk Trail: We propose the establishment of a trailway connecting the planned trail system over our client's lands to the Grand Trunk Trail, with further connections into the Town along the Grand Trunk Trail. Such trailways are vital for promoting active lifestyles and recreational activities among residents of all ages. As noted in previous presentations to Council, our client's proposal includes replacement of a bridge over the Boyne Creek to facilitate the connection of an active transportation route that would connect future community areas on the west side of Grand Valley to the Grand Trunk Trailway to the south. This proposed active transportation connection utilizes the historic Sideroad 28-89 right-of-way parcel which currently extends south of our client's lands and connects to the Trailway.

In addition to submitting written comments on the TMP, the owner attended the Public Information Centres in Summer 2023 and provided verbal comments supporting the proposed additions to the Town's active transportation network.

In recognition of the critical role active transportation plays in the development of a healthy, connected community, we request that the Town of Grand Valley support the inclusion of our proposed active transportation improvements in the Dufferin County TMP. By endorsing these considerations and raising them for discussion at the county level, the Town Council can play a pivotal role in ensuring that similar enhancements become an integral part of a County-wide approach to active transportation tourism and recreation. We are confident that, with Council's support, these improvements will align seamlessly with the Town's and the County's vision for a sustainable, accessible, and vibrant community.

We appreciate your consideration and look forward to engaging in further discussions on January 9. Thank you for your attention to this vital issue.

Yours sincerely,

Gladki Planning Associates Inc.

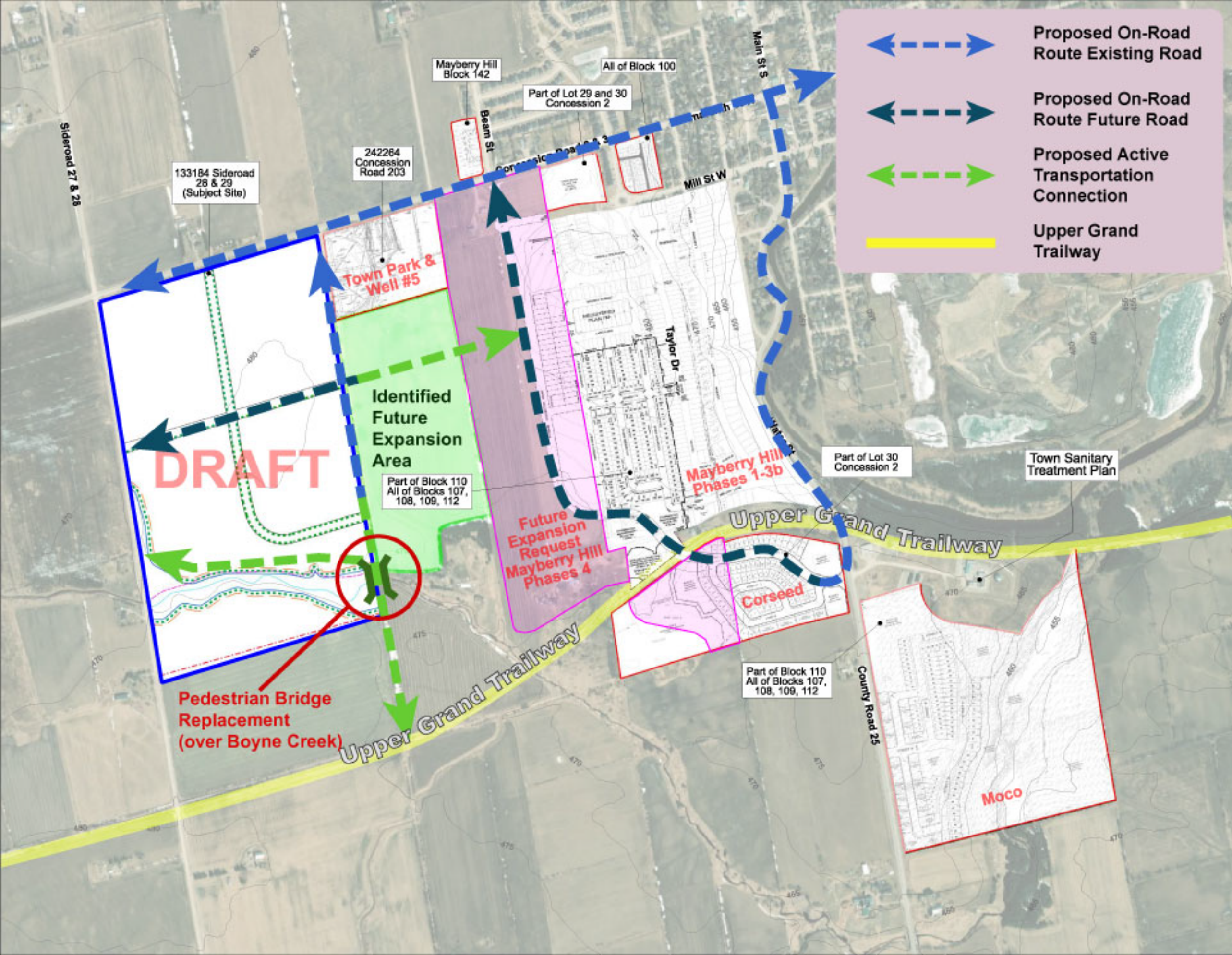
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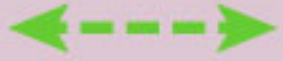



Robert Walter-Joseph, MA (PL), RPP, MCIP
Senior Planner
Gladki Planning Associates
(416) 362-7755 ext. 100
rwalterj@gladkiplanning.com

Enclosure: Illustration of recommended proposed Active Transportation Network

cc: Mark Kluge, Town Planner, Town of Grand Valley
Mayor Steve Soloman



 Proposed On-Road Route Existing Road
 Proposed On-Road Route Future Road
 Proposed Active Transportation Connection
 Upper Grand Trailway

DRAFT

Town Park & Well #5

Identified Future Expansion Area

Future Expansion Request Mayberry Hill Phases 4

Mayberry Hill Phases 1-3b

Corseed

Moco

Pedestrian Bridge Replacement (over Boyne Creek)

Upper Grand Trailway

Upper Grand Trailway

133184 Sideroad 28 & 29 (Subject Site)

242264 Concession Road 203

Mayberry Hill Block 142

All of Block 100

Part of Lot 29 and 30 Concession 2

Part of Lot 30 Concession 2

Town Sanitary Treatment Plan

Part of Block 110 All of Blocks 107, 108, 109, 112

Sideroad 27 & 28

Beam St

Mill St W

Main St S

Taylor Dr

County Road 25



GRAND VALLEY

REPORT TO COUNCIL

To: Mayor Soloman and Members of Council
From: Meghan Townsend, CAO/Clerk-Treasurer
Meeting Date: January 9, 2024
Subject: CAO Progress Update

Purpose

The purpose of this report is to give Council an update on ongoing projects, outstanding directives, and other items of which Council should be made aware.

Discussion

Task	Start/Resolution Number	Estimated Completion	Discussion/Update
2024 Insurance Program	Annual	December 31 each year	Due to timing of completion of the package, information was not ready to present at December Council per the usual routine. 2024 rate increase is 1.7%, due to significant savings on our cyber insurance program. If Council wishes, a delegation can still be arranged.
Rogers Fibre to the Home project		Year End 2024	Contract from Rogers not yet received from Rogers, as Town insurance has requested changes.
23 Mill Street visit	2023-11-34		Agreement has been reached between Youth Unlimited and the Air Cadets.
Gateway Signage		Spring 2024	Council directed that it be determined where there are County gateway signs, where signs could go and potential pricing for the current sign

Task	Start/Resolution Number	Estimated Completion	Discussion/Update
			design. Options to be presented for inclusion in 2024 budget.
Emma Street vacant land	2023-10-36	2024	Council direction to present options on relocating the driveway and the current Official Plan and Zoning By-law policies. Part of future Recreation discussion along with future discussion on landscaping responsibilities.
23 Mill Street Site Remediation	2023-05-06	Year end 2023	Next steps discussion in 2024 operating budget.
Community Centre Expansion Project	2023-06-15	2026	Plans revision underway.
Drainage Repairs in subdivisions	2023-10-30	2024	Included in 2024 capital budget.
Sale of Gravel Pit lands in Southgate Township	2023-08-06	Spring 2024	Testing commenced week of December 4. Will then need to obtain value of full property appraisal to discuss with Council. List for sale in early Spring once potential buyers can visit the site without snow.
Medical Dental Centre Parking Lot Line Painting	2023-06-29	Spring 2024	Will be included in 2024 painting program.
Trailway Parking Lot agreement		November 28	CAO to meet with landowner in new year to discuss proposed agreement.
56 Main Street North survey		Delayed from year end estimated completion	Surveyors and legal reviewing findings of survey and easements within the property boundaries.
Engineering Standards for subdivision drainage	2023-10-31	April 2024	Report on engineering standards for drainage in subdivisions and details on how the works are approved. CAO working with Burnsides to prepare this report.

Task	Start/Resolution Number	Estimated Completion	Discussion/Update
Various Engineering Projects		various	<ul style="list-style-type: none"> Landfill monitoring reduction – Province advises that a new Environmental Officer has been assigned to review our request. No update. Scott Street Development – Meeting with developers occurred November 30. Each party to the agreement to submit their positions to each other then next steps will be determined.
New Decal Policy		2024	Requested by Council that all Town-owned or leased vehicles have consistent branding. Sample policies received from other municipalities. Staff to review.
Service Fees on credit cards accepted as a method of payment	2023-11-37	July 1 2024	Council direction to investigate 2% surcharge on credit card payments.
Credit Card Management Policy	October 24, 2023 Item 10.2.1.2	March 26 2024	Per Council direction, revisions to draft policy will be presented.
Community Emergency Preparedness Grant	2023-11-38		Application was submitted November 29, 2023.
Backflow Prevention Installation	2023-11-43	April 2024	Report to council in progress.
Land in Amaranth Township	2022-04-06	YE 2024	To be sold. Original attempts were unsuccessful. Recommendation report to come in March to propose reattempt to sell in spring 2024.

Recommendation

THAT Council receives the CAO Progress Update for information purposes.

Respectfully submitted by,

Meghan Townsend
CAO/Clerk-Treasurer



GRAND VALLEY

REPORT TO COUNCIL

To: Mayor Soloman and Members of Council

From: Meghan Townsend, CAO/Clerk-Treasurer

Meeting Date: January 9, 2024

Subject: Annual Cost of Living increase for employee remuneration

Purpose

To present the annual Cost of Living Increase in accordance with Resolution 2019-06-11

Background

At the June 11, 2019 meeting, Council passed the following resolution:

2019-06-11

Be it resolved that Council receives Report – Staff Remuneration – Cost of Living Increase;

And further that Council approves an increase of 2.20% to Town staff hourly rates of pay, with the increase to take effect for July 1, 2019;

And further that Council adopts the average Consumer Price Index from November to October, yearly, as the annual staff remuneration increase, and directs the Treasurer to present this average as part of the Town’s annual budget deliberations, starting with the 2020 budget.

Carried

Discussion

As shown in the table below, the average increase to the CPI from November 2022 to October 2023, applicable to this year’s remuneration increase, is 4.3%:

CPI Year-over-year change

	2020	2021	2022
NOV	0.9	4.7	6.4
DEC	0.7	4.8	6.0
	2021	2022	2023
JAN	1.1	5.1	5.6
FEB	1.1	5.7	5.1
MAR	2.2	6.7	4.3
APR	3.3	6.8	4.2
MAY	3.7	7.7	3.1

JUN	3.2	8.1	2.6
JUL	3.5	7.6	3.2
AUG	4.1	7	3.8
SEP	4.4	6.9	3.6
OCT	4.7	6.9	3.3
12m total	32.9	78	51.2
AVG/YR	2.7	6.5	4.3
Increase	July2022	July2023	July2024

Financial Impact

This increase, in effect for half the year, will be factored into the 2024 budget for each department.

This increase is also applied to Council member earnings as of July 1, and this will be included in the budget.

Recommendation

THAT Council approve the cost of living increase to staff remuneration, effective July 1, 2024, at a rate of 4.3%.

Respectfully submitted by,

Meghan Townsend
 CAO/Clerk-Treasurer



GRAND VALLEY

The Corporation of the Town of Grand Valley

5 Main Street North

Grand Valley, ON L9W 5S6

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REPORT TO COUNCIL

To: Mayor Soloman and Members of Council

From: Meghan Townsend, CAO/Clerk-Treasurer

Meeting Date: January 9, 2024

Subject: Staff Announcement

We are pleased to announce that Sarah Courtemanche was the successful candidate for the temporary Accounting Clerk position. Sarah has several years' financial experience from the private sector, and joined us on January 8, 2024 to run the Town's Accounts Payable, Accounts Receivable, and Payroll processing, and assist the Treasurer as otherwise required.

Please join us in welcoming Sarah!

Respectfully submitted by,

Meghan Townsend
CAO/Clerk-Treasurer



GRAND VALLEY

REPORT TO COUNCIL

To: Mayor Soloman and Members of Council

From: Matt Bos, Director of Public Works

Meeting Date: January 9, 2024

Subject: Public Works Update

Purpose

To present to council the Public Works update.

Background

Ongoing monthly requirement of the Director of Public Works.

Discussion

Here are bullet points of Public Works activities in the last month.

- Ongoing Equipment and Facility Maintenance.
- Keeping up on minor fleet repairs as required.
- Rotating weekend winter patrol is going very well.
- P.W. start time of 4am continues for the winter months and is working well.
- All winter patrols and responses to winter weather events have been done well within the time frames required by the Ontario Minimum Maintenance Standards.
- One casket brought to mortuary for storage.
- One full casket burial.
- Dodge half ton has been purchased as approved in the 2024 capital budget and will be included in the monthly procurement report to Council.
- P.W. Director and the C.A.O. are working together to design a tender for 2024 gravel.
- P.W. is getting close to finalizing the purchase of the tandem plow truck that was approved in the 2024 capital budget.
- P.W. is in the preliminary stages of some low-cost in-house improvements of both shops. (north shop bathroom/town shop lunch room)

Financial Impact

None

Recommendation

That council receives the Report- Public Works Update for information purposes.

Respectfully submitted by,

Matt Bos
Director of Public Works



GRAND VALLEY

REPORT TO COUNCIL

To: Mayor Soloman and Members of Council

From: Matt Bos, Director of Public Works

Meeting Date: January 9, 2024

Subject: Micro surfacing proposal

Purpose

To present to council the Public Works proposal of micro surface application on various Town roads.

Background

On Dec.12/23 council tasked the Director of Public Works to produce options for resurfacing roads throughout the municipality for 2024 capital projects, as an option for the 2024 construction season.

Discussion

Micro surfacing is a common method used widely throughout Ontario and beyond by municipalities to preserve expensive asphalt and lengthen its service life. At this time the Town has multiple candidate roads that would be eligible for “preservation maintenance”. The Town’s rural asphalted roads are currently in a state to start routinely actioning preservation measures. Micro surfacing needs to be applied to a road before it is too far gone to be effective.

See list below for suggested sequence of preserving the Towns rural asphalt.

- Conc.8/9 from Cty.25 to Sideroad 27/28
- Conc. 10/11 from Cty.25 to Amaranth Townline
- Conc. 6/7 from Sideroad 24/25 West to the where the tower lines cross.
- Conc.2/3 from 24/25 to the West Luther Townline

Companies in Ontario that offer micro surfacing show up to job sites fully functional with the capabilities to clean the road off with large hydraulic rotating brooms mounted on heavy equipment and traffic controls staff and equipment to manage traffic during operations. Please see the link below for a video example of a typical micro surfacing operation.

<https://youtu.be/Rscshs7DvTU>

Financial Impact

Micro surfacing costs \$5 per square meter.

- Conc. 8/9 – 12,600 m² = \$63,000.00
- Conc. 10/11 – 9,100 m² = \$45,500.00
- Conc. 6/7 – 4,200 m² = \$21,000.00
- Conc. 2/3 – 27,700m² = 138,700.00

Recommendation

That Council receives the Report – Micro Surfacing Proposal and authorizes the Director to proceed with micro surfacing on the four road sections proposed.

Respectfully submitted by,

Matt Bos
Director of Public Works



GRAND VALLEY

The Corporation of the Town of Grand Valley Report to Council

Date: January 9, 2024
To: Mayor Soloman & Council
From: Mark H. Kluge, MCIP RPP, Town Planner
Subject: **2023 YEAR END PLANNING REPORT**
Report No.: PLN01-2024
Attachment(s): Appendix 1: 2023 Year End Planning Report
Appendix 2: 2022 Year End Planning Report
Appendix 3: 2021 Year End Planning Report

RECOMMENDATION

THAT Council receives Report PLN01-2024 – **2023 YEAR END PLANNING REPORT**, dated January 9, 2024.

PURPOSE OF REPORT

The purpose of this report is to provide Council with a Year End Report of Planning's activities in 2023, attached as **APPENDIX 1: 2023 YEAR END PLANNING REPORT**.

For historical context, the 2022 and 2021 Year End Planning Reports are attached as **APPENDIX 2** for 2022 and **APPENDIX 3** for 2021.

Respectfully submitted,

Mark H Kluge

Mark H. Kluge, MCIP RPP
Town Planner

APPENDIX 1: 2023 YEAR END PLANNING REPORT

PREVIOUS YEARS COMPLETED/IN PROGRESS/ON GOING:

CDM01-2022	Hamilton Lane	Processing – clearing conditions
SPA01-2022	10 Watson Road	Finalizing Site Plan Agreement
22T-202201	Grand Valley Business Park	Draft Approved – clearing conditions
22T-202101	152 Main at Rainey	Registered 7M-83
22T-201601	Corseed	Draft Approved – clearing conditions
22T-201502	Moco	Draft Approved – clearing conditions
22T-201501	Thomasfield Phase 3B	Draft Approved – finalizing Subdivision Agreement
Z08-2021	10 Watson Road	BL 2023-05
Z13-2022	Tuckey	BL-2023-07

2023 APPLICATIONS:

CONSENTS:

B01-2023	Holtz	7R-6818
B02-2023	14 Webb	Clearing conditions

OFFICIAL PLAN:

OPA01-2023	40 to 60 Emma Street	Processing
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SITE PLAN:

SPA01-2023	173004 County Road 25	File Closed
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SUBDIVISION:

22T-202301	River's Edge by Thomasfield	Processing
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ZONING:

Z01-2023	Holtz	BL 2023-14
Z02-2023	Doekes	BL 2023-22
Z03-2023	Keldon Church	BL 2023-50
Z04-2023H	Thomasfield Phase 3B	BL 2023-44 Holding Removal
Z05-2023	40 to 60 Emma St	Processing
Z06-2023H	152 Main at Rainey	BL 2023-51 Holding Removal
Z07-2023	River's Edge Subdivision	Processing

2023 OTHER PLANNING ACTIVITIES:

ENQUIRIES:

Total for the year: 298 enquiries on 116 properties
31 general enquiries

MUNICIPAL APPROVALS:

74 Municipal Approvals issued MA01-2023 to MA74-2023:

Breakdown:

Accessory Apartment	2	Infrastructure	1
Accessory Buildings	5	Mixed Use	1
Commercial	2	New Dwelling	26
Decks	10	Pool Enclosures	4
Demolition	2	Renovations/Additions /Signs/Misc.	7
Farm/Agri	14		

PRE-CONSULTATIONS:

- 48 Main Street S (Mixed office/residential conversion)
- 14 Webb Street (Urban consent)

PROPERTY INFORMATION REPORTS

- PIR-01-2023 #322600
- PIR-02-2023 #337200
- PIR-03-2023 #105000
- PIR-04-2023 #345400
- PIR-05-2023 #334300
- PIR-06-2023 #215600
- PIR-07-2023 #215700
- PIR-08-2023 #216100
- PIR-09-2023 #213400
- PIR-10-2023 #218600
- PIR-11-2023 #353500
- PIR-12-2023 #102400
- PIR-13-2023 #213500
- PIR-14-2023 #347110
- PIR-15-2023 #349500
- PIR-16-2023 #125400
- PIR-17-2023 #211700
- PIR-18-2023 #211500
- PIR-19-2023 #208400
- PIR-20-2023 #211900

OTHER PROJECTS:

- 2023 DC Study Update – on-going
- 2023 Planning Fee Review - on-going
- Backyard Chickens – Z01-2024
- Dufferin County MCR/Town Urban Expansion – on-going
- Hill Town Drive Subdivision Monticello – Z02-2024
- HATF Recommendations – completed
- Official Plan and Zoning By-law Review & Update – on-going
- ORICA Site Monitoring on-going
- Parkland Inventory – completed
- Private Street Signs - completed
- Tiny Homes – OPA/Zoning Review
- Water/Wastewater Monitoring and Allocation
- Zoning By-law Office Consolidation – on-going

APPENDIX 2: 2022 YEAR END PLANNING REPORT

PREVIOUS YEARS COMPLETED/IN PROGRESS/ON GOING:

B1-2022	BH AGRI Ltd.	7R-6763
B4-2021	Rio Cin Ltd	7R-Clearing Conditions
B5-2021	TUPLING	7R-6726
B7-2021	GRAHAM	Clearing Conditions
SPA03-2021	Block 43 7M-76 (Hamilton Lane)	Completed
Z12-2021	152 MAIN Street	BL 2022-63
Corseed	22T-201601	Draft Approved
Moco	22T-201502	Draft Approved
Thomasfield	22T-201501 Phase 3B	Draft Approved
152 Main St	22T-202101	Draft Approved

2022 APPLICATIONS:

CONSENTS:

B01-20222	BH AGRI Ltd.	7R-6763
B02-2022	BOSNJAK	7R-6761
B03-2022	174354 County Road 25	Clearing Conditions

SITE PLAN:

SPA01-2022	10 Watson Road	IN PROGRESS
SPA02-2022	202373 County Road 109	IN PROGRESS

SUBDIVISION:

22T-202201	Grand Valley Business Park	DRAFT Approved
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ZONING:

Z01-2022	BH AGRI LTD.	BL 2022-18
Z02-2022	Grand Valley Business Park	BL 2022-64
Z03-2022H	Hamilton Lane	BL 2022-12
Z04-2022	KAMPUIS	BL 2022-37
Z05-0222	SEA CONTAINERS	BL 2022-51
Z06-2022	34 Cooper Street	BL 2022-39
Z07-2022	28 Mill St. W.	BL 2022-40
Z08-2022	10 Watson Road	IN PROGRESS
Z09-2022	Moco Technical	BL 2022-65
Z10-2022	MBB Fab Inc.	BL 2022-66
Z11-2022	Gobbato Group	BL 2022-68
Z12-2022	28 Gier Street	BL 2022-78 (Appeal period ends Jan 9/23)
Z13-2022	072525 Sideroad 24-25	IN PROGRESS

2022 OTHER PLANNING ACTIVITIES:

ENQUIRIES

- 30 enquires regarding 19 non-property/general/other municipalities
- 420 enquires regarding 141 properties

MUNICIPAL APPROVALS

120 Municipal Approvals issued MA01-2022 to MA120-2022:

Breakdown:

Accessory Buildings	12	(Private/Public)	
Commercial	1	New Dwelling	59
Demolition	1	Pool Enclosures	12
Farm/Agri	4	Renovations/Additions	
Infrastructure	4	/Decks/Septic/Misc.	27

PRE-CONSULTATIONS

- 40 – 60 Emma Street (Infill)
- 14 Webb Street (Infill)

PROPERTY INFORMATION REPORTS

- | | |
|-----------------------|-----------------------|
| • PIR-01-2022 #218800 | • PIR-06-2022 #104000 |
| • PIR-02-2022 #347100 | • PIR-07-2022 #217500 |
| • PIR-03-2022 #120960 | • PIR-08-2022 #202302 |
| • PIR-04-2022 #100800 | • PIR-09-2022 #110700 |
| • PIR-05-2022 #123100 | |

OTHER PROJECTS

- ORICA Site Monitoring on-going
- Zoning By-law Update ZBL #2021-80
- Dufferin County MCR/Town Urban Expansion
- Water/Wastewater Monitoring

APPENDIX 3: 2021 YEAR END PLANNING REPORT

1. STATUS OF DEVELOPMENT APPLICATIONS:

PREVIOUS YEARS COMPLETED:

Z4-2018	Golden Canadian Homes (Emma Street)	ZBL 2021-39
B3-2020	RENTSCH	7R-6679
B4-2020	KEMERINK	7R-6692
Z6-2020	KEMERINK	ZBL 2021-05
Z7-2020	11 Mount Haven Cres	ZBL 2021-06
B5-2020	SWISS BELL FARMS	7R-6684
B6-2020	SWISS BELL FARMS	7R-6684
Z8-2020	SWISS BELL FARMS	ZBL 2021-09

CONSENTS:

B1-2021	10 Mill Street	7R-6702
B2-2021	9 Ponsford	7R-6705
B3-2021	122 Water Street	7R-6680
B4-2021	Rio Cin Ltd	Clearing Conditions
B5-2021	TUPLING	Clearing Conditions
B6-2021	MILES	7R-6741
B7-2021	GRAHAM	Clearing Conditions

SITE PLAN:

SPA01-2021R	CANWE	completed
SPA02-2021	Community Living Dufferin 45 Cooper	completed
SPA03-2021	Block 43 7M-76 (Thomasfield)	on-going

SUBDIVISION:

Corseed	22T-201601	Draft Approved
Moco	22T-201502	Draft Approved
Thomasfield	22T-201501	Phase 3A-1 7M-76 Phase 3A-2 7M-78 Phase 3B Draft Approved

ZONING:

Z1-2021	Rio Cin Ltd. County Road 25	ZBL 2021-61
Z2-2021	174 Amaranth St. East	ZBL 2021-19
Z3-2021	401239 County Road 25	ZBL 2021-22
Z4-2021	Community Living Dufferin 45 Cooper	ZBL 2021-36
Z5-2021	242264 Concession Road 2-3 TOWN PARK	ZBL 2021-48
Z6-2021	10 Mount Haven	ZBL 2021-49
Z7-2021	073320 SR 24-25 TUPLING	ZBL 2021-56
Z8-2021	321312 Concession Road 6-7 AMATO	ZBL 2021-65
Z9-2021	282069 Concession Road 4-5 GRAHAM	ZBL 2021-75

Z10-2021 KAMPHUIS
 Z11-2021 LEONARDO
 Z12-2021 152 MAIN Street
 Z13-2021 11 Monty Street

ZBL 2021-69
 ZBL 2022-07
 on-going
 ZBL 2021-79

2. ENQUIRIES

- 398 email/phone enquires regarding 152 properties

3. PRE-CONSULTATIONS

- | | | |
|------------------------------|---------------------------|-------------------------|
| • 242295 Concession road 2-3 | #109100 | INFILL |
| • 174366 County Road 25 | Summer Park Place | Expansion to park |
| • 152 Main Street | #325100 | INFILL |
| • 10 Watson | #106585 | Industrial Building |
| • Grand Valley Business Park | #100150 & #100200 | Employment Subdivision |
| • Rivers Edge Thomasfield | Various | Residential subdivision |
| • People Corporation United | 133184 SR 28-29 (#105800) | Seniors/Residential |

4. PROPERTY INFORMATION REPORTS

- PIR-01-2021 #207400
- PIR-02-2021 #120950
- PIR-03-2021 #120960
- PIR-04-2021 #121050
- PIR-05-2021 #118400 & #117600
- PIR-06-2021 #108170
- PIR-07-2021 #337100
- PIR-08-2021 #116700
- PIR-09-2021 #120300
- PIR-10-2021 #109800
- PIR-11-2021 #217800
- PIR-12-2021 #325100
- PIR-13-2021 #303200
- PIR-14-2021 #110903
- PIR-15-2021 #347000
- PIR-16-2021 #309400
- PIR-17-2021 #106585

5. MUNICIPAL APPROVALS

114 Municipal Approvals issued MA01-2021 to MA114-2021

Breakdown:

Accessory Buildings	12
Commercial	2
Demolition	6
Farm related	7

Infrastructure (Private/Public)	3
New Homes Construction	52
Pool Enclosures	6
Renovations/additions/Decks/Misc.	26

6. OTHER PROJECTS

- ORICA Site Monitoring on-going
- Zoning By-law Update ZBL #2021-80
- Dufferin County MCR/Town Urban Expansion
- Water/Wastewater Monitoring



December 21, 2023

The Corporation of the Town of Grand Valley
5 Main Street North
Grand Valley, ON
L9W 5S6

Dear Members of Council:

Thank you for re-appointing RLB LLP as auditors of The Corporation of the Town of Grand Valley for the year ended December 31, 2023. The purpose of this letter is to communicate our 2023 audit plan for The Corporation of the Town of Grand Valley and to ensure that management and Council are aware of the following:

- Objectives and scope of our audit
- Planned approach for the 2023 financial statement audit
- Update on issues that may impact the audit in current and future years
- Areas of emphasis

RLB LLP's Objective and Scope of our audit

- Obtain reasonable assurance that the financial statements are free of material misstatement
- Evaluate the fairness of presentation of the financial statements in conformity with accounting standards established by the Chartered Professional Accountants of Canada
- Report to management and Council:
 - Significant internal control weaknesses
 - Matters required under Canadian Auditing Standards
 - Matters we believe should be brought to your attention

RLB LLP's Assurance Service Team



Financial Reporting Responsibilities

Council

- Provide, as a part of financial process, effective corporate governance
- Regular oversight and review of financial information and management financial process
- Ensure accurate financial reporting and sound internal controls
- Review performance measures
- Approve the Audited Financial Statements

Management

- Maintain cost-effective internal control environment
- Provide timely and accurate disclosure of financial results
- Report results on a fair and consistent basis
- Exercise care in establishing accounting estimates
- Apply appropriate accounting principles
- Establish internal controls over fraud and error

RLB LLP

- Perform cost-effective risk based audits tailored for your organization's specific risks
- Review the effectiveness and reliability of key internal controls
- Assess accounting principles, estimates and financial disclosures in accordance with accounting standards
- Provide year end reporting to Council
- Provide our opinion in the audit report which we attach to management financial statements

Management Deliverables

- Prepare required information as agreed with RLB LLP to be able to perform the audit
- Provide documentation and support for accounting used by management for all significant or unusual transactions and estimates
- Identify related parties, if applicable
- Provide representation letter

RLB LLP Deliverables

- Communicate with management and Council to review audit plan
- Review financial statements and management letter findings with management and Council
- Provide audit opinion on financial statements
- Prepare and file Financial Information Return
- Report to the Council as required under Canadian Generally Accepted Auditing Standards (CAS 260, 265 and 580)
- Seek pre-approval from management or Council for all additional services

Audit Approach

- Examine accounting systems and controls for all significant transaction cycles
- Adopt a control reliance strategy where appropriate to increase audit efficiency
 - Taxation revenue, cash receipts, taxes receivable
 - Purchases, disbursements, payables
 - Payroll
 - General computer controls
- Substantive testing of year end balances including grant revenue and receivables
- Search for unrecorded liabilities
- Independence reporting

Audit Timeline

Interim Audit Testing	November 22-23, 2023
Communication of Audit Plan to Management/Council	December 21, 2023
Year-end Testing	April 8-12, 2024
Reporting to Council	TBD
Issuance of Audit Report and Financial Statements	To follow Council approval

Annual Inquiry Related to the Risk of Fraud

Please consider the following questions to help determine the specific risks of fraud and error with the municipality. We will provide the annual representation letter for signature by a member of Council and management with the audited Financial Statements, where representation will be made regarding the assessment of fraud at the municipality.

- Are you aware of any instances of fraud perpetrated against the municipality by any of its employees, management, or Council?
- Are you aware of any instances of fraud perpetrated by the municipality against creditors, suppliers, lenders, investors, funders, government agencies, or any other business associates?
- Do you believe there is a high level of risk of fraud being perpetrated against or by the municipality – specifically, which risks are classified as the highest risk, and what specifically is management or those charged with governance doing to mitigate these risks?
- Has Council made an assessment of the entity's susceptibility to fraud?
- Does management have a process for identifying and responding to fraud risk factors?

If you have any information to report to us on the above, please contact Murray Short or Michelle Steele at 519-822-9933.

New Public Sector Accounting Standards

The impact anticipated from new standards on the financial reporting of your municipality for fiscal 2023:

- PS 3280: Asset Retirement Obligations (ARO) – Retrospective or modified retrospective application of tangible capital assets which have a legal obligation associated with retirement of an asset, if applicable.

These are effective for fiscal 2023, but no significant impact is anticipated:

- PS 1201: Financial Statement Presentation – expands the requirements for financial statement presentation and disclosure for various categories: financial assets, non-financial assets, revenues, expenses, and losses arising from asset impairment and changes in valuation allowances.
- PS 2601: Foreign Currency Translation – describes accounting treatment for foreign currency transactions, and how they should be presented and disclosed.
- PS 3041: Portfolio Investments – defines portfolio investments and describes accounting treatment and disclosure requirements.
- PS 3450: Financial Instruments – requires additional disclosure in the notes to the Financial Statements to include the various risk components of financial instruments: credit risk, currency risk, interest rate risk, liquidity and market risk.

These are effective for fiscal years beginning on or after April 1, 2023:

- PS 3400: Revenue – describes how to account for and report on revenue and specifically differentiates between revenue arising from transactions including and excluding performance obligations.
- PSG-8: Purchased Intangibles – describes the scope of intangibles that are now allowed to be recognized in the financial statements.
- PS 3160: Public private partnerships – establishes standards for the recognition, measurement, presentation, and disclosure for public private partnership arrangements.

2023 Audit Plan: Materiality

When establishing the overall audit strategy, materiality is determined for assessing the risks of material misstatement and determining the nature, timing and extent of further audit procedures.

- Planning Materiality - \$400,000
- Materiality
 - Professional judgment that is made in the context of our knowledge, assessment of risk and reporting requirements
 - Very significant in determining the scope of our work
 - We will review all errors in excess of 2% of materiality

Areas of Emphasis

- Taxation revenue and receivables - collectability
- Grant revenue and receivables - completeness and existence
- Operating expenses - completeness and existence
- Tangible capital assets - completeness, existence and valuation
- Reserve, reserve funds and amounts set aside by Council - completeness and existence

If you have any questions about these or other matters relating to any of our professional services, we would be pleased to discuss them further with you.

Yours truly,

RLB LLP

Per:

Murray Short, MBA, CPA, CA, C. Dir.
Engagement Partner



CLEARVIEW
TOWNSHIP

Clerk's Department
Township of Clearview
Box 200, 217 Gideon Street
Stayner, Ontario L0M 1S0
clerks@clearview.ca | www.clearview.ca
Phone: 705-428-6230

December 12, 2023

File: C00.2023

Hon. Todd McCarthy
Ministry of Public and Business Service Delivery
777 Bay Street, 5th Floor
Toronto ON M5B 2H7

Sent by Email

RE: Cemetery Transfer/Abandonment Administration & Management Support

Please be advised that Council of the Township of Clearview, at its meeting held on December 11, 2023, passed a resolution regarding Cemetery Transfer/Abandonment Administration & Management Support as follows:

Moved by Councillor Walker, Seconded by Councillor Broderick, Whereas under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed;

And Whereas over the last decade, there has been an increase in the number of churches and local cemetery boards initiating processes to transfer ownership or abandon their owned and operated cemeteries to the local municipality due to such issues as high maintenance costs, inaccuracy of records, lack of financial and human resources to effectively operate and maintain the cemetery, increased regulatory processes regarding training, selling of interment rights, financial operation of the care and maintenance fund, etc.;

And Whereas municipalities experience the same issues and pressures that churches and local boards experience with the operation and maintenance of cemeteries within its jurisdiction, and additional transfers of cemetery lands only compound the burden on municipal taxpayers;

And Whereas cemeteries are important infrastructure where the reasonable costs for interment rights, burials, monument foundations, corner stones and administration charges do not sufficiently support the general operation of cemeteries;

And Whereas the interest earned from the care and maintenance fund(s) of a cemetery do not provide adequate funding to maintain the cemetery with the rising costs of lawn and turf maintenance contracts and monument restoration;

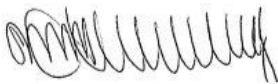
Now Therefore Be It Resolved that Council of the Township of Clearview requests that the Province through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following to assist municipalities in this growing concern of cemetery transfers:

- Amend the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;
- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries; Page 6 of 7
- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost.

And that this resolution be circulated to the Hon. Todd McCarthy, Ministry of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, MPP Brian Saunderson and all Ontario municipalities. Motion Carried.

For reference, please find attached the Staff Report LS-032-2023 that provides background for the above resolution. If you have any questions, please do not hesitate to contact the undersigned.

Regards,



Sasha HelmKay-Playter, B.A., Dipl. M.A., AOMC
Clerk/Director of Legislative Services

cc: Jim Cassimatis, BAO Interim CEO/Registrar
MPP Simcoe Grey, Brian Saunderson
Ontario Municipalities



To: Mayor and Council

From: Sasha Helmkey, Clerk/Director of Legislative Services

Date: December 11, 2023

Subject: Report # LS-032-2023 – Cemetery Transfer/Abandonment Administration & Management Support

Recommendation

Be It Resolved that Council of the Township of Clearview hereby receives Report LS-032-2023 (Cemetery Transfer/Abandonment Administration & Management Support) dated December 11, 2023; and,

Whereas under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed;

And Whereas over the last decade, there has been an increase in the number of churches and local cemetery boards initiating processes to transfer ownership or abandon their owned and operated cemeteries to the local municipality due to such issues as high maintenance costs, inaccuracy of records, lack of financial and human resources to effectively operate and maintain the cemetery, increased regulatory processes regarding training, selling of interment rights, financial operation of the care and maintenance fund, etc.;

And Whereas municipalities experience the same issues and pressures that churches and local boards experience with the operation and maintenance of cemeteries within its jurisdiction, and additional transfers of cemetery lands only compound the burden on municipal taxpayers;

And Whereas cemeteries are important infrastructure where the reasonable costs for interment rights, burials, monument foundations, corner stones and administration charges do not sufficiently support the general operation of cemeteries;

And Whereas the interest earned from the care and maintenance fund(s) of a cemetery do not provide adequate funding to maintain the cemetery with the rising costs of lawn and turf maintenance contracts and monument restoration;

Now Therefore Be It Resolved that Council of the Township of Clearview requests that the Province through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following to assist municipalities in this growing concern of cemetery transfers:

- Amend the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;
- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;
- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost.

And that this resolution be circulated to the Hon. Todd McCarthy, Ministry of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, MPP Brian Saunderson and all Ontario municipalities.

Background

Under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed.

Over the last decade there appears to be a trend where cemeteries in Ontario are being transferred, whether through abandonment or a mutually agreed upon transfer, to the care and control of municipalities. This is often seen when there is a breakdown in existing cemetery boards and/or when churches cease operations. For many existing private cemetery boards their board members and volunteers are aging and are unable to assist with the operations and maintenance of the cemetery any longer. Finding new members proves to be difficult for these boards to continue. In addition to aging board members, there are other issues that are contributing to the increase in cemetery transfers:

- high maintenance costs
- inaccuracy of records
- lack of financial and human resources to effectively operate and maintain the cemetery

- increased regulatory processes that require ongoing training for selling of interment rights, and the financial operation of the care and maintenance fund, etc.

Township Owned Cemeteries

The Township of Clearview currently owns and operates nine (9) cemeteries within its geographic boundaries. Out of these nine cemeteries, four (4) are considered active meaning that there are still interment rights to be sold, or burials to take place. Below is a chart outlining these cemeteries and their status:

Cemetery Name	Address	Status
Batteau Hill Cemetery	2670 County Road 124, Duntroon	Inactive
Bethel Union Cemetery	2249 Creemore Avenue, New Lowell	Inactive
Dunedin Union Cemetery	9 Turkeyroost Lane, Dunedin	Active
Duntroon Pioneer Cemetery	2870 County Road 124, Duntroon	Inactive
Lavender Cemetery	827103 Mulmur/Nottawasaga Townline, Creemore	Active
Old Zion Presbyterian Church Cemetery	6130 Highway 26, Sunnidale Corners	Inactive
Second Line Nottawasaga Cemetery	2279 County Road 42, Stayner	Active
Stayner Union Cemetery	7661 Highway 26, Stayner	Active
Zion Presbyterian Church Cemetery	12358 County Road 10, Sunnidale Corners	Inactive

For the Dunedin and Stayner Union Cemetery, the Township looks after the maintenance and burials through a third-party contractor. The maintenance and burials for the Lavender Cemetery are conducted through the Board. For the Second Line Nottawasaga Cemetery all the interment rights have been sold, but there remains one burial to be completed. The cost to maintain an active cemetery is expensive. Although burial costs and the installation of markers, etc. are cost recovery through the purchaser, grounds maintenance is not.

Inactive cemeteries still require consistent grounds maintenance, which includes any monument restoration for health and safety, and record searches for the public register.

Comments and Analysis

When analyzing the number of cemeteries that Clearview Township currently owns and operates, maintenance and administration is a large undertaking. To add any additional cemeteries by way of transfer or abandonment will only compound the issues the Township is already facing. In the past year, the Township has been approached by two separate entities regarding possible cemetery transfers. When a board or cemetery transfers ownership to the municipality, the issues are transferred with it. Municipalities are not immune to the same concerns. It becomes a strain on municipal resources, financially, administratively, and operationally.

Administrative Impact

From an administrative perspective the management of four active cemeteries is both time consuming and complex. No interment is the same, and providing good customer service takes time especially for those making arrangements while also dealing with grief. Administrative tasks include but are not limited to: interment right sales and mapping, burial contracts and scheduling, monument placement, historical record searches, plot and monument staking, fees and charges review, family transfers of interment rights and annual reporting to the Bereavement Authority of Ontario (BAO).

- **Incomplete records**

Often the records accepted by the Township from a dissolved cemetery board or church are incomplete and disorganized. This is no fault of the previous board members, as they are also often operating with limited resources. However, it does make it difficult to manage the cemetery post-transfer when records are sparse. Understanding which plots are occupied and by who is critical to the sound management of a cemetery. Unfortunately, this is not made possible in all cases because of incomplete records. In addition, records received during a transfer usually are maintained under different records management standards and are often organized and named inconsistently. Adaptation to Township records keeping practices takes time.

- **Lack of human resources**

Cemetery management is a highly regulated professional field, with the responsibility of which is often placed on public sector employees who may have limited knowledge of cemeteries in general. With reduced resources within municipalities especially rural ones, the management of cemeteries often becomes a secondary responsibility to another position. There is also a lack of affordable training available for municipal employees who are required to abide by regulations set out by the FBCSA and the BAO.

- **Increased regulatory processes**

Annual reporting requirements of the BAO can be extensive and complex. This includes monitoring the number of interments, the transfers to the Care and Maintenance Fund (C&M), and how the C&M fund can be used. There are also regulations pertaining to maintaining a public register, how sales are to be conducted and strict guidelines on Cemetery By-law approvals, and expansions including the erection of columbaria structures.

- **Inconsistent cemetery regulations**

Cemeteries can have many different regulations related to plot size, number of burials allowed in a given plot, monument size, what types of flowers/shrubs are allowed to be installed near a headstone etc. The transfer of different cemeteries having inconsistent regulations can make it difficult to adapt management practices in order to maintain original cemetery operational standards.

Operational Impact

Similarly, from an operational perspective the grounds maintenance of cemeteries, whether active or inactive, is both time consuming and complex. A key issue when analyzing the maintenance component of cemetery management is the lack of financial resources to support the operation. Cemetery maintenance includes, but is not limited to: grass cutting (whipper snipping around monuments), tree and shrub maintenance, monument and corner stone maintenance, water pipe and washroom monitoring, and general upkeep of cemetery grounds (removal of debris, etc.).

- **High maintenance costs**

As with many services, there are rising costs to contend with. Municipalities have adopted different models to address the maintenance of such, with third party contractors being commonly used or it becomes the responsibility of an internal department such as Parks & Recreation. Regardless the model, the costs have increased significantly over the last decade with equipment purchases/upgrades, insurance requirements for third-party contractors, and the time it takes to cut the grass and whipper snip around monuments. To put it into perspective, the Stayner Union Cemetery with the expansion is 25 acres with monuments to manoeuvre around during ground care. Other considerations for maintenance includes monument restoration and ensuring that they are not deteriorated to the point where they are unsafe. This is important for older cemeteries where restoration hasn't been provided in the past and there are many deteriorating monuments.

- **Cost of cemetery management software**

Cemetery Management Software can help municipalities manage cemetery records, including plot sale contracts, interment rights certificates, and regulatory reporting.

However, these software solutions are often expensive and require a large amount of staff time to implement especially with incomplete data and records. These software solutions range in price from \$5,000 to \$100,000 with annual maintenance costs. This investment in software can be a large budget request and one that would need to be supported from taxation with the limited funds in cemetery general accounts.

- **Inadequate Care and Maintenance funds**

When the Funeral, Burial and Cremation Services Act, 2002 (FBCSA) was enacted, it stipulated that a care and maintenance fund for a cemetery shall be established. A cemetery operator is required to make contributions to the fund from the sale of in-ground graves, crypts, tombs, niches, scattering rights and monument installation. The contribution is prescribed under the FBCSA and differs dependant on the interment type. The idea is that the fund (income earned from the fund - interest) pays for maintenance costs after a cemetery has stopped making sales. In reality, this concept does not produce enough funds to maintain a cemetery. Looking at the Stayner Union Cemetery as an example, for the very basics (grass cutting and whipper snipping) the interest from the care and maintenance fund does not provide enough monies to maintain the cemetery for the 7 months it's required. In addition, the care and maintenance fund is also to be utilized for the stabilization, maintenance and security of markers. Cemeteries are not self funding, and maintenance of such is becoming a larger budget concern.

Support Request

Cemetery transfers and abandonments have been an ongoing concern for Clearview Township for many years. When you look at the large geography of the Township there are many cemeteries within the boundaries that have the potential to be transferred. To gauge the concern of other municipalities on this issue, staff addressed it at a Simcoe County Clerks group discussion. Many neighbouring municipalities expressed that they were dealing with the same issues and have also been approached by different external entities on possible transfers.

As result of the discussion, it was agreed that to assist with the real concerns with transfers and abandonments of cemeteries, it's vital that the Province provide assistance to adequately support this infrastructure. Support can be provided in many different forms, with staff making the following recommendations for the Ministry of Public and Business Service Delivery and the BAO:

- Amend the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;

- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;
- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost.

There is not one solution to solve all the issues, but at the very least it's important to identify the concerns and have open and real discussions at the provincial level on what support can be provided.

Clearview's Strategic Plan

The above initiative supports the following strategic pillars:

- Governance

Financial Implications

It is difficult to identify an exact dollar amount that can be attributed to a cemetery transfer/abandonment to the municipality. Every transfer is different and depends on a multitude of factors beginning with the cemetery status (active/inactive), acreage, care and maintenance fund (if any), maintenance of records, etc. What is being recommended by staff by way of support from the province is not meant to erase the costs entirely, but rather, to alleviate the financial burden in some capacity.

Report Appendices

Not applicable.

Approvals

Submitted by:	Sasha HelmKay, B.A., Dipl. M.A., AOMC, Clerk/Director of Legislative Services
Reviewed by:	Krista Pascoe, Deputy Clerk
Financial Implications Reviewed by:	Kelly McDonald, Treasurer
Approved by:	John Ferguson, CAO

December 06, 2023

The Association of Municipalities of Ontario
200 University Ave., Suite 801
Toronto, Ontario M5H 3C6

Sent via email: resolutions@amo.on.ca

Attention: Colin Best, President

Dear Mr. Best

Re: Grey Highlands Resolution #2023-964

Please be advised that the following resolution was passed at the December 06, 2023 meeting of the Council of the Municipality of Grey Highlands.

2023-964

Whereas the Enbridge Gas has shared with Grey Highlands key messages regarding the Ontario Energy Board's Leave to Construct (LTC) process, entitled "reducing red tape for more cost-effective, timely energy connections in Ontario"; and

Whereas Grey Highlands supports and wishes to endorse the recommendations put forward by Enbridge Gas in order to expedite the installation of natural gas to rural, remote or underserved communities such as Grey Highlands; now Therefore be it resolved that the Municipality of Grey Highlands petition the Ontario Government to expedite the implementation of the following recommendations:

- i) THAT the Government of Ontario move to modernize the Ontario Energy Board's (OEB) Leave to Construct (LTC) process for smaller pipeline projects in order to bring reliable, affordable energy options to communities, homes and businesses in a more cost-effective and timely manner.**
- ii) THAT the LTC cost threshold be updated from \$2M to \$10M for hydrocarbon lines (by amending Ontario Regulation O.Reg.328/03) while maintaining current requirements and expectations for Indigenous consultation and environmental review for projects greater than \$2M and less than \$10M.**
- iii) THAT these outdated regulations are causing the LTC to apply far more broadly than intended when it was established over 20 years ago due to**

The Municipality of Grey Highlands

206 Toronto Street South, Unit One - P.O. Box 409 Markdale, Ontario N0C 1H0
519-986-2811 Toll-Free 1-888-342-4059 Fax 519-986-3643
www.greyhighlands.ca info@greyhighlands.ca

increased regulatory and cost pressures, as well as inflation, virtually all gas pipeline projects are now greater than \$2M rendering the threshold meaningless.

iv) THAT roughly 0.5 KM pipe in urban settings now often exceeds the \$2M threshold.

v) THAT modernizing these outdated regulations would reduce delays and costs for economic development initiatives including transit projects, community expansion projects, housing developments, connections for low carbon fuel blending (e.g., renewable natural gas, hydrogen) as well as residential and business customer connections.

vi) THAT based on OEB's performance standards, this proposal would save approx. 5-7 months of regulatory process which is in addition to the time needed to undertake Indigenous consultation and environmental review and prepare an application to the OEB.

vii) THAT the cost of preparing and having a LTC application heard ranges from approx. ~\$50,000 to ~\$200,000, which is passed on to customers.

viii) THAT while no cost-based threshold exists for electricity lines, there are a range of exemptions ensuring that LTC is only required for significant electricity projects and the proposed changes would help ensure that, consistent with electricity projects, LTC for hydrocarbon lines would only be required for significant projects.

ix) THAT increasing the cost threshold to \$10M would closer align Ontario with other Canadian jurisdictions (e.g., in B.C., these thresholds are \$15M for electricity and \$20M for natural gas); and

That this resolution be circulated to the President of AMO, Colin Best, Premier Doug Ford, the Minister of Energy, Todd Smith, The Minister of Finance, Peter Bethlenfalvy and all regional municipalities requesting support of the proposed changes regarding reducing red tape for more cost-effective, timely energy connections in Ontario.

CARRIED.

If you require anything further, please contact this office.

Sincerely,

Amanda Fines-Vanalstine

Amanda Fines-VanAlstine
Manager of Corporate Services/Deputy-Clerk
Municipality of Grey Highlands

cc. Premier Doug Ford
Minister of Energy Todd Smith,
Minister of Finance, Peter Bethlenfalvy
All municipalities in Ontario

The Municipality of Grey Highlands

206 Toronto Street South, Unit One - P.O. Box 409 Markdale, Ontario N0C 1H0
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Sent via email: premier@ontario.ca
minister.mah@ontario.ca

December 13, 2023

Hon. Doug Ford
Premier of Ontario

Hon. Paul Calandra
Minister of Municipal Affairs and Housing

Dear Premier Ford and Minister Calandra:

On November 14th, 2023, Council for the Town of Mono passed the following resolution opposing strong mayor powers.

Resolution #6-22-2023

Moved by Elaine Capes, Seconded by Ralph Manktelow

WHEREAS *very few municipalities in North America have what we refer to as a “strong Mayor” system, nor are they universally supported or admired. The vast majority have systems of local government quite similar to the majority model across Canada.*

Geroge Cuff, Municipal World Nov 2022 p.35;

AND WHEREAS, *the advantages of the current “weak Major” system includes:*

- *Having to consider the views of others;*
- *Being part of group decisions (i.e. Council) determining who the CAO will be;*
- *Being able to rely on the advice of an apolitical senior administrator;*
- *Being reliant upon a team of experienced senior managers;*
- *Understanding that the advice given to all developers, builders, and new businesses is going to be based on what is deemed to be best for the community as a whole vs one person’s agenda;*
- *Recognizing that a council policy decision can and will trump any administrative preference or recommendation*

Geroge Cuff, Municipal World Nov 2022 p.36;

AND WHEREAS, “A year and half ago, Ford's Progressive Conservatives laid down [specific housing targets](#) for 29 of the province's largest and fastest-growing municipalities to hit by 2031. Ford announced Monday that targets had been assigned to 21 additional municipalities with populations projected to exceed 50,000 by 2031, including Aurora, Sarnia, Thunder Bay and Belleville. If the heads of council for these 21 municipalities commit in writing to their targets by Oct. 15 of this year, they will receive strong mayor powers by the end of that month, according to a background document provided by the province. Strong mayor powers include allowing mayors to propose housing-related bylaws and pass them with the support of one-third of councillors, as well as override council approval of certain bylaws and prepare their city's budget, instead of council. The powers, which effectively allow minority rule on issues of "provincial priorities," including housing, have been [criticized](#) by some as [undemocratic](#).”

[Ryan Patrick Jones](#) · CBC News · Posted: Aug 21, 2023 12:16 PM EDT | Last Updated: August 21 [Ontario to expand 'strong mayor' powers to smaller cities, launches \\$1.2B home-building incentive fund | CBC News](#);

AND WHEREAS, “It's a "radical shift," according to Stéphane Émard-Chabot, who teaches municipal law at the University of Ottawa and was once a councillor for the city. "To me it impoverishes our democracy at the local level," ;

[Dan Taekema](#) · CBC News · Posted: Jul 20, 2022 4:33 PM EDT | Last Updated: July 20, 2022 ['Strong mayor' system would silence elected representatives and community, councillor says | CBC News](#);

AND WHEREAS, “ [Bill 39](#), approved by the Ontario legislature in December, pushes the envelope by proposing to give mayors the power to do something that no governing executive can do in [any western democracy](#): pass bills with only one-third support of the legislature.

The Ford government insists Ontario needs more housing supply to address the affordability crisis and that “strong mayors” are the best way to make that happen – a debatable proposition. This imposition of minority rule sets a terrible precedent, the future implications of which are unknown. It should be reversed as soon as possible.

What could possibly justify this gross violation of democratic norms and traditions?

Downloading political responsibility for the housing crisis

What then are these “strong mayor” powers in Bill 3 and Bill 39 really about?

We conclude that, under the guise of empowering mayors, the provincial government is deliberately blurring accountability for the housing agenda to avoid

paying the political cost for disrupting established neighbourhoods. To avoid such a backlash, the Ontario government appears to be transferring political responsibility for the housing crisis to big-city mayors. If affordable housing does not materialize in strong-mayor cities, the province can blame the mayors.

Undermining local democracy

...the Ford government has not delivered a well-considered set of reforms to local executive authority. Instead, it is enacting a series of ad-hoc but increasingly radical measures. They are aimed at advancing a particular agenda, but their repercussions may be long-lasting and deeply damaging to local democracy.

The foundation of Canada's political system – and of all other democracies – is majority rule. Our democratic institutions contain many safeguards to protect minorities from the tyranny of the majority. The Constitution guarantees the rights of linguistic, religious and other minorities. Many important issues require agreement between the federal and provincial governments. In some other countries, a two-thirds supermajority is required for certain types of decisions.

Bill 39 entrenches a new principle: minority rule. In doing so, it rolls back almost 400 years of democratic development premised on checks and balances between executive and legislative authority – all in the name of a narrow property development agenda masquerading as a housing affordability plan.

While giving mayors unilateral powers may appear to enhance local autonomy, mayoral action is now tightly yoked to the transitory agenda of the Ontario government of the day. Unlike strong mayors in American cities, Ontario's new strong mayors can use their new powers only to veto and pass bills for the purpose of advancing "provincial priorities." For Doug Ford's Progressive Conservatives, these priorities are to build as much housing as possible, as fast as possible. But once the strong mayor powers come into force, they will exist for years to come. What might future provincial government priorities be? To what new purposes might the Ontario government's mayoral marionettes be turned in the future? We can only guess.

Bill 39 sets a terrible precedent that will reverberate across Canada and around the world. Arguing that minority rule will be rarely used, that it can be used only in specific circumstances, or that it is required to address an immediate crisis, is a red herring. Bill 39 will erode local autonomy and normalize minority rule as a legitimate governing principle. Minority rule has no place in a democracy. Bill 39 should be repealed."

Policy Options, [Strong mayor powers in Ontario are a gross violation of democratic principles \(irpp.org\)](https://irpp.org);

THEREFORE BE IT RESOLVED that the Council for the Town of Mono affirms that we will not sign onto any agreements with the province for building homes in exchange of obtaining “strong” mayor powers under Bill 39, and further confirm, that the Council for the Town of Mono will continue to operate under the traditional democratic model of a “weak” mayor system.

"Carried"

Regards,

Fred Simpson, Clerk

Copy: Honourable Sylvia Jones, Dufferin-Caledon MPP
All Dufferin municipalities
Association of Municipalities of Ontario

December 12, 2023

Sent Via Email

Municipalities of Ontario

Re: Amendment to the Occupational Health and Safety Act to Clarify the Definition of “Employer”

The following resolution was passed by Council of the City of Greater Sudbury on December 5, 2023:

CC2023-303: WHEREAS in 2015 the City of Greater Sudbury (the “City”) entered into a contract with a contractor experienced in road construction projects to complete a project on Elgin Street in the City’s downtown core;

AND WHEREAS the contract provided that the contractor would be the constructor for the project as that term is defined in the Occupational Health and Safety Act (the “Act”);

AND WHEREAS an employee of the constructor operating a grader on the project struck and killed a pedestrian;

AND WHEREAS the City was charged with offences under the Act as the constructor and the employer;

AND WHEREAS after being acquitted at trial and on appeal, the Ontario Court of Appeal, in a decision issued on April 23, 2021, found the City to be liable for contraventions of the Construction Regulations as an employer as it employed quality control inspectors to monitor the quality of work on the project from time-to-time;

AND WHEREAS the Supreme Court of Canada, in a decision issued on November 10, 2023, was evenly divided 4-4 on the issue resulting in dismissal of the City’s appeal;

AND WHEREAS the consequence of this decision is that municipalities in Ontario, as well as all other owners of property in the province, who wish to undertake construction, are subject to being charged and convicted as an employer for offences in relation to project sites for which they have no control and have, in accordance with the Act, contracted with an entity to assume plenary oversight and authority over the work on such site as the constructor; AND WHEREAS the potential of an owner being charged as an employer as that term is defined in the Act in circumstances where it has engaged a constructor disregards and renders meaningless the owner-constructor provisions contained in the Act and presents an unacceptable level of increased risk and confusion for owners and contractors throughout the province;

PO BOX 5000 STN A
200 BRADY STREET
SUDBURY ON P3A 5P3

CP 5000 SUCC A
200, RUE BRADY
SUDBURY ON P3A 5P3

705.671.2489

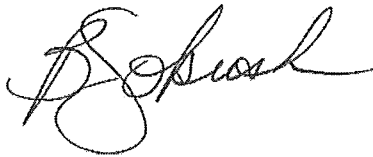
www.greatersudbury.ca
www.grandsudbury.ca

AND WHEREAS the City believes that the safety of workers is paramount however the safety of workers on construction projects in Ontario is not increased by placing liability on parties that do not have control of and are not responsible for the conduct of the work on such sites;

NOW THEREFORE BE IT RESOLVED THAT the Council for the City of Greater Sudbury requests that the province amend the Occupational Health and Safety Act to clarify the definition of "employer" to exclude owners that have contracted with a constructor for a project;

AND BE IT FURTHER RESOLVED THAT this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, France Gelin, MPP for Nickel Belt, Jamie West, MPP for Sudbury, the Association of Municipalities of Ontario, the Federation of Northern Ontario Municipalities, Ontario's Big City Mayors, Mayors and Regional Chairs of Ontario, Northern Ontario Large Urban Mayors, the Council of Ontario Construction Associations, the Ontario Chamber of Commerce and all Ontario municipalities.

Yours truly,

A handwritten signature in black ink, appearing to read 'Brigitte Sobush', written in a cursive style.

Brigitte Sobush
Manager of Clerk's Services/Deputy City Clerk

- c. Members of City Council
Eric Labelle, City Solicitor and Clerk

From: Emily McIntosh

Subject: re: Next Steps in Basic Human Rights legislation

Dear Council,

I hope this email finds you well. I am reaching out in hopes that you will champion this next leg of the advocacy. We are fully committed to working with this government to enact change to ensure legislation is introduced that will hold municipally elected officials accountable to violence and harassment. As you are likely aware, there are 3 components we seek:

1. accountability to violence and harassment policies
2. a process for removal for substantiated egregious acts of harassment
3. a restriction on subsequent reelection

To be clear, this next phase is not adversarial in nature, but rather a direct response to the message that this needs to get bigger in order to empower government movement on this. We know the government can create even stronger legislation that would include School Board Trustees, as an example.

We are asking councils across Ontario to wear this t shirt until legislation is introduced. It is a passive, yet powerful way to underscore this urgency of the issue. Anyone can, and is encouraged to wear the shirt to any panel, ROMA/AMO conferences, etc. as well.

The link is here:

<https://untouchedexperiment.com/products/womenofontariosayno>

[The Women of Ontario Say No Tee](https://untouchedexperiment.com/products/womenofontariosayno)

Human rights are not up for debate. By purchasing an "Accountability Now" t-shirt, you are supporting a non-partisan, province wide effort that will ensure that municipally elected representatives are held to the same standards as every other working Ontarian. We look to you - our dedicated Councillors and respected co
untouchedexperiment.com

For transparency, we feel it is appropriate to share who we have connected with within Government directly on this for context:

1. Premier of Ontario, Doug Ford
2. Associate Minister of Women's Social and Economic Opportunity, Charmaine Williams
3. former Minister of Municipal Affairs and Housing, Steve Clark; awaiting response from Minister Calandra
4. Attorney General, Doug Downey
5. former Minister of Labour, Immigration, Training and Skills Development, Monte McNaughton
6. Minister of the Environment, Conservation and Parks and Deputy Government House Leader, Andrea Khanjin

7. Minister of Natural Resources and Forestry, Graydon Smith
8. Minister of Francophone Affairs and President of the Treasury Board, Caroline Mulroney
9. Associate Minister of Housing and Municipal Affairs, Nina Tangri
10. MPP Dawn Gallagher
11. MPP Laurie Scott
12. MPP Brian Saunderson
13. ** a number of other Conservative MPPs via people who want to see this change (councillors, citizens)
14. ** a number of other party MPPs via people who want to see this change (councillors, citizens)

Please do not hesitate to reach out with any questions. We are here to work in tandem to ensure basic human rights are respected for all persons.

Thank you in advance for your support.

Sincerely,

Emily McIntosh
The Women of Ontario Say No



City of Stratford, Corporate Services Department

Clerk's Office

City Hall, P. O. Box 818, Stratford, Ontario N5A 6W1

Tel: 519-271-0250, extension 5237

Email: clerks@stratford.ca

Website: www.stratford.ca

December 19, 2023

Sent via e-mail: chrystia.freeland@parl.gc.ca

Honourable Chrystia Freeland, Minister of Finance of Canada

344 Bloor Street West

Suite 510

Toronto, Ontario

M5S 3A7

Dear Honourable Chrystia Freeland, Minister of Finance of Canada:

Re: Resolution – CEBA Loan Businesses

At the November 27, 2023, Stratford City Council meeting, correspondence from the Downtown Stratford Business Improvement Area regarding more business support for CEBA loan businesses was provided for endorsement as part of the Consent Agenda (CA-2023-141). Enclosed with this letter is a copy of the correspondence received.

At the meeting, Council adopted the following resolution:

R2023-520

THAT CA-2023-141, being correspondence from the Downtown Stratford Business Improvement Area regarding more business support for CEBA loan businesses, be endorsed;

AND THAT a copy of this resolution be forwarded to Chrystia Freeland, Minister of Finance of Canada, John Nater, Perth-Wellington MP, and all municipalities in Ontario for endorsement.

Sincerely,

T. Dafoe

Tatiana Dafoe, Clerk

Enclosed – as referenced above

/vt

cc: John Nater, MP Perth-Wellington
Jamie Pritchard, General Manager of the Downtown Stratford BIA
Ontario Municipalities

DOWNTOWN STRATFORD

November 17, 2023

Hon. Chrystia Freeland, Finance Minister
510-344 Bloor Street W
Toronto, Ontario M5S 3A7

Subject: The Downtown Stratford Business Improvement Area (DTSBIA) is Urging the Federal Government to Provide More Business Support for CEBA loan Businesses.

Dear Hon. Chrystia Freeland, Finance Minister,

The Downtown Stratford BIA was grateful to see some movement regarding the CEBA loans. However, after reviewing the new forgivable portion of the loans, in the announcement, the feedback from our partners, stakeholders, and members, all echoed the message that more needs to be done to lessen bankruptcies, vacancies and the subsequent increase in social issues in our community.

Tourist areas, such as Stratford, were the hardest hit by the pandemic as the stoppage of the revenue streams hit our entertainment industry and the ripple effect spilled over into restaurants, retail, and service providers. The Stratford economy was halted.

According to a 2023 report, taken from Statistics Canada's website, small businesses are major contributors to the Canadian economy. In 2022, businesses with 1 to 99 employees comprised 98.0% of all employer businesses in Canada and employed 10.7 million individuals which is almost two-thirds (63.0%) of all employees. By comparison, businesses with 100 to 500 employees, employed 3.6 million individuals (21.0% of employees) and businesses with more than 500 employees employed 2.7 million individuals (16.0% of employees) in Canada. As such, smaller businesses play an important role in employing Canadians and are a significant driver in shaping the economy.

Downtown Stratford is not made up of large corporate chains that can balance out their revenue shortfalls in a tourist area with other larger metropolitan locations that have recovered much quicker. For the most part our restaurants and shops are sole proprietorships and entrepreneurs who are fighting to keep their doors open. As the pandemic fades, elsewhere, the aftermath in tourist cities, like Stratford, hangs on. In addition Stratford businesses are facing a raft of new challenges: the cost-of-living crisis, rising prices, increased labour costs, supply disruptions, and climate events – the list goes on and on.

These new challenges and increased costs all end up raising the prices that businesses have to charge for their goods and services. This increase means both the Provincial and Federal Governments are benefiting from more tax revenue on these increased prices. The only ones not winning are the business owners as margins are shrinking with efforts to remain competitive in this difficult marketplace

For the businesses that are being crushed with heavy debt and operating in an economic sector that has been hit hard, we see closures. In Stratford Downtown alone we have 15 business closures (11 of which

DOWNTOWN STRATFORD

were hospitality businesses) to date in 2023, when looking from the start of the pandemic we have had 35 closures. Currently there are 9 of our downtown businesses that have been for sale for a number of months as owners try to escape debt. As well as there have been dozens of other small business closures in the City of Stratford in 2023. These closures represent hundreds of jobs lost with well over a hundred in the last week alone.

These lost jobs cost all levels of government revenue in taxes and an increased cost in social services to help them transition into a new career. These funds would be better served to reduce unemployment in Stratford with the businesses that grow our economic infrastructure

To limit or minimize the number of vacancies and bankruptcies affecting our downtown businesses, the Downtown Stratford BIA respectfully requests businesses pursuing the announced five percent (5%) loan also qualify for forgiveness on the forgivable portions of the loan. Of importance to note many businesses do not qualify for a loan due to the current debt load that they are dealing with. Banks and even private loan companies are not lending funds to businesses in the hospitality business (restaurants, cafes, and accommodators) even with buildings and properties as collateral. These sectors are being deemed as high risk. Businesses face remortgaging or taking out high interest rate second mortgages on their homes putting their entire existence in jeopardy.

Therefore, we are calling upon the Federal Government to Extend the full CEBA program deadline by extending the forgiveness (up to \$20,000 of the maximum \$60,000) deadline for businesses to coincide with the new repayment deadline of December 31, 2026. Let our entrepreneurs have a fighting chance.

Sincerely,

DocuSigned by:

8513F3A4EFB74C8...

Shawn Malvern

Chair of the Board of Directors DTSBIA

on behalf of the Downtown Stratford Business Improvement Area (DTSBIA)



TOWNSHIP OF EAST GARAFRAXA
065371 DUFFERIN COUNTY ROAD 3 • UNIT 2
EAST GARAFRAXA • ON • L9W 7J8
T: 226-259-9400 • TOLL FREE: 877-868-5967 • F: 1-226-212-9812
www.eastgarafraxa.ca

December 18, 2023

Resolution of Support County of Dufferin– Declaring Gender-based Violence and Intimate Partner Violence an Epidemic

At the regular Council Meeting held on December 12, 2023 the following resolution was passed:

MOVED BY STIRK , SECONDED BY BANFIELD

BE IT RESOLVED THAT:

Council do hereby support the County of Dufferin resolution regarding declaring gender-based violence and intimate partner violence an epidemic.

CARRIED

Sincerely,

Shannon Peart
Administrative Assistant/ Clerk's Department
Corporation of the Township of East Garafraxa

Enclosure: Dufferin County Letter dated November 10, 2023

cc: Dufferin County and Local Municipalities

November 10, 2023

Honourable Premier Doug Ford
Legislative Building
Queen's Park
Toronto ON M7A 1A1

At its regular meeting on November 9, 2023, Dufferin County Council passed the following resolution:

WHEREAS the safety of our community and its members is of extreme importance to every Dufferin County resident, as well as to Dufferin County Council;

WHEREAS gender-based violence and intimate partner violence (IPV), often referred to as domestic violence, means any use of physical or sexual force, actual or threatened in an intimate relationship, including emotional and/or psychological abuse or harassing behaviour;

WHEREAS on August 16th, 2023, Justice Minister Arif Virani described gender-based violence as "an epidemic" in the federal government's formal response to a coroner's inquest, also stating that his government is committed to ending the gender-based violence epidemic "in all its forms, and is working to address any gaps in the Criminal Code to ensure a robust justice system response";

WHEREAS by declaring gender-based violence and intimate partner violence an epidemic, the County of Dufferin can join the growing number of municipalities and regions in demanding action from all levels of government to address this growing epidemic;

WHEREAS the incidences of gender-based violence and intimate partner violence have increased exponentially throughout the COVID-19 pandemic and has not decreased, while funding to provide the growing demand of services and support for victims and survivors has not kept pace;

BE IT RESOLVED THAT the County of Dufferin officially declare intimate-partner violence an epidemic, as per recommendation #1 from the Culleton, Kuzyk, and Warmerdam (CKW) Inquest;

AND BE IT FURTHER RESOLVED THAT the County of Dufferin recommends that gender-based violence and intimate partner violence be declared an epidemic in the Province of Ontario;

AND THAT the County of Dufferin requests that the Federation of Canadian Municipalities (FCM), the Association of Municipalities of Ontario (AMO), and all municipalities and regions in Ontario declare gender-based violence and intimate partner violence an epidemic;

AND THAT the County of Dufferin requests that the provincial and federal governments enact the additional 85 recommendations from the CKW Inquest, which provides a roadmap to preventing intimate partner violence from escalating to femicide;

AND THAT the County of Dufferin requests that the federal government starts this enactment by adding the word "femicide" as a term to the Criminal Code of Canada;

AND THAT the County of Dufferin requests that the provincial and federal governments provide the necessary support to municipalities, regions, and their emergency and social services to meaningfully address the gender-based violence and intimate partner violence epidemic;

AND THAT the Clerk be directed to send a copy of this motion to the Honourable Premier of Ontario, Doug Ford, The Right Honourable Prime Minister of Canada, Justin Trudeau, Members of Parliament, Members of Provincial Parliament, the United Nations, and all Ontario Municipalities.

Thank you,

Michelle Dunne

Michelle Dunne
Clerk

Cc Prime Minister Trudeau
Kyle Seeback, MPP
Sylvia Jones, MP
United Nations of Canada
Federation of Canadian Municipalities (FCM)
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



Sent via email: premier@ontario.ca
minister.mah@ontario.ca

December 19, 2023

Hon. Doug Ford
Premier of Ontario

Hon. Paul Calandra
Minister of Municipal Affairs and Housing

Dear Premier Ford and Minister Calandra:

On November 28th, 2023, Council for the Town of Mono passed the following resolution asking the province to consider amendments to the Residential Tenancies Act, 2006.

Resolution #10-23-2023

Moved by Ralph Manktelow, Seconded by Elaine Capes

WHEREAS, the Ontario government has acknowledged an affordable housing and housing supply crisis, communicating a targeted approach to build 1.5 million homes by 2031;

AND WHEREAS, nearly one-third of Ontario households rent, rather than own, according to the most recent 2021 Census of Population;

AND WHEREAS, the Ontario government has reported that Ontario broke ground on nearly 15,000 purpose-built rentals in 2022, a 7.5 percent increase from 2021 and the highest number on record, with continued growth into 2023;

AND WHEREAS, the Residential Tenancies Act, 2006, provides for the maximum a landlord can increase most tenants rent during a year without the approval of the Landlord and Tenant Board;

AND WHEREAS, the Ontario government recently strengthened protections for tenants with the intention of preserving affordability, by holding the rent increase guideline for 2024 to 2.5 percent, well below the average inflation rate of 5.9 percent;

AND WHEREAS, the rental increase guideline protection does not apply to rental units occupied for the first time after November 15, 2018, leaving an increasing number of tenants susceptible to disproportionate and unsustainable rental increases compared to those benefiting from legislated increase protection.

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Mono requests provincial consideration for amendments to the Residential Tenancies Act, 2006, to ensure that all tenants benefit from protections intended to preserve affordability;

AND THAT a copy of this Resolution be sent to Honourable Doug Ford, Premier of Ontario, Honourable Paul Calandra, Minister of Municipal Affairs and Housing, Honourable Rob Flack, Associate Minister of Housing, and the Association of Municipalities of Ontario (AMO).

"Carried"

Respectfully,

Fred Simpson, Clerk

Copy: Honourable Rob Flack, Associate Minister of Housing
Honourable Sylvia Jones, Dufferin-Caledon MPP
All Dufferin municipalities
Association of Municipalities of Ontario



374028 6TH LINE • AMARANTH ON • L9W 0M6

December 19, 2023

County of Dufferin
Building Services
30 Centre Street
Orangeville, ON L9W 2X1

Sent By Email To: Sonya Pritchard spritchard@dufferincounty.ca

Re: Termination of Building Services Agreement

At its special meeting of Council held on December 13, 2023, the Township of Amaranth Council passed the following resolution:

Resolution #: 4

Moved by: G. Little

Seconded by: B. Metzger

BE IT RESOLVED THAT:

Council of the Township of Amaranth terminate the building services agreement with the County of Dufferin as of January 1, 2025.

CARRIED

The intent of this resolution is to update the terms of the agreement as the agreement was entered into in 1989. For information purposes the agreement is attached. Please do not hesitate to contact the office if you require any further information on this matter.

Yours truly,

Nicole Martin, Dipl. M.A.
CAO/Clerk

Copy: Lower Tier Municipalities within Dufferin County
Denise Holmes, CAO/Clerk, Township of Melancthon - dholmes@melancthontownship.ca
Tracey Atkinson, CAO/Clerk/Planner, Township of Mulmur - tatkinson@mulmur.ca
Meghan Townsend, CAO/Clerk-Treasurer, Town of Grand Valley - mtownsend@townofgrandvalley.ca
Peter Avgoustis, CAO, Township of East Garafraxa - pavgoustis@eastgarafraxa.ca
Denyse Morrissey, CAO, Town of Shelburne - dmorrissey@shelburne.ca
Michael Dunmore, CAO, Town of Mono - mike.dunmore@townofmono.com

THE CORPORATION OF THE TOWNSHIP OF AMARANTH

BY-LAW NUMBER...26-89.....

A BY-LAW TO AUTHORIZE AN AGREEMENT WITH THE CORPORATION OF THE COUNTY OF DUFFERIN

WHEREAS the Building Code Act, R.S.O. 1980, c.51 authorizes the Council of The Corporation of the Township of Amaranth to enter into an agreement with the County of Dufferin for the enforcement by the County of the Building Code Act within The Corporation of the Township of Amaranth and for charging such municipality the whole or part of the cost thereof.

AND WHEREAS the Council of The Corporation of the Township of Amaranth deems it advisable to enter into an agreement with The Corporation of the County of Dufferin for the enforcement by The Corporation of the County of Dufferin of the Building Code Act within The Corporation of the Township of Amaranth and for payment of the whole or part of the cost thereof.

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF AMARANTH BY THE MUNICIPAL COUNCIL THEREOF ENACTS AS FOLLOWS:-

1. That the head of Council and Clerk be and they are hereby authorized to enter into an agreement with The Corporation of the County of Dufferin for the enforcement by The Corporation of the County of Dufferin of The Building Code Act, R.S.O. 1980 c.51 within The Corporation of the Township of Amaranth and for the payment to The Corporation of the County of Dufferin of the whole or part of the cost thereof in the form attached hereto as Appendix "A" to this by-law or in a form substantially the same and to affix the seal of the Corporation thereto.

2. That this by-law shall be deemed to have come into force and to have taken effect from the 5th day of July , 1989.

PASSED IN OPEN COUNCIL THIS 5th DAY OF JULY A.D., 1989.

...*J. Beaud*.....
CLERK (ACTING)

...*Charles V. Bryan*.....
HEAD OF COUNCIL

By-law read a 1st and 2nd time this 5th day of July , A.D., 1989.

By-law read a 3rd time this 5th day of July , A.D., 1989.

APPENDIX "A"

THIS AGREEMENT made in triplicate this
fifth day of July , 1989.

B E T W E E N :

THE CORPORATION OF THE COUNTY OF DUFFERIN

Hereinafter called the "County"

OF THE FIRST PART

-and-

THE CORPORATION OF THE TOWNSHIP OF AMARANTH

Hereinafter called the "Local Municipality"

OF THE SECOND PART

WHEREAS Section 3 (4) of the Building Code Act, 1980, R.S.O. Chapter 51 empowers the Council of a County to enter into an agreement with one or more local municipalities in the County for the enforcement by the County of the Building Code Act, R.S.O. 1980, Chapter 51 in such local municipalities and for charging such municipalities the whole or part of the cost thereof;

AND WHEREAS the County and the Local Municipality deem it expedient that the County will appoint a Chief Building Official and such inspectors as are necessary for the enforcement of the Building Code Act, R.S.O. 1980, Chapter 51.

AND WHEREAS the County and the Local Municipality deem it expedient to enter into this Agreement for the purpose aforesaid.

AND WHEREAS the County and the Local Municipality acknowledge that this Agreement is premised and conditional upon eight Local Municipalities within the County of Dufferin entering into similar agreements.

NOW THEREFORE the parties hereto respectively covenant and agree with the other as follows:

1. The County shall be solely responsible for the enforcement of the Building Code Act, R.S.O. 1980 Chapter 51 within the Local Municipality and for all costs incurred as a result of any actions taken by the Chief Building Official and Inspectors appointed by the County while enforcing the Building Code Act.

2. The County shall be solely responsible for the appointment of a Chief Building Official and such inspectors as are considered necessary for the enforcement of the Building Code Act, R.S.O. 1980, Chapter 51.

3. The Local Municipality will co-operate fully with the County in all attempts by the County to recover those costs and penalties recoverable from third parties pursuant to the provisions of the Building Code Act, R.S.O. 1980, Chapter 51.

4. The County will indemnify and save the Local Municipality harmless from all costs incurred as a result of claims or proceedings made or taken against the Local Municipality by reason of the actions of the Chief Building Official or Inspectors appointed by the County in enforcing the Building Code Act, R.S.O. 1980, Chapter 51.

5. The Local Municipality will be responsible for the enforcement of all land use and zoning by-laws passed by the Municipality and will inform the County of all relevant land use and zoning by-law provisions by completing a Certificate of Municipal approval when requested to do so by the County.

6. The Local Municipality agrees that all money payable or paid pursuant to the provisions of the Building Code Act, R.S.O. 1980, Chapter 51, is the sole property of the County and if any money is paid or payable to the Local Municipality the Local Municipality agrees to pay such money or cause a similar sum of money to be paid to the County within 10 days of such money being paid or becoming due.

7. The Local Municipality will either share in the surplus or contribute to the deficit resulting from the administration of the County Building Inspection Department in proportions as from time to time determined by the County.

8. The Local Municipality agrees to pass a by-law pursuant to sub-paragraph 5 (2) of the Building Code Act, R.S.O. 1980, Chapter 51 in the form attached hereto, as Schedule "1".

9. The Local Municipality agrees to amend the by-law passed pursuant to sub-paragraph 5 (2) of the Building Code Act, R.S.O. 1980, Chapter 51 when requested to do so from time to time by the Roads and Environment Committee of the County of Dufferin.

10. Upon either party giving notice of at least twelve months, this Agreement may be terminated on the first day of January of any year.

11. This Agreement shall come into force when a similar Agreement has been executed by seven other Local Municipalities but until this Agreement comes into force the present enforcement of the Building Code Act, R.S.O. 1980, Chapter 51, within the Local Municipality shall continue.

IN WITNESS WHEREOF the Corporation of the County of Dufferin has hereunto affixed its Corporate Seal as attested to by the signatures of its Clerk and Head of Council in that behalf and the Corporation of the Township of Amaranth has hereunto affixed its Corporate Seal as attested to by the signatures of its Clerk and Head of Council in that behalf.

SIGNED, SEALED AND DELIVERED)
In the Presence Of)

) THE CORPORATION OF THE
) COUNTY OF DUFFERIN
)

) Per: Ernie Stanley
)

) Scott Wilson
)

) THE CORPORATION OF
) THE TOWNSHIP OF AMARANTH
)

) Per: Charles V Bryan
)

) J. Beard
)

SCHEDULE "1"

THE CORPORATION OF THE TOWNSHIP OF AMARANTH

BY-LAW NO.

BEING A BY-LAW TO PROVIDE FOR THE ISSUANCE OF PERMITS AND THE GIVING OF NOTICES UNDER THE BUILDING CODE ACT, R.S.O. 1980, CHAPTER 51

WHEREAS the Building Code Act, R.S.O. 1980, Chapter 51, Section 5 authorized the Council of the Corporation of the Township of Amaranth to pass by-laws requiring building permits;

WHEREAS the Council of the Corporation of the Township of Amaranth entered into an agreement with the Corporation of the County of Dufferin on the day of the month, 1989 pursuant to subsection 3 (4) of the Building Code Act, R.S.O. 1980, Chapter 51.

NOW THEREFORE the Corporation of the Township of Amaranth by the Municipal Council thereof enacts as follows:

1. THE prescribed classes of permits for construction and demolition and the payment of fees shall be in accordance with Schedule "A" hereto attached.
2. THE application for a permit shall be in accordance with Schedule "B" hereto attached.
3. THE permit shall be in accordance with Schedule "C" hereto attached.
4. THE time within which notice must be given to the Chief Official or Inspector shall be in accordance with Schedule "D" hereto attached.
5. A set of plans of buildings as constructed shall be filed with the Chief Official on completion of the construction of buildings for which a permit has been issued.

PASSED IN OPEN COUNCIL THIS day of , 1989.

CLERK

HEAD OF COUNCIL

By-law read a 1st and 2nd time this day of , A.D., 1989.

By-law read a 3rd time this day of , A.D., 1989.

SCHEDULE "A" OF BY-LAW _____

CLASS OF PERMIT

CLASS A COMPLETE BUILDING

For new building construction including additions to existing buildings (permit includes all mechanical work associated with the subject construction.

For the first \$1,000. of construction costs.....\$20.00
For each additional \$1,000. of construction costs or part thereof.....\$ 4.00

CLASS B ALTERATIONS ONLY

For altering the interior of a building, including all associated mechanical work.

For the first \$1,000. of construction costs.....\$20.00
\$1,000. of construction costs or part thereof.....\$ 5.50

CLASS C MECHANICAL ONLY

For Heating, Ventilating, Air Conditioning and Air Contaminant Extraction systems (where there is no significant structural work involved).

For the first \$1,000. of construction costs.....\$20.00
For each additional \$1,000. of construction or part thereof.....\$ 5.50

CLASS D PLUMBING OR DRAIN

See pages 3 and 4 hereof

CLASS E - OCCUPANCY PERMIT

Completed Building

.....\$25.00

For occupying a building prior to its completion

Per Dwelling Unit.....\$ 5.00
Commercial or Industrial Buildings for each \$1,000. square feet or part thereof.....\$ 5.50

CLASS F - DEMOLITION ONLY

For demolishing a building or part of a building

.....\$25.00

CLASS G - FARM BUILDINGS

This permit would be for all farm buildings and additions thereof.

For the first \$1,000. of construction costs.....\$20.00
For each additional \$1,000. of construction costs or part thereof.....\$ 1.50

CLASS H - FOUNDATION ONLY

For the foundation only on a building for which the complete superstructure plans are not complete, but where all other requirements have been met,

Estimated 50% of Class A Permit with balance of the total fee payable when the Class A Permit is issued.

AGREEMENT FOR CLASS H PERMIT

The issuance of this permit is subject to the following outstanding drawings, specifications and documents being submitted to and reviewed by the Building Department and provided at the building site prior to the date specified below.

It shall be expressly understood that the failure to comply with the above may lead to the immediate issuance of a Stop Work Order.

<u>OUTSTANDING ITEMS</u>	<u>DATE</u>
Steel Shop Drawings
Sprinkler Drawings
Mechanical Drawings
Other

SIGNATURE OF APPLICANT/OWNER

CLASS OF PERMIT

PERMIT FEE

Class 1 - Swimming Pool

Single Family Dwelling.....\$25.00

Other.....\$30.00

Minimum Permit Fee:

.....\$25.00

REFUND OF PERMIT FEES:

If a permit is cancelled within six (6) months of the date it was issued, the amount over \$25.00 shall be refunded.

CLASS D PLUMBING OR DRAIN FEES

<u>CLASSES OF PERMITS</u>	<u>PERMIT FEES</u>	
	<u>Residential</u> <u>per fixture</u>	<u>Other</u> <u>per fixture</u>
<u>FOR PLUMBING:</u>		
a) per fixture	\$ 3.00	\$ 4.00
b) a hot water storage heater		4.00
c) a hot water storage tank	3.00	4.00
d) a water softener	3.00	4.00
e) a rainwater leader	3.00	4.00
f) a bakflow preventer	3.00	4.00
g) a floor drain		4.00
h) a grease, oil or sediment interceptor		4.00
i) a sewage pump or ejector	3.00	4.00
j) a group of indirect waste pipes serving more than one fixture	3.00	4.00
k) five feet or more of water distributing piping without fixtures	3.00	4.00
l) three feet or more of waste or vent piping without fixtures	3.00	4.00
m) for the conversion of plumbing from septic tank to a sanitary drain	8.00	8.00
n) for an additional or special inspection	7.50	7.50

CLASSES OF PERMITS:

<u>For Drains</u>	<u>Permit Fees</u>
a) for any single family dwelling or semi-detached dwelling - per drain	\$ 8.00
b) for any row dwelling - for all internal drains per dwelling unit	5.00
c) for any other type of development including site servicing - for each inch of inside pipe diameter per 100 feet or part thereof	1.50
d) for each floor drain	4.00
e) for the construction, repair renewal or alteration of less than 100 feet of sewers or drains	5.00
f) for an additional or special inspection	7.50

REFUNDS

Where a plumbing or drainage permit has not been acted upon and in the event that the holder of the permit returns same for cancellation prior to commencement of the work, the holder of the permit shall be entitled to a refund of one-half the permit fee paid, provided, that no refund shall be made which shall result in the retention by the County of Dufferin a sum of less than five dollars (\$5.00).

Municipal Form - Form 500
*Reg. T.M. in Canada, Municipal Form 500
Complete both sides of this form



Application No. _____

COUNTY OF DUFFERIN

APPLICATION TO PERMIT:
Building Department 941-2362
51 Zina Street
Orangeville, Ont. L9W 1E5

- A TEMPORARY BUILDING
- CONSTRUCTION OF A BUILDING
- DEMOLITION OF A BUILDING

Building Code Act, R.S.O. 1980, c. 51, s. 5 (2) (b)

Applicants are required to submit a separate application for each temporary building, or building to be constructed or demolished.

Holder's Registration Number (where applicable)

Office of the Chief Building Official

Name of Municipality Phone

1. Owner / Applicant Address Phone

2. Contractor Address Phone

3. Plans by Address Phone

4. To: Erect Alter Repair Extend Install Demolish

5. This building is: New Existing No. of Storeys If existing, work will be done on what storeys?

6. Street and Number on the side

7. Between and

8. Zone Corner Lot

9. Lot Number Plan Number Size x Area

10. Main building has been used for the following purposes since the passing of the Zoning By-Law No. being a By-Law

11. This building will be used for the following purposes only

12. Garage or parking facilities will be provided for cars, as stipulated in the Off Street Parking Section of the Zoning By-Law.

13. Size of building - W L H Existing - W L

14. Side yards Rear yard Set back
Minimum Minimum

15. Type of Construction: Frame Protected Frame Veneer Masonry Reinforced Concrete
Steel Other

16. Type of soil Are special foundations required?

17. Thickness of foundation walls: Poured Block Other

18. Footing size

19. Water: Municipality operated supply available Required Other (specify) P.U.C. Approval

20. Plumbing: W.C. Lav. Tubs Other

21. Hydro: Available on site Required P.U.C. Approval

22. Heating: Gas Oil Electric Additional transformer required Other (specify)

23. Sewers available? If not, Septic Tank M.O.H. Approval

24. Are surveyor's stakes visible? Have fences been erected for more than ten years?

25. Brief description of work

26. Floor load

27. Estimated cost \$ Are other permits required?

28. Highway or street access: Engineer or Road Superintendent Approval

29. Has any property which may be affected by this application been designated under the Ontario Heritage Act

All of the statements and representations contained in the attached documents filed in support of this application shall be deemed part of this application for all purposes. Sufficient information shall be submitted with each application to enable the Chief Building Official to determine whether or not the proposed work will conform with the Building Code Act and regulations thereunder and any other applicable law.

DECLARATION

I, the undersigned, and the authorized owner/agent of owner named in the above application and I certify the truth of all the statements or representations contained therein.

I understand that the issuance of a permit shall not be deemed a waiver of any of the provisions of any by-laws or requirements of the Building Code Act or regulations made thereunder, notwithstanding anything included in or omitted from the plans or other material filed in support of or in connection with the above application.

I acknowledge that in the event a permit is issued, any departure from plans, specifications or building locations proposed in the above application is prohibited and such could result in the permit being revoked.

I further acknowledge that in the event the permit is revoked for any cause or irregularity or nonconformity with by-laws or requirements of the Building Code Act, or regulations made thereunder, there shall be no right of claim whatsoever against the municipal corporation or any official thereof and any such claim is hereby expressly waived.

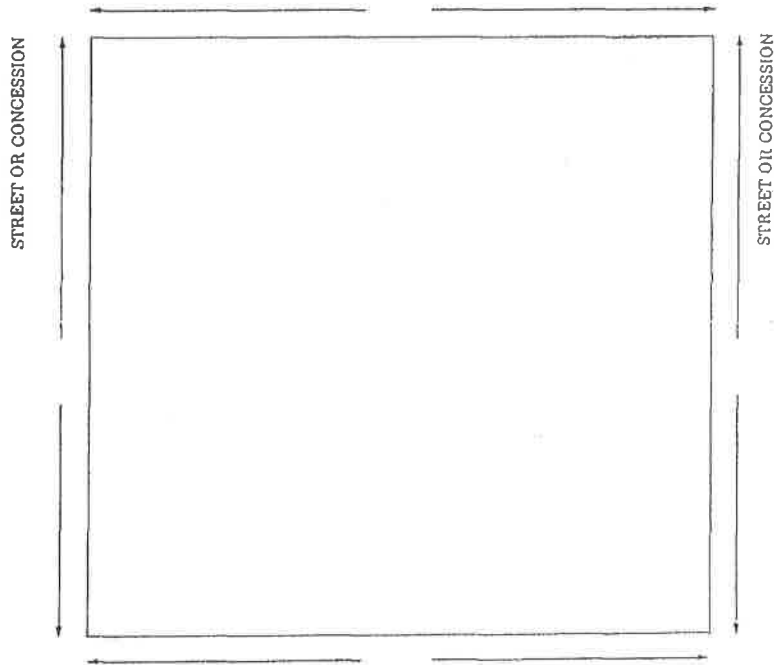
..... Ontario 19.....
Signature of Owner or Authorized Agent

NOTES AND CORRECTIONS

.....

COPY OF PLOT PLAN

(Scale)



FOR OFFICE USE ONLY — THIS IS NOT A BUILDING PERMIT

Plans checked — Bldg. By-Law.....
 Use and Occupancy.....Occupancy
 — Zoning.....Classification.....

Permit No.

Permit Fee \$

DEVELOPMENT CHARGES \$

Pursuant to By-Law No. Permit Receipt No.

Date Receipt No. Date 19

Permit Issued by.....

Building Code Act, section 1, provides that:

- (e) "construct" means to do anything in the erection, installation or extension or material alteration or repair of a building and includes the installation of a building unit fabricated or moved from elsewhere, and "construction" has a corresponding meaning;
- (f) "demolition" means the doing of anything in the removal of a building or any part thereof;

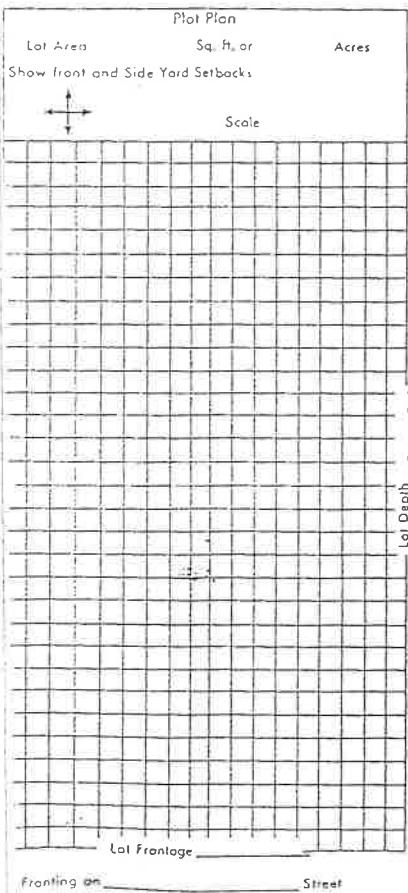
Abandonment and cancellation of application — An application for a permit may be deemed to have been abandoned and cancelled six months after the date of filing, unless such application is being seriously proceeded with.

SCHEDULE "C"

Municipality of _____ BUILDING PERMIT

OWNER'S NAME _____ ADDRESS _____
 BUILDER _____ ADDRESS _____
 ARCHITECT _____ ADDRESS _____
 LOCATION _____ LOT NO. _____ PLAN NO. _____

MUNICIPAL PERMIT NO. _____
 VALUE (INCL. LABOUR) \$ _____
 FEE \$ _____
 DATE _____ 19__



ZONE	ROOF	ROOMS						
		LIVING ROOM	DINING ROOM	KITCHEN	BEDROOMS	FAMILY ROOM	RECREATION	BATHROOMS
CONSTRUCTION TYPE	GABLE							
	HIP							
REINFORCED CONCRETE	COTTAGE							
ENCASED STEEL	FLAT							
STEEL FRAME	MATERIAL							
WOOD FRAME	NO. OF ROOMS							
SOUD MASONRY	FLOORS							
	OAK							
NATURE OF BLDG.	HARDWOOD							
NO. STOREYS	TILE							
DWELLING	CONCRETE							
STORE	BROADLOOM							
GARAGE	TRIM							
	PINE							
EXTERIOR								
BRICK	WALLS							
STONE	PLASTER							
WOOD	DRYWALL							
STUCCO	UNFINISHED							
PLUMBING		HEATING		FOUNDATION				
NO. BATHROOMS	SINK	HOT AIR	CONCRETE					
2 - PIECE	LAUNDRY TUBS	FORCED AIR	CONCRETE BLOCK					
3 - PIECE		HOT WATER						
4 - PIECE		ELECTRIC						

Footing Size _____ Thickness Foundation Wall _____
 Basement Floor Thickness _____ Basement Height _____
 Proportions of Concrete Mix _____
 Depth of Basement Floor Below Street Level _____

Building to be Constructed Type _____
 Size _____ X _____ Sq. Ft. _____
 Main Floor Joists Size _____ Length _____ Spacing _____
 Second Floor Joists " " " " " "
 Third Floor Joists " " " " " "
 Roof Rafters " " " " " "
 Wall Studding " " " " " "
 Will all Joists Be Bridged _____
 Height of Storeys 1st _____ 2nd _____ 3rd _____
 Buildings To Be Demolished _____ Explain _____

REMARKS _____

I/WE agree to comply with the provisions of the Building By-law and Zoning By-law of The Corporation and any amendments thereto. I/We further agree that neither the granting of a permit nor the approval of the drawings and specifications, nor inspections made by the authority having jurisdiction during work on the building shall in any way relieve ME/US from full responsibility for carrying out the work in accordance with the requirements of the By-laws above mentioned.

Signature of Applicant _____

PERMIT TO BUILD

Permission is hereby granted to construct or erect the buildings or structures specified above, upon the express condition that the said buildings, etc., shall in all respects conform and adhere to the provisions of all by-laws and amendments thereto of the above municipality which regulate the construction of buildings, etc., the zoning of lands and any other by-laws or resolutions imposing restrictions on type, use or location of buildings or businesses. A further condition being that the installation of septic tanks and drainage tile shall be in accordance with the specifications of the Wellington-Dufferin-Guelph Health Unit. Where a private water system and or a private sewage disposal System is required this Permit is not valid until approval of the Medical Officer of Health has been obtained.

CONSTRUCTION TO START WITHIN 6 MONTHS FROM DATE OF ISSUANCE

M.O.H. APPROVED

Date _____

Signature _____

Building Inspector _____

ORANGE - INSPECTOR'S COPY

PINK - LOCAL OFFICE COPY

YELLOW - ASSESSMENT COPY

WHITE - APPLICANT'S COPY

SCHEDULE "D"

CALL

519-941-2362

FOR INSPECTIONS

NOTICE TO ALL BUILDERS

Re:

MANDATORY INSPECTIONS

Effective immediately, the following inspections as listed below in order are mandatory and it is your responsibility to contact this Office between the hours of 8:30 a.m. and 4:30 p.m. to give notice of the required inspections - 24 hours in advance.

INSPECTIONS REQUIRED

(WHERE APPLICABLE)

- | | |
|---------------------------|--------------------------------------|
| 1. FOOTINGS | (Prior to the Placement of Concrete) |
| 2. WEEPERS/FOUNDATION | (Prior to Backfill) |
| 3. PLUMBING/ROUGH-IN | (Prior to Framing) |
| 4. FRAMING (WITH ROOF ON) | (Prior to insulation) |
| 5. INSULATION | (Prior to drywall/plaster) |
| 6. DRAFT STOPS | (Prior to brick veneer/siding) |
| 7. FINAL - INTERIOR | (Prior to occupancy) |
| 8. FINAL - EXTERIOR | |

SWIMMING POOLS ONLY

FIREPLACES

- | | |
|---------------------------------------------|-------------------------------------------|
| 1. Location (stake out) | 1. Hearth |
| 2. Fencing prior to filling pool with water | 2. Fire Pot |
| | 3. Smoke Chamber
(Prior to Closing In) |

N O T E :

It is your responsibility to see that the inspector performing the inspection endorses your site permit for the required inspection.

It is his duty to do so, providing there is no contravention of the Building Code.

An added inspection fee of \$25.00 will be assessed to the Building Permit for inspections requested prematurely. Payment of same to be made prior to the issuance of the Occupancy Permit.



Sent via email: MinisterMCCSS@ontario.ca
sylvia.jones@ontario.ca
minister.mah@ontario.ca

December 19, 2023

Hon. Michael Parsa
Minister of Children, Community, and Social Services

Hon. Sylvia Jones
Minister of Health

Hon. Paul Calandra
Minister of Municipal Affairs and Housing

Dear Ministers Parsa, Jones and Calandra:

On November 28th, 2023, Council for the Town of Mono passed the following resolution regarding Ontario Works Financial Assistance.

Resolution #8-23-2023

Moved by Elaine Capes, Seconded by Melinda Davie

WHEREAS, poverty is taking a devastating toll on communities, undermining a healthy and prosperous Ontario, with people in receipt of Ontario Works being disproportionately impacted;

AND WHEREAS, the cost of food, housing, and other essential items have outpaced the highest inflation rates seen in a generation;

AND WHEREAS, people in need of social assistance have been legislated into poverty, housing insecurity, hunger, poorer health, their motives questioned, and their dignity undermined;

AND WHEREAS, Ontario Works Financial Assistance rates have been frozen since 2018;

AND WHEREAS, the newly introduced Common Assessment Tool (CAT) questionnaire developed by the Provincial Government for use with Ontario Works and Ontario Disability Program recipients contains complex and invasive personal health related questions;

AND WHEREAS, the use of the Common Assessment Tool (CAT) provides no benefit to clients, it does not score, provide results, assess client need, and does not match those in need to the services they require;

AND WHEREAS, the Common Assessment Tool (CAT) contains questions mirrored in the Ontario Health Common Assessment of Needs, used by health providers;

AND WHEREAS, privacy obligations under The Personal Health Information Protection ACT (PHIPA) do not extend to municipal delivery agents for Ontario Works;

AND WHEREAS, designated Service Managers are doing their part, but do not have the resources, capacity, or tools to provide the necessary income and health related supports to people experiencing poverty;

AND WHEREAS, leadership and urgent action is needed from the Provincial Government to immediately develop, resource, and implement a comprehensive plan to address the rising levels of poverty in Ontario, in particular for those on Ontario Works.

THEREFORE BE IT RESOLVED that the Town of Mono calls on the Provincial Government to urgently:

- a. At least double Ontario Works rates and index rates to inflation, answering calls already made by “Raise the Rates” campaign and the “Income Security Advocacy Centre”;
- b. Commit to ongoing cost of living increases above and beyond the rate of inflation to make up for the years they were frozen;
- c. Commit to jointly working between the Ministry of Children, Community, and Social Services and the Ministry of Health on the best methods of assessing client needs and then matching those in need to the services they require;

AND FURTHER THAT a copy of this motion be sent to the Minister of Children, Community, and Social Services, the Minister of Health, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, the Ontario Municipal Social Services Association, and all Dufferin municipalities.

"Carried"

Respectfully,

Fred Simpson, Clerk

Copy: Ontario Municipal Social Services Association
All Dufferin municipalities
Association of Municipalities of Ontario



Sent via email: premier@ontario.ca
minister.mecp@ontario.ca

December 20, 2023

Hon. Doug Ford
Premier of Ontario

Hon. Andrea Khanjin
Minister of Environment, Conservation and Parks

Dear Premier Ford and Minister Khanjin:

On December 12th, 2023, Council for the Town of Mono passed the following resolution calling on the province to partner with social enterprise organizations, municipalities and others to create recycling centres to accept recyclable materials including alcohol containers, household hazardous materials and other items that should be diverted from landfill or incineration.

Resolution #7-24-2023

Moved by John Creelman, Seconded by Elaine Capes

WHEREAS, the Government of Ontario is looking to change the way beer, wine and spirits are sold in Ontario;

AND WHEREAS, a possible outcome of this may be the end of the contract with Beer Stores to recycle wine, spirit and beer containers;

AND WHEREAS, Ontario municipalities wish to see a robust recycling system and network for all products potentially recyclable or reusable.

THEREFORE BE IT RESOLVED that the Town of Mono calls on the Ontario Government to partner with social enterprise organizations, municipalities and others to create recycling centres to accept recyclable materials including alcohol containers, household hazardous materials and other items that should be diverted from landfill or incineration.

"Carried"

Regards,

Fred Simpson, Clerk

Copy: Honourable Sylvia Jones, Dufferin-Caledon MPP
All Dufferin municipalities
Association of Municipalities of Ontario

TAY TOWNSHIP

450 Park Street
PO Box 100
Victoria Harbour, Ontario
L0K 2A0



December 21, 2023

Hon. Todd McCarthy
Minister of Public and Business Service Delivery
5th Floor
777 Bay St.
Toronto, ON M7A 2J3

sent via email Todd.McCarthy@pc.ola.org

Dear Hon. Todd McCarthy,

Re: Provincial Cemetery Management Support Request – Tay Township

Tay Township Council passed the following resolution during the December 20, 2023 Council Meeting regarding the Provincial Cemetery Management Support Request:

Whereas under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed;

And Whereas over the last decade, there has been an increase in the number of churches and local cemetery boards initiating processes to transfer ownership or abandon their owned and operated cemeteries to the local municipality due to such issues as high maintenance costs, inaccuracy of records, lack of financial and human resources to effectively operate and maintain the cemetery, increased regulatory processes regarding training, selling of interment rights, financial operation of the care and maintenance fund, etc.;

And Whereas municipalities experience the same issues and pressures that churches and local boards experience with the operation and maintenance of cemeteries within its jurisdiction, and additional transfers of cemetery lands only compound the burden on municipal taxpayers;

And Whereas cemeteries are important infrastructure where the reasonable costs for interment rights, burials, monument foundations, corner stones and administration charges do not sufficiently support the general operation of cemeteries;

TAY TOWNSHIP

450 Park Street
PO Box 100
Victoria Harbour, Ontario
L0K 2A0



And Whereas the interest earned from the care and maintenance fund(s) of a cemetery do not provide adequate funding to maintain the cemetery with the rising costs of lawn and turf maintenance contracts and monument restoration;

Now Therefore Be It Resolved that Council of the Township of Tay requests that the Province through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following to assist municipalities in this growing concern of cemetery transfers:

- Amending the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;
- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;
- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost;

And that this resolution be circulated to the Hon. Todd McCarthy, Ministry of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, MPP Jill Dunlop and all Ontario municipalities.

Sent on behalf of Tay Township Council.

Yours truly,

A handwritten signature in black ink, appearing to read 'Katelyn Johns'.

Katelyn Johns, MPPA
Municipal Clerk

Cc: Jim Cassimatis, BAO Interim CEO/Registrar, Hon. Jill Dunlop, Minister of Colleges and Universities/MPP, and all Ontario municipalities.



December 21, 2023

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Honourable Paul Calandra
Minister of Municipal Affairs and Housing
777 Bay Street, 17th Floor
Toronto ON M7A 2J3

Sent electronically

At its regular meeting on December 14, 2023, Dufferin County Council passed the following resolution:

THAT Council support the resolution from Town of Mono, dated December 13, 2023, to oppose Strong Mayor Powers.

Thank you,

Michelle Dunne

Michelle Dunne
Clerk

Attachment: Town of Mono Letter (December 13, 2023)

Cc Honourable Sylvia Jones, Dufferin-Caledon MPP
Dufferin Municipalities





Sent via email: premier@ontario.ca
minister.mah@ontario.ca

December 13, 2023

Hon. Doug Ford
Premier of Ontario

Hon. Paul Calandra
Minister of Municipal Affairs and Housing

Dear Premier Ford and Minister Calandra:

On November 14th, 2023, Council for the Town of Mono passed the following resolution opposing strong mayor powers.

Resolution #6-22-2023

Moved by Elaine Capes, Seconded by Ralph Manktelow

WHEREAS *very few municipalities in North America have what we refer to as a “strong Mayor” system, nor are they universally supported or admired. The vast majority have systems of local government quite similar to the majority model across Canada.*

Geroge Cuff, Municipal World Nov 2022 p.35;

AND WHEREAS, *the advantages of the current “weak Major” system includes:*

- *Having to consider the views of others;*
- *Being part of group decisions (i.e. Council) determining who the CAO will be;*
- *Being able to rely on the advice of an apolitical senior administrator;*
- *Being reliant upon a team of experienced senior managers;*
- *Understanding that the advice given to all developers, builders, and new businesses is going to be based on what is deemed to be best for the community as a whole vs one person’s agenda;*
- *Recognizing that a council policy decision can and will trump any administrative preference or recommendation*

Geroge Cuff, Municipal World Nov 2022 p.36;

AND WHEREAS, “A year and half ago, Ford's Progressive Conservatives laid down [specific housing targets](#) for 29 of the province's largest and fastest-growing municipalities to hit by 2031. Ford announced Monday that targets had been assigned to 21 additional municipalities with populations projected to exceed 50,000 by 2031, including Aurora, Sarnia, Thunder Bay and Belleville. If the heads of council for these 21 municipalities commit in writing to their targets by Oct. 15 of this year, they will receive strong mayor powers by the end of that month, according to a background document provided by the province. Strong mayor powers include allowing mayors to propose housing-related bylaws and pass them with the support of one-third of councillors, as well as override council approval of certain bylaws and prepare their city's budget, instead of council. The powers, which effectively allow minority rule on issues of "provincial priorities," including housing, have been [criticized](#) by some as [undemocratic](#).”

[Ryan Patrick Jones](#) · CBC News · Posted: Aug 21, 2023 12:16 PM EDT | Last Updated: August 21 [Ontario to expand 'strong mayor' powers to smaller cities, launches \\$1.2B home-building incentive fund | CBC News](#);

AND WHEREAS, “It's a "radical shift," according to Stéphane Émard-Chabot, who teaches municipal law at the University of Ottawa and was once a councillor for the city. "To me it impoverishes our democracy at the local level," ;

[Dan Taekema](#) · CBC News · Posted: Jul 20, 2022 4:33 PM EDT | Last Updated: July 20, 2022 ['Strong mayor' system would silence elected representatives and community, councillor says | CBC News](#);

AND WHEREAS, “ [Bill 39](#), approved by the Ontario legislature in December, pushes the envelope by proposing to give mayors the power to do something that no governing executive can do in [any western democracy](#): pass bills with only one-third support of the legislature.

The Ford government insists Ontario needs more housing supply to address the affordability crisis and that “strong mayors” are the best way to make that happen – a debatable proposition. This imposition of minority rule sets a terrible precedent, the future implications of which are unknown. It should be reversed as soon as possible.

What could possibly justify this gross violation of democratic norms and traditions?

Downloading political responsibility for the housing crisis

What then are these “strong mayor” powers in Bill 3 and Bill 39 really about?

We conclude that, under the guise of empowering mayors, the provincial government is deliberately blurring accountability for the housing agenda to avoid

paying the political cost for disrupting established neighbourhoods. To avoid such a backlash, the Ontario government appears to be transferring political responsibility for the housing crisis to big-city mayors. If affordable housing does not materialize in strong-mayor cities, the province can blame the mayors.

Undermining local democracy

...the Ford government has not delivered a well-considered set of reforms to local executive authority. Instead, it is enacting a series of ad-hoc but increasingly radical measures. They are aimed at advancing a particular agenda, but their repercussions may be long-lasting and deeply damaging to local democracy.

The foundation of Canada's political system – and of all other democracies – is majority rule. Our democratic institutions contain many safeguards to protect minorities from the tyranny of the majority. The Constitution guarantees the rights of linguistic, religious and other minorities. Many important issues require agreement between the federal and provincial governments. In some other countries, a two-thirds supermajority is required for certain types of decisions.

Bill 39 entrenches a new principle: minority rule. In doing so, it rolls back almost 400 years of democratic development premised on checks and balances between executive and legislative authority – all in the name of a narrow property development agenda masquerading as a housing affordability plan.

While giving mayors unilateral powers may appear to enhance local autonomy, mayoral action is now tightly yoked to the transitory agenda of the Ontario government of the day. Unlike strong mayors in American cities, Ontario's new strong mayors can use their new powers only to veto and pass bills for the purpose of advancing "provincial priorities." For Doug Ford's Progressive Conservatives, these priorities are to build as much housing as possible, as fast as possible. But once the strong mayor powers come into force, they will exist for years to come. What might future provincial government priorities be? To what new purposes might the Ontario government's mayoral marionettes be turned in the future? We can only guess.

Bill 39 sets a terrible precedent that will reverberate across Canada and around the world. Arguing that minority rule will be rarely used, that it can be used only in specific circumstances, or that it is required to address an immediate crisis, is a red herring. Bill 39 will erode local autonomy and normalize minority rule as a legitimate governing principle. Minority rule has no place in a democracy. Bill 39 should be repealed."

Policy Options, [Strong mayor powers in Ontario are a gross violation of democratic principles \(irpp.org\)](https://irpp.org);

THEREFORE BE IT RESOLVED that the Council for the Town of Mono affirms that we will not sign onto any agreements with the province for building homes in exchange of obtaining “strong” mayor powers under Bill 39, and further confirm, that the Council for the Town of Mono will continue to operate under the traditional democratic model of a “weak” mayor system.

"Carried"

Regards,

Fred Simpson, Clerk

Copy: Honourable Sylvia Jones, Dufferin-Caledon MPP
All Dufferin municipalities
Association of Municipalities of Ontario

December 22, 2023

Sent via E-mail
david.piccinico@pc.ola.org

David Piccini, MPP
Northumberland-Peterborough South
117 Peter St
Port Hope, ON L1A 1C5

Re: Rising Municipal Insurance Costs

Dear MPP Piccini,

At its regular meeting held December 12, 2023, the Council of the Township of Asphodel-Norwood considered the above-noted matter and passed the following resolution:

WHEREAS Ontario Municipalities are experiencing higher insurance rates at each renewal with limited access to insurance providers willing to quote on municipal insurance needs;

AND WHEREAS the Township of Asphodel-Norwood's annual insurance premiums have increased from \$150,280 to \$299,729 from 2020 to 2024, representing an accumulated increase of 99.5% over this period;

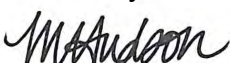
AND WHEREAS these annual increases are unsustainable and divert funds from critical municipal services as one of the most significant constraints in limiting yearly tax levy increases;

NOW THEREFORE BE IT RESOLVED that the Council of the Township of Asphodel-Norwood directs staff to send a letter to the MPP for Northumberland-Peterborough South calling for action to reduce insurance costs;

AND FURTHER BE IT RESOLVED that this Resolution be forwarded to the Association of Municipalities of Ontario (AMO), the Minister of Finance, the Minister of Municipal Affairs and Housing, and all Ontario Municipalities for support.

Trusting you will find the foregoing satisfactory, but please do not hesitate to reach out with any questions or concerns.

Sincerely,



Melanie Hudson, Acting Clerk
Township of Asphodel-Norwood

Cc: Hon. Peter Bethlenfalvy, Minister of Finance
Hon. Steve Clark, Minister of Municipal Affairs and Housing
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



Legislative Services
Jaclyn Grossi
905-726-4768
clerks@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

December 19, 2023

The Right Honourable Justin Trudeau
Prime Minister of Canada
80 Wellington Street
Ottawa, ON K1A 0A2

Delivered by email
justin.trudeau@parl.gc.ca

The Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Delivered by email
premier@ontario.ca

Dear Prime Minister Trudeau and Premier Ford:

**Re: Town of Aurora Council Resolution of December 12, 2023
Motion 10.3 – Councillor Gilliland; Re: Community Safety and Inciteful Speech**

Please be advised that this matter was considered by Council at its meeting held on December 12, 2023, and in this regard, Council adopted the following resolution:

Whereas there has been an escalation in terrorist activity and unrest around the world that has triggered homeland rallies and advocacy that supports inciteful actions, which are causing uncertainty and unsafe feelings in our own country; and

Whereas inciteful speech is knowingly being utilized to create division, manipulation and spread misinformation, which could be defined as violent extremist propaganda and encouraging violent crimes; and

Whereas any loss of innocent civilian life is unacceptable and tragic; and

Whereas other local municipal councils and residents in Aurora have expressed concerns of uncertainty and safety who are asking for peace, protection and security; and

Whereas law exists to help maintain public safety, security, peace and order in society, and in Canada, where the responsibility for criminal justice is shared between the Federal, Provincial and territorial governments; and

Whereas it is important to protect our general freedoms of speech, while respecting the principles to protect and respect human rights, whether in

person or in a free, open and secure internet, and to ensure transparency and accountability;

- 1. Now Therefore Be It Hereby Resolved That the Town of Aurora acknowledges that residents in the community have expressed feelings of uncertainty and safety concerns, due to the recent global unrest, and condemns all acts of terror and violence resulting in loss of life or injury; and**
- 2. Be It Further Resolved That the Town of Aurora call on all levels of government to acknowledge this uncertainty and safety concerns in Canada and look to strengthening their available tools to deny inciteful speech that encourages violent extremists the ability to publicly manipulate, advocate, and incite violence or physical harm to another human being, whether it be online or in person; and**
- 3. Be It Further Resolved That Council encourages our community and diverse local leaders of faith to bring the community together to promote peace, healing and understanding during this difficult time; and**
- 4. Be It Further Resolved That a copy of this resolution be provided to both the Federal and Provincial government and all municipalities in Ontario.**

The above is for your consideration and any attention deemed necessary.

Sincerely,



Jaclyn Grossi
Deputy Town Clerk
The Corporation of the Town of Aurora

JG/lb

Attachment (Council meeting extract)

Copy: All Ontario Municipalities



10. Motions

10.3 Councillor Gilliland; Re: Community Safety and Inciteful Speech

Moved by Councillor Gilliland

Seconded by Councillor Gaertner

Whereas there has been an escalation in terrorist activity and unrest around the world that has triggered homeland rallies and advocacy that supports inciteful actions, which are causing uncertainty and unsafe feelings in our own country; and

Whereas inciteful speech is knowingly being utilized to create division, manipulation and spread misinformation, which could be defined as violent extremist propaganda and encouraging violent crimes; and

Whereas any loss of innocent civilian life is unacceptable and tragic; and

Whereas other local municipal councils and residents in Aurora have expressed concerns of uncertainty and safety who are asking for peace, protection and security; and

Whereas law exists to help maintain public safety, security, peace and order in society, and in Canada, where the responsibility for criminal justice is shared between the Federal, Provincial and territorial governments; and

Whereas it is important to protect our general freedoms of speech, while respecting the principles to protect and respect human rights, whether in person or in a free, open and secure internet, and to ensure transparency and accountability;

1. Now Therefore Be It Hereby Resolved That the Town of Aurora acknowledges that residents in the community have expressed feelings of uncertainty and safety concerns, due to the recent global unrest, and condemns all acts of terror and violence resulting in loss of life or injury; and
2. Be It Further Resolved That the Town of Aurora call on all levels of government to acknowledge this uncertainty and safety concerns in Canada and look to strengthening their available tools to deny inciteful

speech that encourages violent extremists the ability to publicly manipulate, advocate, and incite violence or physical harm to another human being, whether it be online or in person; and

3. Be It Further Resolved That Council encourages our community and diverse local leaders of faith to bring the community together to promote peace, healing and understanding during this difficult time; and
4. Be It Further Resolved That a copy of this resolution be provided to both the Federal and Provincial government and all municipalities in Ontario.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)



Legislative Services
Jaclyn Grossi
905-726-4768
clerks@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

December 19, 2023

The Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Delivered by email
premier@ontario.ca

Dear Premier Ford:

**Re: Town of Aurora Council Resolution of December 12, 2023
Motion 10.1 – Councillor Gilliland; Re: Homelessness Crisis**

Please be advised that this matter was considered by Council at its meeting held on December 12, 2023, and in this regard, Council adopted the following resolution:

Whereas the homelessness crisis is taking a devastating toll on families and communities, undermining a healthy and prosperous Ontario, and that Council accepts that the responsibility to address these challenges rests with community stakeholders, partners, and residents as well as regional, federal, and provincial governments and agencies; and

Whereas the Town of Aurora recognizes the challenges of mental health, addictions, and homelessness, which are complex issues that have a significant and detrimental impact on the residents of the Town of Aurora and surrounding areas within Ontario; and

Whereas addressing and responding to these issues has placed extreme stress on all levels of regional, municipal, and non-municipal programs and services, including various not-for-profit organizations and provincially funded health services within the Town of Aurora and surrounding areas;

- 1. Now Therefore Be It Hereby Resolved That the Town of Aurora acknowledge that homelessness in Ontario is a social, economic and health crisis, including people with substance use disorders; and**
- 2. Be It Further Resolved That the Town of Aurora commits to ending homelessness in the community in collaboration with the Region, and both the Provincial and Federal governments; and**

3. **Be It Further Resolved That the Town of Aurora call on the Region, the Province and Federal governments to increase action and supports on the following:**
 - a. **Commit to ending homelessness in Ontario; and**
 - b. **Work with the Association of Municipalities of Ontario (AMO) and a broad range of community, health, and economic partners to develop, resource, and implement an action plan to achieve this goal; and**
 - c. **Provide a long-term financial commitment to assist in the creation of more affordable and supportive housing for people in need, in York Region, including people with substance use disorders; and**
 - d. **Increase investments in evidence informed substance use prevention and mental health promotion initiatives that provide foundational support for the health, safety and well-being of individuals, families, and neighbourhoods, beginning from early childhood; and**
4. **Be It Further Resolved That a copy of this motion be sent to the Premier of Ontario; the Minister of Municipal Affairs and Housing; the Minister of Children, Community and Social Services; the Minister of Health; the Minister of the Solicitor General; the Minister of Finance; the Chief Medical Officer of Health; Town of Aurora local MPs and MPPs; the Association of Municipalities of Ontario; and all Ontario municipalities.**

The above is for your consideration and any attention deemed necessary.

Sincerely,



Jaclyn Grossi

Deputy Town Clerk

The Corporation of the Town of Aurora

JG/lb

Attachment (Council meeting extract)

Copy: Hon. Paul Calandra, Minister of Municipal Affairs and Housing
Hon. Michael Parsa, Minister of Children, Community and Social Services, MPP
Aurora—Oak Ridges—Richmond Hill

Hon. Sylvia Jones, Minister of Health
Hon. Michael S. Kerzner, Solicitor General
Hon. Peter Bethlenfalvy, Minister of Finance
Dr. Kieran Moore, Chief Medical Officer of Health
Dawn Gallagher Murphy, MPP Newmarket—Aurora
Tony Van Bynen, MP Newmarket—Aurora
Leah Taylor Roy, MP Aurora—Oak Ridges—Richmond Hill
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



10. Motions

10.1 Councillor Gilliland; Re: Homelessness Crisis

Moved by Councillor Gilliland

Seconded by Councillor Gaertner

Whereas the homelessness crisis is taking a devastating toll on families and communities, undermining a healthy and prosperous Ontario, and that Council accepts that the responsibility to address these challenges rests with community stakeholders, partners, and residents as well as regional, federal, and provincial governments and agencies; and

Whereas the Town of Aurora recognizes the challenges of mental health, addictions, and homelessness, which are complex issues that have a significant and detrimental impact on the residents of the Town of Aurora and surrounding areas within Ontario; and

Whereas addressing and responding to these issues has placed extreme stress on all levels of regional, municipal, and non-municipal programs and services, including various not-for-profit organizations and provincially funded health services within the Town of Aurora and surrounding areas;

1. Now Therefore Be It Hereby Resolved That the Town of Aurora acknowledge that homelessness in Ontario is a social, economic and health crisis, including people with substance use disorders; and
2. Be It Further Resolved That the Town of Aurora commits to ending homelessness in the community in collaboration with the Region, and both the Provincial and Federal governments; and
3. Be It Further Resolved That the Town of Aurora call on the Region, the Province and Federal governments to increase action and supports on the following:
 - a. Commit to ending homelessness in Ontario; and
 - b. Work with the Association of Municipalities of Ontario (AMO) and a broad range of community, health, and economic partners to

develop, resource, and implement an action plan to achieve this goal; and

- c. Provide a long-term financial commitment to assist in the creation of more affordable and supportive housing for people in need, in York Region, including people with substance use disorders; and
- d. Increase investments in evidence informed substance use prevention and mental health promotion initiatives that provide foundational support for the health, safety and well-being of individuals, families, and neighbourhoods, beginning from early childhood; and

- 4. Be It Further Resolved That a copy of this motion be sent to the Premier of Ontario; the Minister of Municipal Affairs and Housing; the Minister of Children, Community and Social Services; the Minister of Health; the Minister of the Solicitor General; the Minister of Finance; the Chief Medical Officer of Health; Town of Aurora local MPs and MPPs; the Association of Municipalities of Ontario; and all Ontario municipalities.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)



19 Holland Rd W. RR.#1
Kakabeka Falls, ON POT 1W0

www.conmee.com

On December 19th 2023, Council passed the following resolution at its regular meeting:

RESOLUTION 2023-0247

Moved by Councillor Arnold

Seconded by Councillor Halvorsen

WHEREAS duly elected Officials of a Municipality, or a Township are expected to be above reproach and to conduct themselves with integrity, truth, justice, honesty, transparency and courtesy.

AND WHEREAS there are people of dubious character who have a Criminal Record, having been convicted of a Federal Offence of any of the Federal Statutes of Canada, but not limited to the Criminal Code or Narcotic Control Act, who are currently on Council of a Municipality or have let their name stand for election for Mayor, Reeve or Councillor as a municipal candidate.

NOT WITHSTANDING the provisions of the Ontario Human Rights Code

THEREFORE BE IT RESOLVED that the Township of Conmee lobby the Provincial Government to amend The Municipal Act and Municipal Elections Act, as may be, so that people with a criminal record who have not had their record pardoned from the RCMP Data Base by order of the Governor General of Canada, be prohibited from becoming a candidate in municipal elections or holding office in municipal council

AND THAT an elected local government official be disqualified from office upon conviction of a criminal offense and must resign

AND THAT Council of the Township of Conmee direct the Clerk to send a copy of this resolution to the Ontario Premier Doug Ford, Attorney General Doug Downey, Solicitor General Michael Kerzner, Minister of Municipal Affairs Paul Calandra, MPP Kevin Holland, MPP and Leader of the Official Opposition Marit Stiles, MPP and Critic of the Attorney General Kristyn Wong-Tam, MPP and Critic of Solicitor General John Vanthof, MPP and Critic of Municipal Affairs Jeff Burch, Association of Municipalities of Ontario, Rural Ontario



19 Holland Rd W. RR.#1
Kakabeka Falls, ON POT 1W0

www.conmee.com

Municipal Association, Northern Ontario Municipal Association, Thunder Bay District
Municipal League, and all Ontario municipalities

CARRIED





KYLE SEEBACK

MEMBER OF PARLIAMENT
DUFFERIN—CALEDON



December 18, 2023

Donna Tremblay
Deputy Clerk
Town of Grand Valley
5 Main Street North
Grand Valley, ON
L9W 5S6

RECEIVED

DEC 31 2023

TOWN OF GRAND VALLEY

Per _____

**Re: Council Resolution 2023-10-35
(Bill C-310 – *An Act to Amend the Income Tax Act (Volunteer Firefighting & Search & Rescue Volunteers)*)**

Dear Ms. Tremblay,

Thank you for forwarding a copy Council's Resolution 2023-10-35 (Bill C-310 – *An Act to Amend the Income Tax Act (Volunteer Firefighting & Search & Rescue Volunteers)*), introduced by Gord Johns (Courtenay—Alberni). I appreciate you taking the time to keep me informed on Council's initiatives and activities.

I agree with Council that volunteer firefighters are a crucial part of any rural community and should be supported to continue their invaluable work of protecting our communities.

I carefully review all bills, including Private Members' Bills (PMBs), as they come up in the House of Commons and listen to debates before deciding how I will vote. Part of this process is receiving important feedback from stakeholders and constituents on these bills to ensure I'm representing Dufferin-Caledon's interests. The input provided by Council is immensely helpful with this process. I'm inclined to support Bill C-310.

Thank you again for bringing this resolution to my attention and for your continued work to serve the residents of the Town of Grand Valley.

Sincerely,

Kyle Seeback, M.P.
Dufferin-Caledon

PARLIAMENT HILL

HOUSE OF COMMONS
OTTAWA, ONTARIO, K1A 0A6
PHONE: 613-995-7813



WWW.KYLESEEBACK.CA
KYLE.SEEBACK@PARL.GC.CA

CONSTITUENCY

229 BROADWAY, UNIT 2
ORANGEVILLE, ONTARIO, L9W 1K4
PHONE: 519-941-1832

From: Michelle Dunne <mdunne@dufferincounty.ca>

Subject: Request for support | Dufferin County Community Safety and Well-being Survey media release and social media campaign

Good morning,

I have been asked to share this information with all of our local member municipalities.

The Dufferin County Community Safety and Well-Being Integration Table is excited to launch a comprehensive Community Safety and Well-being Survey aimed at gathering insights to improve quality of life in the community. A media release on the Survey can be found attached and [online here](#).

The information gathered through this survey will play a crucial role in shaping future community programs, policies and initiatives. This is a rare opportunity to go beyond census division stats and get very local data and perspectives that can be used by anyone to inform local solutions. Members of the Integration Table and local partners are asked to please help spread the word on the Survey to ensure a representative and comprehensive understanding of community perspectives. The more responses we get, the more meaningful the results will be!

Social media tiles are attached and some suggested social media posts are below. You're encouraged to review the survey and amplify messaging most important to your audience – feel free to create tailored messaging based on survey content. Postcards and posters are also available for distribution at meetings and community events. They can be picked up at the Edelbrock Centre.

You are also welcome to share messaging from Dufferin County and Headwaters Communities in Action as posts occur.

In addition to promoting the survey widely, you are also encouraged to do additional engagement with your networks and groups you serve on CSWB topics. Think about meetings or events you have coming up as opportunities to engage in conversation with residents and provide more input to this process. Reach out to us if you would like to brainstorm possibilities. Thank you for your support!

Proposed posts

General

- Community well-being is a shared responsibility. Help us create a safer, more connected community in #DufferinCounty!

Share your thoughts on mental health and well-being, housing, living standards and more, and share the survey with your local loved ones. <https://ow.ly/R5yE50Qf4bP>

- More than 30 dedicated local agencies are working to ensure everyone can thrive in #DufferinCounty, but we need your help!

What matters most to you? How is your quality of life? Take the Community and Safety and Well-being Survey to have your voice heard. <https://ow.ly/R5yE50Qf4bP>

- Help build a safer, more resilient, supportive community for all in #DufferinCounty.

Take the Community Safety and Well-being Survey, and you can enter a draw to win a \$25 President's Choice gift card!

Take the survey here: <https://ow.ly/R5yE50Qf4bP>

Housing

- Do you believe everyone in #DufferinCounty has housing appropriate to their needs? Do you have access to affordable housing options?

Take the #CommunitySafety and #Well-being Survey to let us know your thoughts on quality of life in Dufferin County. <https://ow.ly/R5yE50Qf4bP>

Safety

- How do you feel about personal safety in our community? What's one thing that could be done to make #DufferinCounty safer?

Help more than 30 local agencies create a safer, more connected community for all. Take the CSWB Survey before Jan. 31! <https://ow.ly/R5yE50Qf4bP>

Activities

- What are your thoughts on sports and recreation in [#DufferinCounty](#)? Arts and culture?

Would you recommend [#Dufferin](#) as a place to live to others?

Take the [#CommunitySafety](#) and [#Well-being](#) survey to help shape the future of our community! <https://ow.ly/R5yE50Qf4bP>

Health

In general, how would you say your health is? Your mental health? How would you rate your stress levels?

More than 30 local agencies are gathering insights to improve quality of life in our community. Help shape the future of #DufferinCounty! <https://ow.ly/R5yE50Qf4bP>

Community Safety and Well-Being Integration Table

If you have any questions, please do not hesitate to reach out to either of the Community Safety and Well-Being Integration Table Chairs as noted below, or contact the Community Safety and Well-Being general enquiries email: cswb@dufferincounty.ca

Anna McGregor
Director Community Services
County of Dufferin
amcgregor@dufferincounty.ca
Co-Chair

Jennifer Payne
Executive Director
Headwaters Communities in Action
jennifer@headwaterscommunities.org
Co-Chair

Wishing everyone a wonderful holiday season!
Michelle

Michelle Dunne, Dipl.M.M.[Clerk] Office of the CAO

County of Dufferin|Phone: 519-941-2816 Ext. 2504| mdunne@dufferincounty.ca |30 Centre Street, Orangeville, ON L9W 2X1

Collaboration | Accountability | Innovation | Compassion | Courage

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**GRAND VALLEY & DISTRICT FIRE DEPARTMENT
BOARD OF MANAGEMENT
November 7, 2023 Minutes**

MEMBERS PRESENT: Sue Graham, Guy Gardhouse, Chris Gerrits, Lorne Dart, John Stirk, Fire Chief Justin Foreman, Helena Snider Secretary/Treasurer

REGRETS: Paul Latam

1. Call Meeting to order

Chair Gerrits called the meeting to order at 4:41pm.

2. Approval of Agenda

#2023-11-01

Moved By: S. Graham

Seconded By: G. Gardhouse

BE IT RESOLVED THAT the November 7, 2023, regular meeting agenda be approved as circulated.

Carried

3. Disclosure of Pecuniary Interest

None

4. Adoption of Minutes

4.1. October 2, 2023

#2023-11-02

Moved By: L. Dart

Seconded By: G. Gardhouse

BE IT RESOLVED THAT the October 2, 2023, regular meeting minutes of the Grand Valley and District Fire Board be adopted as circulated.

Carried.

5. Deputations/Presentations

5.1 Murray Short – RLB Auditor to discuss 2022 Draft Financial Statement

#2023-11-03

Moved By: S. Graham

Seconded By: L. Dart

BE IT RESOLVED THAT leave by given to Murray Short, RLB Chartered Professional Accounts Auditor, to address the Board.
Carried.

Murray addressed the Board regarding the difference in the account names, this can be easily changed so that the records match between both parties.

The Board questioned the “fraudulent charges”, why are they placed under bad debt? Murray advised the Board that this is the simplest way to classify it. The value could be placed elsewhere, the Board would have to direct RLB where they would like it to be recorded. The Board decided to leave the “fraudulent charges” in the bad debt classification. The Board requested to amend the capital reserve value to be reflected in one line for the 2022 financial statement.

J. Stirk questioned if the Board should have Internal Controls to prevent any future issues, should RLB engage further throughout the year, a more in-depth review? Murray advised that RLB is comfortable with the level of the Boards review. The Board can request an interment audit rather than a review, but this does not mean that they would have caught the problem.

Murray informed the Board that the procedure that was taken during this issue was the correct protocol; notify the auditors, and the Municipality. The Board could have requested a fraud examiner, but since all the findings were done and provided to the correct individuals, this is not recommended at this time.

#2023-11-04

Moved By: G. Gardhouse Seconded By: J. Stirk

BE IT RESOLVED THAT the Board approved the 2022 Draft Financial Statement provided by RLB Chartered Professional Accountants.
Carried.

6. Unfinished Business

6.1. GIC Investment

7. Financials

7.1. Accounts Payable – October 2023

#2023-10-05

Moved By: L. Dart Seconded By: S. Graham

BE IT RESOLVED THAT the Bills and Accounts for October 2023 in the amount of \$44, 579.19 be approved and paid from the General Account.
Carried.

7.2. Accounts Receivable – October 2023

No questions

7.3. Response Report

October 2023

Chief Foreman addressed the Board, there were 5 calls during the month of October. The Fire Department has roughly 111 calls, less than last year. The Board and the Chief had a brief discussion regarding the IPM.

7.4. Budget Variance Report

No questions

8. Fire Chief's Report

8.1 Recognition for Retired Firefighter's

Chief Foreman addressed the Board regarding recognition from the Board for retired firefighters. The Board thought that they did acknowledge retired firefighters, however the Chief advised that they do not. The Board will acknowledge retired firefighters going forward. Chief Foreman and the secretary were directed to write a policy for this.

8.2 Tube Heater's Quote

Chief Foreman informed the Board that Near North Mechanical provided a quote of \$11,200 for 2 tube heaters, and Arthur's Fuel provided a quote of \$8,550 for 2 tube heaters with a donation of \$1000 to the Firefighter's Association.

#2023-10-06

Moved By: L. Dart

Seconded By: G. Gardhouse

BE IT RESOLVED THAT the Board accept the quote from Arthur's Fuel proposal 4234, option #2 for 2 tube heaters.

Carried.

8.3 HVAC Service Quote

Chief Foreman informed the Board he is waiting on a quote from Arthur's Fuel before proceeding with the maintenance for the fire hall. The quote from Arthur's Fuel will be provided at the next meeting.

8.4 Radio Upgrades

Chief Foreman informed the Board that the cost for a radio system will be \$350,000. This cost will be divided by 4 departments: Grand Valley, Orangeville, Shelburne and Melancthon. This cost would include paging channel, new channel to communicate with Tillsonburg, and it would connect all repeaters. The department will require new portable radios and mics. The cost for Grand Valley would be \$140,000 to \$145,000.

The Board inquired if leasing is an option. Chief Foreman informed the Board that leasing would be more expensive.

C. Gerrits and G. Gardhouse will reach out to the County to see if they will provide any assistance with the cost for the new radio system.

Deputy Agar is waiting to hear back from the Chief's at the other Municipalities to see if they are on board for the radio upgrades. The radio system can also go from analog to digital, would only require reprogramming.

The amount for the radio upgrades will be included in the 2024 Budget.

S. Graham leaves the meeting at 5:34pm.

Chief Foreman informed the Board that work for the 2024 Budget is currently taking place. He is hoping to have the 2024 draft budget to present at the next meeting.

9. Correspondence

10. New Business

11. Rise and Report

#2023-11-07

Moved By: J. Stirk

Seconded By: G. Gardhouse

BE IT RESOLVED THAT the Board rise and report at 5:43pm.

Carried.

12. Confirming Resolution

#2023-11-08

Moved By: L. Dart

Seconded By: G. Gardhouse

BE IT RESOLVED THAT all actions of the Board Members and Officers of the Grand Valley & District Fire Board, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified, and confirmed;

AND FURTHER THAT each motion, resolution, and other actions taken by the Board members and/or Officers at the meeting held on the above date are hereby adopted, ratified, and confirmed.

Carried.

13. Adjournment

#2023-11-09

Moved By: J. Stirk

Seconded By: G. Gardhouse

BE IT RESOLVED THAT the Board adjourns to meet again on December 6th at 4:30pm or at the call of the Chairperson.

Carried.

“Original Signed”

Chris Gerrits, Chair

“Original Signed”

Helena Snider, Secretary/Treasurer

GRAND VALLEY & DISTRICT COMMUNITY CENTRE

Board Meeting Minutes

Monday November 13, 2023, 4:30 PM

Grand Valley & District Community Centre - Boardroom

90 Main Street North, Grand Valley

Present:

Gail Little, Chair

Deb Halls, Vice Chair

Sue Graham

Clinton Taylor

Jeremy Zukowski

Paul Latam

Steve Soloman

James Allen

Helena Snider, Secretary/Treasurer

Regrets: Brett Lyons

1. Call to order

Chair Little called meeting to order at 4:34pm.

2. Agenda Approval

2.1 November 13, 2023

Resolution 2023-11-01

Moved by S. Soloman, Seconded by D. Halls

BE IT RESOLVED THAT the November 13, 2023 regular meeting agenda be approved as circulated.

CARRIED

3. Disclosure of Pecuniary Interest

4. Minutes of Previous Meetings

4.1 October 16, 2023

Resolution 2023-11-02

Moved by P. Latam, Seconded by S. Graham

BE IT RESOLVED THAT the minutes of October 16, 2023, be adopted as circulated.

CARRIED

5. Business arising from minutes.

6. Deputations/Presentations

7. Arena Manager's Report

7.1 Snack Bar Inspection Report

J. Allen summarized the Snack Bar Inspection Report and areas of concern would be addressed. J. Allen indicated Wellington-Dufferin-Guelph Public Health requested;

- A certified food handler be present on-site at all times of operation.
- Equipment and utensils sanitation be completed.
- Grease traps are maintained and cleaned regularly.

The Board directed J. Allen to address the concerns of Wellington-Dufferin-Guelph Public Health and report back to the Board.

G. Little and S. Graham addressed concerns relating to the Grand River room kitchen received from the Auxiliary Members who used the facility for the Remembrance Day celebration, these included;

- Cleanliness of the sinks and underside
- Cleanliness, operation, and maintenance of the dishwasher
- Cleanliness of the floor, tables; and
- Lack of cleaning supplies, including dish soap or tea towels

The Board considered these concerns and suggested J. Allen speak with cleaning staff or consider additional cleaning through contracted services.

7.2 Community Centre Inspection Report

J. Allen summarized the Banquet Hall Inspection Report and areas of concern would be addressed. J. Allen indicated Wellington-Dufferin-Guelph Public Health requested;

- Food contact surfaces cleaned and sanitized after each use.
- Proper manual dishwashing procedure followed.

The Board directed J. Allen to address the concerns of Wellington-Dufferin-Guelph Public Health and report back to the Board.

7.3 OMERS Correspondence

J. Allen summarized his concerns to the Board regarding OMERS. There was discussion between the Board, J. Allen and the secretary/treasurer regarding OMERS and the decision to offer it to the arena employees. The Board decided to continue offering OMERS to the arena employees.

7.4 Summer Camp Report

J. Allen summarized his report to the Board regarding the outcome of Summer Camp. G. Little asked why the grand funding was less than what was previously provided to the Board in communications. J. Allen advised that there were cuts in funding everywhere.

S. Soloman asked if there is anything that can be done to make camp busier.

C. Taylor advised that social media is important, there should always be advertising for the camp on social media. Another thought was to ask the Town to advertise it on the digital sign.

J. Zukowski suggested advertising it in the quarterly newsletter and trying to incorporate lunch/food for the camp.

G. Little stated that having knowledgeable and dedicated staff is important.

S. Graham asked why the camp doesn't incorporate excursions and suggested having flyers posted at the school and businesses.

J. Allen informed the Board he will start prep work for Summer Camp 2024 earlier in the year. J. Allen also requested instead of renting the school for the summer, we rent a porta potty instead, reduce the cost.

7.5 Thank you Card from the Porkers

No discussion

7.6 Dressing room in 2 years

Minor Hockey has been renting the Boardroom due to lack of space in the current changing rooms, J. Allen inquired if the room should be provided at no charge. The Board agreed that they will continue to pay for the Boardroom.

8. Correspondence

9. Financial Reports

9.1. Accounts Payable

Resolution 2023-11-03

Moved by P. Latam, Seconded by S. Graham

BE IT RESOLVED THAT the accounts payable for October 2023 in the amount of \$41, 628.62 be approved and paid from the Operating Account.

CARRIED

9.2. Accounts Receivables

The Board requested the secretary/treasurer to include the GIC balance on the A/R report.

For the past due accounts, the Board directed staff to contact the delinquent account holders for payment.

The secretary/treasurer informed the Board that the A/R Aging Report has several accounts that require clearing as previous entries were not done correctly. The Board directed staff to contact RLB as to how they want this done.

Resolution 2023-11-04

Moved by C. Taylor, Seconded by S. Graham

BE IT RESOLVED THAT the receipts for October 2023 in the amount of \$65, 222.87 have been deposited into the Community Centre bank account and are hereby approved.

CARRIED

9.3. Budget Variance

10. Unfinished Business

10.1 Renovation Project

10.2 Performance/hourly review for J. Allen

G. Little, J. Zukowski and M. Townsend will be scheduling a date and time to meet to discuss

11. New Business

11.1 2024 Draft Budget

The Board requested J. Allen to prepare a preliminary 2024 draft budget for next month's meeting.

G. Little requested that all staff have uniforms; t-shirts, or golf shirts, and must be worn while they are working, and that they wear jeans and not track pants. Staff should be presentable. J. Allen will coordinate on getting shirts for all staff members.

G. Little advised that there needs to be a dress code policy for all staff.

11.2 Policies

The secretary/treasurer informed that Board that the only policies that she has been able to locate are the Board policies.

C. Taylor inquired regarding the policy binder that has been referenced during earlier meetings, still no success.

The Board directed J. Allen to prepare a list of policies that require generating for next month's meeting.

11.3 Outdoor Rink

The Board discussed the potential to have an outdoor rink for this season. The discussion has been put on hold, further discussion at next month's meeting. J. Allen has been directed to get a quote for a refrigerated outdoor rink.

11.4 2024 Meeting Schedule

The Board has agreed to have the 2024 Board meetings on the 2nd Monday of each month at 5:30pm.

12. Confirmation of Meeting

Resolution 2023-11-05

Moved by D. Halls, Seconded by S. Soloman

BE IT RESOLVED THAT leave be given to confirm the proceedings of the November 13, 2023, Grand Valley & District Community Centre Board Meeting.

CARRIED

13. Adjournment

Resolution 2023-11-06

Moved by D. Halls, Seconded by S. Graham

BE IT RESOLVED THAT we do now adjourn this meeting to meet again on Monday, December 11, 2023 at 5:30pm or at the call of the Chair.

CARRIED

“Original Signed”

Gail Little, Chair

“Original Signed”

Helena Snider, Secretary/Treasurer

Grand Valley Public Library Board Minutes

Wednesday, October 11, 2023

Present:

Andrew Stirk, Chair, Township of Amaranth Rep.
Julie Van Alstine, Vice-chair
Brennan Solecky
Amy Steele
James Jonker, Town of Grand Valley Rep.
Joanne Stevenson, CEO, secretary/treasurer

Regrets:

Mary Hatch
Dave Halls, Township of East Garafraxa Rep.

1. **Call to order** 7:00 p.m.
2. **We [I]** would like to acknowledge that we are on the the Haldimand Tract, land promised to the Haudenosaunee (**HOE day na shun ay**) people of Six Nations, which includes six miles on each side of the Grand River. This territory is the traditional territory of the Neutral, Anishnaabeg (**On ish KNOB eck**), and Haudenosaunee (**HOE day na shun ay**) Peoples.
3. **Approval of the agenda.**
MOTION #1: Moved by J. Van Alstine, seconded by B. Solecky, that the agenda be approved.
4. **Declaration of any conflicts of interest.** None
5. **Minutes of the September 13, 2023 meeting.**
MOTION #2: Moved by A. Steele, seconded by J. Jonker, that the minutes of the September 13, 2023 meeting be approved.
6. **Business arising from the minutes.**
 - 6.1 Two staff were recognized for their years of service; A. Huson for 5 years, P. Hamilton for 10 years. Presentation given by A. Stirk.
 - 6.2 Budget Draft, CEO is to research stipends for personal cell phones, add to repair and maintenance. Budget Draft will be revised and reviewed at the next board meeting.
7. **Correspondence.**
 - 7.1 OLS Fall Training Bulletin, email (October 10).
 - 7.2 FOPL Update: Government Relations Priorities Update, email (October 10)
 - 7.3 Grand Valley Agricultural Society, email (October 10)**MOTION #3:** Moved by A. Steele, seconded by J. Jonker, that the correspondences of the be received.
8. **Financial Report.**
 - 8.1 **Operating:** Expenses for September, \$25,634.45
 - 8.2 **Operating 3rd quarterly report**
 - 8.3 **Reserve Fund Account**

MOTION #4: Moved by A. Steele, seconded by B. Solecky, to accept the reviewed expenses and financial reports.

9. Committee Reports.

Library Build Committee, CEO is to forward research materials to the committee and a meeting date will be set after reviewing materials.

10. Chair Report.

Township of Amaranth is undergoing a strategic plan and review.

11. CEO Report.

Historical Society will be holding a Silent Auction, October 19th – November 2.

Programs for the fall have started

OLA Super Conference, will be held in Toronto January 24th – 27th, 2024 with the Board Training Sessions on Saturday January 27th, 2024. B. Solecky and A. Steele may be able to attend.

12. New business.

12.1 Community Profile

12.2 Tutoring Policy

12.3 Volunteer Policy

MOTION #5: Moved by A. Steele, seconded by J. Jonker to approve the revised and reviewed, Community Profile, Tutoring Policy and Volunteer Policy.

12.4 Book Sale, set up will be on November 11 at 10. B. Solecky and J. VanAlstine will be able to set up. A. Stirk will ask Township of Amaranth councillors if any would be willing to help.

12.5 A. Stirk will be off on medical leave for approximately 6 weeks.

12.6 CEO performance review will be completed by November 15th by J. Jonker, M. Hatch and D. Halls.

13. Next meeting. Wednesday December 13, 2023. 7:00 p.m. McGinnis Room.

14. Motion to adjourn. 8:47 p.m. J. Van Alstine



GRAND VALLEY

GRAND VALLEY POLICE SERVICE BOARD

Meeting Minutes

Monday, September 21, 2023 6:30 PM

5 Main Street North, Grand Valley

The Police Services Board met at the Town of Grand Valley Municipal Office
on September 21, 2023 commencing at 6:30 p.m.

PRESENT:

Councillor James Jonker, Chair
Municipal Appointee Member Josh Hoskin
Acting Inspector-Detachment Commander Dean Korn
Staff Sergeant Corrie Trewartha
Secretary Meghan Townsend
By-law Enforcement Officer Brad Haines

1. Call to Order

The Chair called the meeting to order at 6:30 p.m.

2. Adoption of Agenda

2023-09-01

Moved by Jonker, Seconded by Hoskin

BE IT RESOLVED THAT the Board adopts the agenda dated September 21, 2023 as
circulated.

CARRIED

3. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest or the general nature therein.

4. Minutes of Previous Meeting

4.1. June 12, 2023 Board Minutes

2023-09-02

Moved by Hoskin, Seconded by Jonker

BE IT RESOLVED THAT the minutes of the June 12, 2023 meeting be approved as circulated.

CARRIED

5. Presentation/Deputation – none

6. Unfinished Business

6.1. Provincial Appointee

Townsend advised that she had been in contact with the Province but had no update to provide.

6.2. OPP Contract with the Town

Townsend advised that the Town had renewed its contract with the OPP for another year and that the contract will automatically terminate when the new Community Safety and Policing Act comes into effect.

7. Police Reports

7.1. Grand Valley 2023 Second Quarter Report

Korn introduced Staff Sergeant Trewartha, who as joined the Dufferin Detachment.

Korn presented the report for second quarter 2023. The detachment is part of a joint municipal blitz of traffic concerns on Highway 10. They have also conducted evaluation of speeding at Grand Valley's 40km/hour zone on Water Street and found 15.9% of drivers are driving above the speed limit. Project Lifesaver, to assist with the locating of individuals with dementia or are otherwise at risk of wandering, is underway and will soon be accepting subscriptions.

2023-09-03

Moved by Hoskin, Seconded by Jonker

BE IT RESOLVED THAT the 2023 Second Quarter Report from the Dufferin OPP be received.

CARRIED

8. Financial Reports

8.1. Budget Variance

The Board reviewed the report.

9. Correspondence

9.1. Ontario Provincial Police, Central Region – Announcement re Dufferin Detachment Commander

9.2. Municipal Policing Bureau – Distribution of Police Record Check Revenue to Municipalities

9.3. OPP News Release – Provincial Tow Program

9.4. Ministry of the Solicitor General – Police Service Board Update

2023-09-04

Moved by Jonker, Seconded by Hoskin

BE IT RESOLVED THAT the Police Service Board receive the correspondence as presented.

CARRIED

10. Items for Discussion

10.1. Grand Valley Parking and Traffic Calming initiatives – verbal update

Jonker provided an update on traffic calming initiatives that the Town is planning in the urban area.

10.2. International Plowing Match – verbal discussion

Match concluded with little incident. Police presence was noted.

11. Next Meeting Date and Agenda Items –

11.1. November 17, 2023 at 9:00 am – Joint Police Services Board Meeting (online)

11.2. Next Grand Valley meeting

The Board chose December 7, 2023 at 6:30pm as their next meeting date. Agenda items to be requested in advance of the meeting.

12. Adjournment

2023-09-05

Moved by Jonker, Seconded by Hoskin

BE IT RESOLVED THAT leave be given to confirm the proceedings of the September 21, 2023 meeting of the Town of Grand Valley Police Services Board.

CARRIED

2023-09-06

Moved by Hoskin, Seconded by Jonker

BE IT RESOLVED THAT we do now adjourn this meeting at 7:03 pm to meet again on December 7, 2023 at 6:30pm or at the call of the Chair.

CARRIED

Original signed by

James Jonker, Chair

Original signed by

Meghan Townsend, Secretary



December 13, 2023

Town of Grand Valley
Attn: Steve Soloman
5 Main Street North
Grand Valley, ON
L9W 5S6

Re: Funding Request for 2024

Dear Mayor Steve Soloman and Councilors,

We, the Upper Grand Trailway Association would like to formerly request the same annual funding, in the amount of \$5000.00 from the Town of Grand Valley.

As you know the Upper Grand Trailway Association is a not-for-profit group of dedicated volunteers that are dependant solely on their own fundraising efforts.

On an on-going basis the Trailway Board of Directors are presented with the challenge of raising the necessary funds to pay for annual insurance and maintenance costs. Insurance costs consume substantial amounts of our annual operating funds.

It is our belief that the Trailway provides an economic stimulus for the local businesses and is an excellent recreational resource for the residents of Grand Valley while contributing to the promotion of Dufferin County as a tourism destination not to mention the overall health benefits.

We thank you in advance for your consideration.

Happy Trails

Kim Davison
UGTA – Chairperson

193129 Amaranth East Luther TL Amaranth ON L9W 0E2





400 Clyde Road, P.O. Box 729 Cambridge, ON N1R 5W6

Phone: 519.621.2761 Toll free: 866.900.4722 Fax: 519.621.4844 Online: www.grandriver.ca

December 22, 2023

Meghan Townsend, CAO/Clerk-Treasurer
Town of Grand Valley
5 Main Street North
Grand Valley, ON L9W 5S6

Dear Meghan Townsend

Re: 2024 Grand River Conservation Authority Municipal Apportionment and Budget Vote Meetings

Please be advised that the General Membership Meeting of the Grand River Conservation Authority (GRCA) will be held on January 26, 2024, at 9:30 a.m., to consider approval of the 2024 Municipal Apportionment. In addition, the Annual General Meeting of the GRCA will be held on Friday, February 23, 2024, at 9:30 a.m., to consider approval of the 2024 Budget.

Attached is the most recent draft of the 2024 Budget, which was presented to the GRCA General Membership on October 27, 2023. Based on board direction to staff, this draft budget includes a Total Municipal Apportionment of \$13,292,000 which represents a 2.5% increase over 2023. The Municipal Apportionment, if approved, will be apportioned to watershed municipalities on the basis of "Modified Current Value Assessment" as defined in Ontario Regulation 402/22: Budget and Apportionment.

The attached draft 2024 Budget outlines the programs and services of the Grand River Conservation Authority and how those programs are expected to be funded in 2024. Also included is a calculation of the 2024 Municipal Apportionment for participating municipalities. Should you have any questions concerning the draft Budget or the Municipal Apportionment, please contact the undersigned.

Yours truly,

A handwritten signature in black ink that reads "Karen Armstrong".

Karen Armstrong,
Deputy CAO and Secretary-Treasurer

Grand River Conservation Authority

Report number: GM-10-23-80

Date: October 27, 2023

To: Members of the Grand River Conservation Authority

Subject: Budget 2024 – Draft #1

Recommendation:

THAT Report Number GM-10-23-80 - Budget 2024 - Draft #1 be approved for consultation purposes, circulated to all participating municipalities, and posted to the GRCA website.

Summary:

This report summarizes the first draft of the 2024 Budget. The final budget for 2024 will be presented for approval at the February 24, 2024 Annual General Meeting. See Attachment A “Budget 2024 Timetable” for additional details on budget timelines.

Budget 2024- Draft #1 reflects the continuation of programs and services delivered in 2023 and maintains breakeven results. Total draft expenditures for 2024 are \$34,442,188. For context, the October 2022 draft budget for 2023 included expenditures of \$33,279,188. Preliminary budget financial figures are outlined in Attachment G which includes the Statement of Operations and detailed Program and Services statements. The individual programs and services budgets have been categorized as Operating, Capital Maintenance, and Special projects.

Grand River Conservation Authority (GRCA) programs and services are funded by:

- Municipal Apportionment (in prior years referred to as Municipal General Levy)
- Municipal Funding as per Memorandum of Understandings (MOUs)
- Other Municipal Funding (by special agreements)
- Provincial and Federal Grants
- Self-Generated Revenue
- Funding from Reserves

Overall, the municipal funding request has been increased by 2.5% (or \$324,000) to \$13,292,000 in 2024. For a breakdown of municipal funding by Category 1, 2, and general operating expenses see Attachment C “Budget 2024 Municipal funding breakdown”.

As required under *O.Reg.687/21 Transition Plans and Agreements for Programs and Services Under Section 21.2.2 of the Act*, the GRCA has developed an Inventory of Programs and Services based on the categories identified in the Regulation. These categories include: (1) Mandatory, (2) Municipally requested, (3) Other (Authority determines are advisable), and General Operating Expenses.

Attachment B “Programs & Services Inventory” outlines the expenditures and funding sources applicable to each category, along with the reallocation of program surplus between programs and services.

Appendix D “Summary of Municipal Apportionment” details the municipal apportionment and MOU funding requests by participating municipalities.

TABLE A -BUDGET 2024 EXPENDITURES

	2024	2023 (Oct draft)	Increase/(decrease)
<u>EXPENDITURES</u>			
Operating Expenses	\$29,066,688	\$28,148,688	\$918,000
Capital Expenses	\$4,419,000	\$4,104,000	\$315,000
Special Projects	\$840,000	\$840,000	\$0
Funding to Reserve (hydro)	\$116,500	\$116,500	\$0
TOTAL	\$34,442,188	\$33,209,188	\$1,233,000

Note: Use of the term capital expenses for spending that is funded with municipal apportionment refers to major maintenance, water control structure studies, or water management equipment.

Report:

A. CONSERVATION AUTHORITIES ACT - NEW REGULATIONS

The Conservation Authorities Act (CA Act) outlines three categories of programs and services: (1) Mandatory, (2) Municipally requested, and (3) Other (Authority determines are advisable).

O. Reg. 402/22 - Budget and Apportionment also defines “general operating expense or capital cost” as an operating expense or capital cost that is not related to the provision of a program or service that an authority provides. The regulations require that these costs be identified separately, and municipal funding be apportioned using Modified Current Value Assessment (MCVA).

O. Reg. 402/22 requirements came into force for the 2024 budget process. See Attachment A – Budget 2024 Timetable for timeline details. This regulation outlines Four Phases to the budget process

- Phase 1: Categorizing revenue and expenses as per the categories listed above, and amounts of municipal apportionment
- Phase 2: Board approval of draft budget for consultation (vote required), distribution to participating municipalities, and posting on the GRCA’s Governance section on the website. Consultation with municipalities will occur as required.
- Phase 3: Board apportionment approval process (weighted vote required)
- Phase 4: Final budget approval process (vote required)

B. OPERATING BUDGET

In general, the 2024 budget assumes the same level of program and service delivery as provided in 2023. Any exceptions to specific program areas are included in the commentary below as applicable.

(a) Resource Planning

- Resource Planning fee revenue declined in 2023 and therefore this draft of the budget reduced revenue by \$100,000.
- Compensation and benefits costs reduced by \$50,000 to recognize vacancy and/or rate savings which have resulted historically (budget assumes no change in staffing complement).

(b) Residential Property Rental Program

- The Residential Property Rental Program is in the process of winding down. The budgeted 2023 revenue of \$110,000 assumes no decrease in occupancy during 2024.
- The budgeted net result for this program is a \$25,000 deficit.

(c) Outdoor Environmental Education

- Negotiations with school boards for 2023/24 contracts have been completed. The first draft of the budget assumes that 2023/24 school contracts will be extended for the 2024/25 school year. This draft does not include any community or day camp program delivery. Decisions regarding the future format and scope of the Outdoor Environmental Education program will be incorporated into future budget drafts as applicable.

(d) Conservation Areas

- Conservation Area 2024 budgeted revenue of \$10,500,000 is approximately \$1,000,000 less than projected revenue of \$11,500,000 for 2023.
- Operating expenses are being increased by \$350,000.
- Conservation Area program and services expenses have been expanded to include 100% of Manager of Conservation Area Operations, 50% of Luther Marsh operations, and 100% of hazard tree management in the Conservation Areas. The funding for these three additional components is being funded with surplus from other Category 3 programs.
- The Conservation Areas budget excludes any allocation for corporate services overhead expenses.
- The revenue and cost assumptions will be revisited once actuals for the full 2023 season are available. Any adjustments to operating revenue or expenses will be the transfer to/from the Conservation Areas Reserve.

(e) Investment Income

- Income increased \$50,000 due to higher interest being earned on cash balances.

(f) Section 39 Funding

- It is assumed that there will no further cutbacks in the provincial Section 39 grant for the period April 1, 2023 to March 31, 2024 and therefore the Section 39 grant amount is anticipated to remain at \$449,688.

(g) Municipal Funding

- The 2024 Budget includes \$12,275,000 of funding for Category 1 Mandatory Programs and General Operating Expenses along with \$1,017,000 for Category 2 MOU Programs for a total of \$13,292,000 which is a \$324,000 (or 2.5%) increase over the 2023 General Municipal Levy of \$12,968,000.

(h) Surplus Assumption

- The draft budget assumes a \$100,000 surplus carry forward from 2023. If additional surplus is applicable, staff will recommend that it be incorporated in the final budget and used for non-recurring expense demands (i.e. consulting, professional development, and other administrative costs).

(i) Transition Reserve (created in 2021)

- The purpose of the reserve is to fund expenditures related to the transitioning of the GRCA to new provincial regulations requirements and/or fund costs related to managing expenses impacted by COVID-19 or revenue losses due to COVID-19. As at December 31, 2022, the reserve balance is approximately \$2.0 million.
- The strategy for Budget 2024 draft #1 is to utilize the transition reserve to fund one staff position (\$100,000) to assist with some of the deliverables required by the new regulations and to fund the Outdoor Environmental Education program deficit (\$312,000).

(j) Compensation and Benefits and Staffing Comments:

- The 2024 draft budget includes a 3% increase for compensation and benefits which allows for a general wage increase, grid steps within wage scales, and benefit cost increases. In addition, one administrative position is being added to the budget.
- Non-union salary adjustments are required to be approved by the General Membership which is typically presented in November or December for the subsequent year.
- Union wage adjustments have been incorporated into the budget in accordance with the Collective Agreement which is effective until December 31, 2025.

(k) Source Protection Program

- The province has identified that this program is considered a Category 1 mandatory program that is required to be delivered by Conservation Authorities. Funding until March 2024 was secured. The province, which currently fully funds this program, has not guaranteed funding for future years, nor has it announced an end to program funding.

C. CAPITAL & MAJOR MAINTENANCE BUDGET

(a) Major Maintenance Spending Water Control Structures

- The budget is set at \$1,500,000. Any demands that arise more than that amount can be funded with the Water Control Structures reserve and/or the Land Sale Proceeds reserve. Staff continue to seek funding to repair and update the water control infrastructure from provincial and federal government. Government funding included in budget 2024 relates to provincial Water and Erosion Control Infrastructure (WECI) funding which is subject to provincial approval of projects. Changes to this budget line will not impact the request for municipal funding. Any additional spending will be funded with WECI funding or reserves.

(b) Capital Spending Conservation Areas

- The budget is set at \$2,000,000. This spending is budgeted to be funded with \$1,650,000 of fee revenue and \$350,000 from the conservation area reserve. Future budget drafts will be revised as capital projects are prioritized. Any increases in budgeted spending will be facilitated by either increased revenue or use of the conservation area reserve. Any decrease in budgeted expenses would be offset by a transfer to the conservation reserve.

(c) Water Monitoring Equipment and Flood Forecasting and Warning Expenses

- The budget is being held constant at \$300,000. The gauge reserve will be used to fund \$100,000 of total costs and the remaining costs will be funded with Category 1 Municipal Apportionment funding.

(d) Information Systems and Motor Pool

- Costs of \$379,000 for Information Systems and \$240,000 for Motor Pool represent the costs not funded through internal cost allocations to programs and services and are funded through the IS reserve and MP reserve respectively. See Attachment G 'P&S #16 - Supplemental Information – IS and MP' for detailed expense information.

D. SPECIAL PROJECTS

(a) Special projects do not rely on Municipal Apportionment funding.

(b) This draft of the budget only includes items that are known or highly likely to be undertaken and a cost can be estimated. At present, the budget includes \$840,000 in spending. By the time the 2024 budget is finalized, special project spending, along with

matching revenue, is expected to increase as projects are approved and carryover amounts are confirmed.

(c) The \$840,000 in special projects included in this draft budget are:

- \$800,000 Rural Water Quality Capital Grants
- \$40,000 Species at Risk Program

(d) New Guelph Lake Nature Centre Building

To date, the purchasing process for this project has not commenced, therefore, a reliable cost estimate is not available. The final budget draft will incorporate this project as applicable with funding to be provided via donations and potentially using GRCA reserves.

E. RESERVES

For 2024, reserves are budgeted to decrease by \$331,500. Significant budgeted drawdowns to reserves include \$350,000 for Conservation Area capital projects, \$315,000 to fund the Environmental Education deficit, \$100,000 to fund one staff position, \$379,000 for Information Systems, and \$240,000 for Motor Pool. See Attachment E 'Summary of Reserves' for details of reserve movements budgeted for 2024. The use of reserves is integral to GRCA operations. The GRCA sets aside certain funds to reserves (i.e. Land Sale Proceeds, Hydro Revenue, Interest Earned on Reserves) in order to be able to draw upon these reserves at a later date in accordance with either legislative mandates and/or board-approved use

Reserves can be viewed as:

- Planned savings set aside for future capital projects (facilitates smoothing of funding requests)
- Surpluses set aside for future operating or capital needs (i.e. Conservation Area revenue in excess of budget)
- Contingency funds for unplanned expenditures
- Legislated amounts to be used in accordance with regulations (i.e. land sale proceeds)

A detailed report on reserves will be presented at the November 24, 2023 meeting.

F. CATEGORY 2 – WATERSHED SERVICES

The programs and services included under watershed services are:

- Subwatershed Studies
- Conservation Services
- Water Quality
- Wastewater Optimization Program
- Groundwater Resources
- Watershed Services

See Attachment F 'Budget 2024 Category 2 - Watershed Services Program Breakdown'

This budget assumes that all participating municipalities will enter into a Memorandum of Agreement with the GRCA and agree to apportioning the funding requirements using MCVA, the same as Category 1 apportionment and the same method that was used in prior years.

G. MUNICIPAL APPORTIONMENT (referred to as General Municipal Levy in prior years)

Where municipal funding is applicable, namely, Category 1, 2, and General Operating Expenses, the methodology of apportionment used is Modified Current Value Assessment (MCVA) on the basis that there is a watershed benefit for all participating municipalities from the programs and services. See Attachment D 'Budget 2024 Summary of Municipal Apportionment' for details.

The methodology for calculating the MCVA and distributing apportionment is outlined *in O. Reg. 402/22 Section (7)*. Agreements with participating municipalities for Category 2 programs and services have not been finalized therefore the funding allocation is subject to change and would be communicated and agreed to accordingly if applicable.

OTHER MAJOR ASSUMPTIONS

- (a) Cottage Lot Rental Program revenue increased by 2.5% or \$57,000 in accordance with the Residential Tenancy Act.
- (b) Total Insurance expense increased by 5% or \$24,000 to reflect 2023 rate increases and projected 2024 rate increases.
- (c) Total Property Tax expense increased \$20,000.
- (d) Admin Operating expense held constant.
- (e) Other Operating expenses increased between 0% and 5% as applicable.
- (f) Motor Pool charge-out rates held constant.
- (g) Computer charge-out rates held constant.

H. SIGNIFICANT OUTSTANDING BUDGET ITEMS

- (a) Year 2023 Carry forward Adjustments
2023 Surplus carry forward - this draft of the 2024 Budget assumes a \$100,000 surplus carryover from year 2023. The actual "2023 Net Surplus" will be incorporated into the 2024 budget.
- (b) 2023 Special Projects carry forward
Any projects commenced in year 2023 and not completed by December 31, 2023 will be carried forward and added to Budget 2023 (i.e. both the funding and the expense will be added to Budget 2023 and therefore these adjustments will have no impact on the breakeven net result).
- (c) Water Control Structures Major Maintenance Expenditures
A final determination of the amount of spending to be added to the Budget 2024 (i.e. unspent amounts from 2023, new projects) will be made, including use of reserves for 2024 projects. Any decisions to increase spending should not impact the general municipal apportionment request but would be funded with reserves, WECl funding, and/or new funding sources, as applicable.
- (d) Conservation Area Revenue and Expenses
Final revenue, operating, and capital expense figures are to be determined following the year-end actuals review.
- (e) Environmental Education
Final revenue and operating expense figures are to be determined following further information on program delivery developments.

The following are attached:

- Attachment A: Budget 2024 Timetable
- Attachment B: Budget 2024 Program and Services Inventory
- Attachment C: Budget 2024 Municipal Funding Breakdown
- Attachment D: Budget 2024 Summary of Municipal Apportionment
- Attachment E: Budget 2024 Summary of Reserves
- Attachment F: Budget 2024 Category 2 - Watershed Services Program breakdown
- Attachment G: Statement of Operations & Detailed Program and Services Statements

Financial Implications:

Budgeted spending for 2024 is \$34,442,188 (2023: \$33,279,188) which includes transfers of \$116,500 to reserves. This first draft of the budget includes a municipal general levy increase of \$324,000 (or 2.5%).

The main budgetary challenges faced by the GRCA are:

- Cost pressures created by the economic environment including inflation, supply chain issues, and labour force shortages.
- Conservation Area operating revenue is impacted by fluctuations in consumer demand and weather conditions which are difficult to predict.
- An aging infrastructure in the Conservation Areas and aging Nature Centre facilities.
- Increased demands on managing passive lands (i.e. land use decisions, hazard tree management, trespassing, infrastructure).
- Keeping pace with digital innovation and technological advancements.
- Meeting new regulation reporting requirements (Conservation Area Strategy, etc.)

Other Department Considerations:

None

Prepared by:

Sonja Radoja
Manager of Corporate Services

Approved by:

Samantha Lawson
Chief Administrative Officer

Karen Armstrong
Deputy CAO/Secretary-Treasurer

ATTACHMENT A
Grand River Conservation Authority
Budget 2024 Timetable
October 27, 2023

- Oct 27, 2022: Draft Budget #1 to General Meeting and Board approval of the draft budget for consultation purposes
- November 2023: Distribute Draft Budget #1 to Participating Municipalities and post it on the GRCA website in the Governance section
- Nov & Dec 2023: Consultation with Participating Municipalities as requested
- December 15, 2023: Board Motion to send 30 days' notice to Participating Municipalities of Municipal Apportionment Vote at January 26, 2024 General Meeting
- December 22, 2023: Send Notice to Participating Municipalities of Municipal Apportionment Vote and include apportionment amounts and most recent draft Budget
- Jan 26, 2024: Draft Budget #2 to General Meeting and Municipal Apportionment Vote – weighted majority and recorded. Once approved, distribute to Participating Municipalities.
- Feb 23, 2024: Final 2024 Budget Vote – weighted majority (as per by-law) and recorded. Once approved, distribute to Participating Municipalities, post on the GRCA website, and send to MNRF

Grand River Conservation Authority
PROGRAMS AND SERVICES INVENTORY
BUDGET 2024

to General Meeting October 27th, 2023

ATTACHMENT B

Programs & Services Inventory		TOTAL EXPENDITURES (includes transfers to reserves)	MUNICIPAL APPORTIONMENT/ Cat 2-MOA FUNDING	MUNICIPAL- OTHER	SELF-GENERATED REVENUE	PROVINCIAL & FEDERAL GRANTS	Funding from RESERVES	Programs & Services SURPLUS allocation	TOTAL REVENUE (after P&S surplus allocation)	NET RESULT
CATEGORY 1	Watershed Resources-Planning	1,416,100	1,303,600			37,500	75,000		1,416,100	-
	FFW & Flood Plain Mapping	1,101,000	911,662			164,338	25,000		1,101,000	-
	Water Control Structures	3,628,700	2,593,350			985,350	50,000		3,628,700	-
	Resource Planning	2,609,600	1,525,600		1,044,000	40,000			2,609,600	-
	Conservation Lands Mgmt	2,871,900	2,629,900		42,000		200,000		2,871,900	-
	Source Protection Planning	640,000	-			640,000			640,000	-
	Total Category 1	12,267,300	8,964,112		1,086,000	1,867,188	350,000	-	12,267,300	-
			73%	0%	9%	15%	3%	0%	100%	
General Operating	General Operating Expenses (note 5)	4,449,188	3,310,888		250,000		684,000	204,300	4,449,188	-
			74%	0%	6%	0%	15%	5%	100%	
CATEGORY 2	CATEGORY 2 Watershed Services	1,868,000	1,017,000	850,000			1,000		1,868,000	-
			54%	46%	0%	0%	0%	0%	100%	
CATEGORY 3	Tree Planting/Nursery Program	892,900			580,000			312,900	892,900	-
	Conservation Services	82,200				30,000		52,200	82,200	-
	Environmental Education	912,000			600,000		312,000		912,000	-
	Property Rentals	1,109,200			3,038,000			(1,928,800)	1,109,200	-
	Hydro Production	212,000			580,000			(368,000)	212,000	-
	Conservation Areas	11,432,000			10,571,000		351,000	510,000	11,432,000	-
	Administrative Support (note 6)	1,217,400						1,217,400	1,217,400	-
Total Category 3	15,857,700	-	-	15,369,000	30,000	663,000	(204,300)	15,857,700	-	
			0%	0%	97%	0%	4%	-1%	100%	
TOTAL Programs & Services		34,442,188	13,292,000	850,000	16,705,000	1,897,188	1,698,000	-	34,442,188	-
			39%	2%	49%	6%	5%	0%	100%	

NOTE 1, NOTE 4

NOTE 2

NOTE 3

COMMENTARY:

- NOTE 1 Total Programs & Services expenditures (includes transfers to reserves) is funded 39% by the combined total of mandatory municipal apportionment and Category 2 MOA municipal funding.
- NOTE 2 Almost 50% of total expenses is funded with self-generated revenue.
- NOTE 3 Category 3 'Property Rentals' and 'Hydro Production' generate a surplus which is allocated to Category 3 programs and General Operating expenses to achieve breakeven results for each P&S.
- NOTE 4 In 2023 General Municipal Levy funding totalled \$12,968,000. Therefore Municipal funding is increasing by \$324,000 (or 2.5%) to \$13,292,000 in 2024 compared to 2023.
General Operating Expenses include administrative expenses related to Office of the CAO, communications, capital support, finance, payroll, human resources, Health and Safety, head Office facility, and other administrative expenses that support the provision of programs and services.
- NOTE 5 **Administrative Support** include administrative expenses related to finance, communications, capital support and other administrative expenses that support category 3 programs and services.
- NOTE 6 **Administrative Support** include administrative expenses related to finance, communications, capital support and other administrative expenses that support category 3 programs and services.

Grand River Conservation Authority
MUNICIPAL FUNDING BREAKDOWN (note 1)

ATTACHMENT C

BUDGET 2024

to General Meeting October 27th, 2023

	2024	2023
	Municipal Apportionment	Municipal Levy
CATEGORY 1 - Mandatory	8,964,112	
General Operating Expenses	3,310,888	
CATEGORY 2 - Municipally Requested MOU's (note 2)	1,017,000	
Matching Admin & Mtce Levy		449,688
Non-Matching Admin & Mtce Levy		11,568,312
Capital Maintenance Levy		950,000
	13,292,000	12,968,000
	<i>dollar Increase</i>	324,000
	<i>percentage Increase</i>	2.5%

Note 1
Funding under special agreements with Municipalities is not included in above municipal funding breakdown (i.e. RWQP, Subwatershed studies)

Note 2
 Participation of all member municipalities for Category 2 programs and services has not been confirmed as at Oct 27/23. Adjustments may be applicable.

Grand River Conservation Authority Summary of Municipal Apportionment - 2024 Budget

DRAFT - October 27th, 2023

	% CVA in Watershed	2023 CVA (Modified)	CVA in Watershed	CVA-Based Apportionment	2024 Budget General Operating Expenses*	2024 Budget Category 1 Operating Expenses*	2024 Budget Category 2 Operating Expenses*	2024 Budget Total Apportionment	Actual 2023	% Change
Brant County	82.9%	7,651,609,216	6,343,184,040	2.98%	98,549	266,819	30,271	395,639	378,509	4.5%
Brantford C	100.0%	15,830,835,062	15,830,835,062	7.43%	245,952	665,906	75,549	987,407	959,163	2.9%
Amaranth Twp	82.0%	836,304,475	685,769,670	0.32%	10,654	28,846	3,273	42,773	41,929	2.0%
East Garafraxa Twp	80.0%	659,250,495	527,400,396	0.25%	8,194	22,184	2,517	32,895	32,145	2.3%
Town of Grand Valley	100.0%	629,306,057	629,306,057	0.30%	9,777	26,471	3,003	39,251	37,414	4.9%
Melancthon Twp	56.0%	621,036,905	347,780,667	0.16%	5,403	14,629	1,660	21,692	21,055	3.0%
Southgate Twp	6.0%	1,171,985,196	70,319,112	0.03%	1,092	2,958	336	4,386	4,082	7.4%
Haldimand County	41.0%	7,540,022,556	3,091,409,248	1.45%	48,029	130,037	14,753	192,819	188,187	2.5%
Norfolk County	5.0%	9,936,265,436	496,813,272	0.23%	7,719	20,898	2,371	30,988	30,398	1.9%
Halton Region	10.6%	49,388,040,845	5,220,626,448	2.45%	81,109	219,600	24,914	325,623	317,066	2.7%
Hamilton City	26.7%	98,248,255,488	26,281,408,343	12.33%	408,315	1,105,497	125,421	1,639,233	1,605,656	2.1%
Oxford County	36.1%	4,704,097,710	1,696,921,269	0.80%	26,364	71,379	8,098	105,841	103,618	2.1%
North Perth T	2.0%	2,497,940,188	49,958,804	0.02%	776	2,101	238	3,115	2,933	6.2%
Perth East Twp	40.0%	2,108,636,244	843,454,498	0.40%	13,104	35,479	4,025	52,608	51,654	1.8%
Waterloo Region	100.0%	107,591,348,898	107,591,348,898	50.49%	1,671,568	4,525,707	513,453	6,710,728	6,542,324	2.6%
Centre Wellington Twp	100.0%	5,519,221,813	5,519,221,813	2.59%	85,748	232,160	26,339	344,247	335,603	2.6%
Erin T	49.0%	2,632,734,184	1,290,039,750	0.61%	20,042	54,264	6,156	80,462	79,394	1.3%
Guelph C	100.0%	28,678,588,984	28,678,588,984	13.46%	445,558	1,206,332	136,861	1,788,751	1,757,601	1.8%
Guelph Eramosa Twp	100.0%	2,990,332,288	2,990,332,288	1.40%	46,459	125,785	14,271	186,515	182,089	2.4%
Mapleton Twp	95.0%	1,936,823,480	1,839,982,306	0.86%	28,586	77,397	8,781	114,764	111,066	3.3%
Wellington North Twp	51.0%	1,842,795,052	939,825,477	0.44%	14,601	39,533	4,485	58,619	57,083	2.7%
Puslinch Twp	75.0%	2,856,920,480	2,142,690,360	1.01%	33,289	90,130	10,225	133,644	129,031	3.6%
Total		355,872,351,049	213,107,216,762	100.00%	3,310,888	8,964,112	1,017,000	13,292,000	12,968,000	2.5%

*Operating Expenses include maintenance of capital infrastructure, studies, and/or equipment.

Grand River Conservation Authority
BUDGET 2024 - SUMMARY of RESERVES

ATTACHMENT E

General Meeting - October 27th, 2023

	BUDGET 2023	"NET CHANGE" INCREASE/(DECREASE) 2023 VS 2024	DETAILS OF "NET CHANGE" BUDGET 2023			BUDGET 2024
			Transfer In (Interest Income)	Transfer In	Transfer Out Description of Transfer	
Type A: GRCA Controlled						
Operating Reserves (designated)						
Property & Liability Insurance	270,383	0	0			270,383
Building & Mechanical Equipment	1,231,833	0	0			1,231,833
Small Office Equipment	8,013	0	0			8,013
Personnel	1,039,112	(65,000)	0		(65,000) OUT- Vacation Accrual, Wages	974,112
Transition	2,003,704	(357,000)	55,000		(412,000) OUT-\$100K Staff Position, \$312,000 Environmental Education	1,646,704
Forestry	1,347,640	35,000	35,000			1,382,640
Information Systems and Technology	1,063,602	(344,000)	35,000	1,437,000	(1,816,000) IN-Chargebacks; OUT-Operating/Capital costs	719,602
Cottage Operations	1,215,650	35,000	35,000			1,250,650
Grand River Watershed Management Plan	116,939	3,000	3,000			119,939
Planning Enforcement	542,179	16,000	16,000			558,179
Property Rental Expenses	757,976	20,000	20,000			777,976
Watershed Restoration	276,275	8,000	8,000			284,275
Master Planning	439,958	15,000	15,000			454,958
Water Management Operating NEW-2022	850,000	25,000	25,000			875,000
Motor Pool Equipment	1,445,368	(185,000)	55,000	1,300,000	(1,540,000) IN-Chargebacks;OUT-Operating/Capital costs	1,260,368
Motor Pool Insurance	95,064	3,000	3,000			98,064
Capital Reserves (designated)						
Water Control Structures	2,759,473	25,000	75,000		(50,000) OUT-Water Control Structures major repairs	2,784,473
Cambridge Desiltation Pond	4,709	(1,000)	0		(1,000) OUT-Cambridge Desiltation Pond costs	3,709
Completion of Capital Projects	162,000	0	0			162,000
Conservation Areas-Stabilization/Capital	7,049,262	(140,000)	210,000		(350,000) OUT-Cons Area Capital costs	6,909,262
Gauges	901,275	(70,000)	30,000		(100,000) OUT-Gauge costs	831,275
Capital Reserves (undesignated)						
General Capital Reserve	1,314,608	151,500	35,000	116,500	IN-Hydro Generation Revenue	1,466,108
Total Type A: GRCA Controlled	24,895,023	(825,500)	655,000	2,853,500	(4,334,000)	24,069,523
Type B: Reserves with Outside Control/Interest						
With MNRF Interest (Capital Reserves)						
Gravel	263,716	4,000	5,000		(1,000) OUT-Gravel Pit License	267,716
Land Sale Proceeds Reserve	22,606,367	479,000	579,000		(100,000) OUT-\$100K Demolition costs	23,085,367
With School Board Interest (Operating Reserves)						
App's Nature Centre	75,501	2,000	2,000			77,501
Laurel Creek Nature Centre	123,611	3,000	3,000			126,611
Guelph Lake Nature Centre	142,487	3,000	3,000			145,487
Taquanyah Nature Centre	23,197	1,000	1,000			24,197
Shade's Mills Nature Centre	79,836	2,000	2,000			81,836
Total Type B: Outside Control/Interest	23,314,715	494,000	595,000	0	(101,000)	23,808,715
TOTAL	\$48,209,738	(331,500)	\$1,250,000	\$2,853,500	(\$4,435,000)	\$47,878,238

BUDGET 2024 - CATEGORY 2 - WATERSHED SERVICES PROGRAM BREAKDOWN

Draft October 27, 2023 to General Meeting

Programs & Services	Cost	Offsetting Funding	NET COST	Description of Funding
Sub-watershed Services	\$ 285,000	\$ (50,000)	\$ 235,000	Municipal Funding
Conservation Services	\$ 1,339,000	\$ (800,000)	\$ 539,000	Municipal Funding
Water Quality	\$ 148,000	\$ (1,000)	\$ 147,000	
Water Quality - Waste Water Optimization Program	\$ 87,600		\$ 87,600	
Water Quality - Groundwater Resources	\$ 8,400	\$ -	\$ 8,400	
Watershed Sciences & Collaborative Planning *				
TOTAL	\$ 1,868,000	\$ (851,000)	\$ 1,017,000	

** Costs related to this activity integrated in the above listed programs and services.*

**GRAND RIVER CONSERVATION AUTHORITY
STATEMENT OF OPERATIONS
BUDGET 2024**

	New Regulations		NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024
	Category	P&S Ref #		
<u>REVENUE</u>				
<u>Municipal</u>				
Municipal Apportionment	Category 1	various	11,976,000	12,275,000
Memorandums of Understanding Apportionment	Category 2	various	992,000	1,017,000
Other	Category 2	8	850,000	850,000
			13,818,000	14,142,000
<u>Government Grants</u>				
MNRF Transfer Payments	Category 1	various	449,688	449,688
Source Protection Program-Provincial	Category 1	various	640,000	640,000
Other Provincial	Category 1	various	737,500	737,500
Other Provincial	Category 3	various	30,000	30,000
Federal	Category 1	various	40,000	40,000
			1,897,188	1,897,188
<u>Self Generated</u>				
User Fees and Sales				
<i>Resource Planning</i>	Category 1	4	1,144,000	1,044,000
<i>Tree Planting</i>	Category 3	9	580,000	580,000
<i>Conservation Lands Income</i>	Category 3	14	71,000	71,000
<i>Conservation Lands Income</i>	Category 1	5	15,000	15,000
<i>Conservation Areas User Fees</i>	Category 3	14	10,000,000	10,500,000
<i>Environmental Education</i>	Category 3	11	500,000	600,000
Property Rentals	Category 3	12	2,981,000	3,038,000
Hydro Generation	Category 3	13	580,000	580,000
Grand River Conservation Foundation	Category 1,2,3	various	27,000	27,000
Investment Income	General Operating	7	1,350,000	1,400,000
Total Self-Generated Revenue			17,248,000	17,855,000
TOTAL REVENUE			32,963,188	33,894,188

**GRAND RIVER CONSERVATION AUTHORITY
STATEMENT OF OPERATIONS
BUDGET 2024**

	New Regulations		NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024
	Category	P&S Ref #		2024
<u>EXPENSES</u>				
OPERATING				
Watershed Management	Category 1	1	1,276,000	1,306,100
Flood Forecasting and Warning	Category 1	2	895,000	911,000
Water Control Structures	Category 1	3	2,143,200	2,128,700
Resource Planning	Category 1	4	2,551,800	2,569,600
Conservation Lands Management	Category 1	5	2,954,600	2,871,900
Source Protection Program	Category 1	6	640,000	640,000
General Operating Expenses	General Operating	7	3,495,788	3,830,188
Watershed Services	Category 2	8	1,043,000	1,068,000
Tree Planting	Category 3	9	867,300	892,900
Conservation Services	Category 3	10	81,200	82,200
Environmental Education	Category 3	11	775,100	912,000
Property Rentals	Category 3	12	1,095,200	1,109,200
Hydro Production	Category 3	13	95,500	95,500
Conservation Areas	Category 3	14	9,037,000	9,432,000
Administrative Support	Category 3	15	1,198,000	1,217,400
Total OPERATING Expenses			28,148,688	29,066,688
CAPITAL				
Watershed Management	Category 1	1	110,000	110,000
Flood Forecasting and Warning	Category 1	2	190,000	190,000
Water Control Structures	Category 1	3	1,500,000	1,500,000
Conservation Areas	Category 3	13	2,000,000	2,000,000
Information Systems	General Operating	16	290,000	379,000
Motor Pool	General Operating	16	14,000	240,000
Total Capital Expenses			4,104,000	4,419,000
SPECIAL				
Resource Planning	Category 1	4	40,000	40,000
Conservation Services	Category 2	8	800,000	800,000
Total SPECIAL PROJECTS Expenses			840,000	840,000
Total Expenses			33,092,688	34,325,688
Gross Surplus			(129,500)	(431,500)
Prior Year Surplus Carryforward			100,000	100,000
Net Funding FROM/(TO) Reserves			29,500	331,500
NET SURPLUS			0	0

GRAND RIVER CONSERVATION AUTHORITY
P&S #1 - Watershed Management
BUDGET 2024

NEW REGS Budget 2023	NEW REGS Budget 2024
(draft Oct version)	

How much does it cost, and who pays for it?

draft Bud 2023(Oct)

Expenditures and Funding to Reserves

Compensation and Benefits	1,013,900	1,044,000
Administration Expenses	197,000	197,000
Other Operating Expenses	65,100	65,100
Total OPERATING Expenditures	1,276,000	1,306,100
Instrumentation	60,000	60,000
Water Quality Monitoring Equipment	50,000	50,000
Total CAPITAL Expenditures	110,000	110,000

TOTAL EXPENDITURES AND FUNDING TO RESERVES	1,386,000	1,416,100
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Funding

Municipal

Municipal Apportionment (levy)	1,273,500	1,303,600
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Government Grants

Other Provincial	37,500	37,500
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Funding From Reserves

Gauges	75,000	75,000
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TOTAL FUNDING	1,386,000	1,416,100
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Net Surplus/(Deficit)	0	0
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**GRAND RIVER CONSERVATION AUTHORITY
P&S #2 - Flood Forecasting and Warning
BUDGET 2024**

NEW REGS Budget 2023	NEW REGS Budget 2024
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(draft Oct version)

How much does it cost, and who pays for it?

Expenditures and Funding to Reserves

Compensation and Benefits	551,000	567,000
Administration Expenses	236,000	236,000
Other Operating Expenses	108,000	108,000
Total OPERATING Expenditures	895,000	911,000
Hardware	88,000	88,000
Stream Gauges	102,000	102,000
Total CAPITAL Expenditures	190,000	190,000

TOTAL EXPENDITURES AND FUNDING TO RESERVES	1,085,000	1,101,000
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Funding

Municipal

Municipal Apportionment (levy)	835,662	911,662
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Government Grants

MNRF Transfer Payments	164,338	164,338
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Funding From Reserves

Floodplain Mapping Projects & Gauges	25,000	25,000
Water Management Operating	60,000	0

TOTAL REVENUE	1,085,000	1,101,000
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Net Surplus/(Deficit)	0	0
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**GRAND RIVER CONSERVATION AUTHORITY
P&S #3 - Water Control Structures
BUDGET 2024**

NEW REGS Budget 2023	NEW REGS Budget 2024
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(draft Oct version)

How much does it cost, and who pays for it?

Expenditures and Funding to Reserves

Compensation and Benefits	1,399,500	1,441,000
Administration Expenses	29,200	29,200
Insurance	199,000	143,000
Property Taxes	170,700	170,700
Other Operating Expenses	344,800	344,800
Total OPERATING Expenditures	2,143,200	2,128,700
Total CAPITAL Expenditures	1,500,000	1,500,000
TOTAL EXPENDITURES AND FUNDING TO RESERVES	3,643,200	3,628,700

Funding

Municipal

Municipal Apportionment (levy)	2,537,850	2,593,350
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Government Grants

MNRF Transfer Payments	285,350	285,350
Provincial	700,000	700,000

Funding From Reserves

Water Control Structures/Water Mgmt Operating Reserve	120,000	50,000
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TOTAL REVENUE AND FUNDING FROM RESERVES	3,643,200	3,628,700
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Net Surplus/(Deficit)	0	0
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**GRAND RIVER CONSERVATION AUTHORITY
P&S #4 - Resource Planning
BUDGET 2024**

NEW REGS Budget 2023	NEW REGS Budget 2024
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(draft Oct version)

How much does it cost, and who pays for it?

Expenditures and Funding to Reserves

Compensation and Benefits	2,275,200	2,293,000
Administration Expenses	221,900	221,900
Other Operating Expenses	54,700	54,700
Total OPERATING Expenditures	2,551,800	2,569,600
Species at Risk	40,000	40,000
Total SPECIAL PROJECT Expenditures	40,000	40,000
TOTAL EXPENDITURES AND FUNDING TO RESERVES	2,591,800	2,609,600

Funding

Municipal

Municipal Apportionment (levy)	1,362,800	1,525,600
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Government Grants

Federal	40,000	40,000
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Self Generated

Solicitor Enquiry Fees	90,000	80,000
Permit Fees	500,000	470,000
Plan Review Fees	554,000	494,000

Funding from Reserves

Water Management Operating Reserve	45,000	-
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TOTAL REVENUE	2,591,800	2,609,600
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Net Surplus/(Deficit)	0	0
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**GRAND RIVER CONSERVATION AUTHORITY
P&S #5 - Conservation Lands Management
BUDGET 2024**

NEW REGS	NEW REGS
Budget 2023	Budget 2024

(draft Oct version)

How much does it cost, and who pays for it?

Expenditures and Funding to Reserves

Compensation and Benefits	1,789,700	1,813,000
Administration Expenses	165,100	165,100
Insurance	201,000	60,000
Property Taxes	285,200	305,200
Other Operating Expenses	513,600	528,600
Total OPERATING Expenditures	2,954,600	2,871,900

TOTAL EXPENDITURES AND FUNDING TO RESERVES	2,954,600	2,871,900
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Funding

Municipal

Municipal Apportionment (levy)	2,712,600	2,629,900
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Self Generated

Timber Sales	15,000	15,000
Donations - Foundation	27,000	27,000

Funding From Reserves

Land (Demolitions)	100,000	100,000
Transition Reserve (Staffing)	100,000	100,000

TOTAL REVENUE	2,954,600	2,871,900
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Net Surplus/(Deficit)	0	0
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**GRAND RIVER CONSERVATION AUTHORITY
P&S #6 - Source Protection Program
BUDGET 2024**

NEW REGS	NEW REGS
Budget 2023	Budget 2024
(draft Oct version)	

How much does it cost, and who pays for it?

Expenditures

Compensation and Benefits	490,000	490,000
Administration Expenses	50,000	50,000
Other Operating Expenses	90,000	90,000
Water Budget - Technical Studies	10,000	10,000
TOTAL EXPENDITURES	640,000	640,000

Funding

Government Grants

Provincial	640,000	640,000
TOTAL FUNDING	640,000	640,000

**GRAND RIVER CONSERVATION AUTHORITY
P&S #7 General Operating Expense
BUDGET 2024**

NEW REGS Budget 2023	NEW REGS Budget 2024
(draft Oct version)	

How much does it cost, and who pays for it?

Expenditures and Funding to Reserves

Compensation and Benefits	2,327,500	2,441,000
Administration Expenses	370,000	370,000
Insurance	63,500	284,500
Other Operating Expenses	804,788	804,688
LESS: Recovery of Corporate Services Expenses	(70,000)	(70,000)
Total OPERATING Expenditures	3,495,788	3,830,188
Interest Income	1,250,000	1,250,000
Total FUNDING to RESERVES	1,250,000	1,250,000
TOTAL EXPENDITURES AND FUNDING TO RESERVES	4,745,788	5,080,188

Funding

Municipal

Municipal Apportionment (levy)	3,253,588	3,310,888
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Self Generated

Investment Income	1,350,000	1,400,000
Personnel	65,000	65,000

TOTAL REVENUE	4,668,588	4,775,888
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Net Surplus/(Deficit)	(77,200)	(304,300)
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**GRAND RIVER CONSERVATION AUTHORITY
P&S #8 - Watershed Services - CAT 2
BUDGET 2024**

NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024
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How much does it cost, and who pays for it?

Expenditures and Funding to Reserves

Compensation and Benefits	825,100	850,000
Administration Expenses	117,900	118,000
Other Operating Expenses	100,000	100,000
Total OPERATING Expenditures	1,043,000	1,068,000
 RWQP Grants	 800,000	 800,000
Total SPECIAL PROJECT Expenditures	800,000	800,000
 TOTAL EXPENDITURES AND FUNDING TO RESERVES	 1,843,000	 1,868,000

Funding

Municipal

Memorandums of Understanding Apportionment	992,000	1,017,000
Municipal Other	850,000	850,000

Funding From Reserves

Cambridge Desiltation Pond	1,000	1,000
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TOTAL REVENUE	1,843,000	1,868,000
Net Surplus/(Deficit)	0	0

**GRAND RIVER CONSERVATION AUTHORITY
P&S #9 Tree Planting Program
BUDGET 2024**

NEW REGS Budget 2023	NEW REGS Budget 2024
(draft Oct version)	

How much does it cost, and who pays for it?

Expenditures and Funding to Reserves

Compensation and Benefits	278,000	287,000
Administration Expenses	30,900	30,900
Other Operating Expenses	558,400	575,000
Total OPERATING Expenditures	867,300	892,900

TOTAL EXPENDITURES AND FUNDING TO RESERVES	867,300	892,900
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Funding

Self Generated

Nursery	400,000	400,000
Landowner Contributions (Tree Planting)	180,000	180,000

TOTAL REVENUE	580,000	580,000
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Net Surplus/(Deficit)	(287,300)	(312,900)
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**GRAND RIVER CONSERVATION AUTHORITY
P&S #10 - Conservation Services
BUDGET 2024**

NEW REGS Budget 2023	NEW REGS Budget 2024
(draft Oct version)	

How much does it cost, and who pays for it?

Expenditures and Funding to Reserves

Compensation and Benefits	26,000	27,000
Administration Expenses	33,200	33,200
Other Operating Expenses	22,000	22,000
Total OPERATING Expenditures	81,200	82,200
TOTAL EXPENDITURES AND FUNDING TO RESERVES	81,200	82,200

Funding

Government Grants

Other Provincial	30,000	30,000
TOTAL REVENUE	30,000	30,000
Net Surplus/(Deficit)	(51,200)	(52,200)

**GRAND RIVER CONSERVATION AUTHORITY
P&S #11 - Environmental Education
BUDGET 2024**

NEW REGS	NEW REGS
Budget 2023	Budget 2024
(draft Oct version)	

How much does it cost, and who pays for it?

Expenditures and Funding to Reserves

Compensation & Benefits	574,500	642,000
Administration Expenses	57,000	57,000
Other Operating Expenses	143,600	213,000
Total OPERATING Expenditures	775,100	912,000

Guelph Lake Nature Centre		
Total SPECIAL PROJECT Expenditures	0	0

TOTAL EXPENDITURES AND FUNDING TO RESERVES	775,100	912,000
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Funding

Self Generated

Nature Centre Revenue - Schools	500,000	600,000
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Funding from Reserves

Transition Reserve		312,000
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TOTAL REVENUE	500,000	912,000
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Net Surplus/(Deficit)	(275,100)	0
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**GRAND RIVER CONSERVATION AUTHORITY
P&S #12 - Property Rentals
BUDGET 2024**

NEW REGS Budget 2023	NEW REGS Budget 2024
(draft Oct version)	

How much does it cost, and who pays for it?

Expenditures and Funding to Reserves

Compensation and Benefits	456,000	470,000
Administration Expenses	37,500	37,500
Other Operating Expenses	601,700	601,700
Total OPERATING Expenditures	1,095,200	1,109,200

TOTAL EXPENDITURES AND FUNDING TO RESERVES	1,095,200	1,109,200
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Funding

Self Generated

Belwood	1,040,000	1,066,000
Conestogo	1,245,000	1,276,000
Agricultural	250,000	250,000
Residential	110,000	110,000
Miscellaneous	336,000	336,000

TOTAL REVENUE	2,981,000	3,038,000
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Net Surplus/(Deficit)	1,885,800	1,928,800
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**GRAND RIVER CONSERVATION AUTHORITY
P&S #13 - Hydro Production
BUDGET 2024**

NEW REGS	NEW REGS
Budget 2023	Budget 2024
(draft Oct version)	

How much does it cost, and who pays for it?

Expenditures and Funding to Reserves

Compensation and Benefits	70,000	70,000
Other Operating Expenses	25,500	25,500
Total OPERATING Expenditures	95,500	95,500
General Capital/Land Sale Proceeds	116,500	116,500
Total FUNDING to RESERVES	116,500	116,500
TOTAL EXPENDITURES AND FUNDING TO RESERVES	212,000	212,000

Revenue

Government Grants

Provincial	0	0
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Self Generated

Hydro Production-Belwood	265,000	265,000
Hydro Production-Conestogo	260,000	260,000
Hydro Production-Guelph	40,000	40,000
Hydro Production-Elora	15,000	15,000
Miscellaneous Income	0	0

Funding from Reserves

Land Sale Proceeds	0	0
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TOTAL REVENUE	580,000	580,000
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Net Surplus/(Deficit)	368,000	368,000
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**GRAND RIVER CONSERVATION AUTHORITY
P&S #14 - Conservation Areas
BUDGET 2024**

NEW REGS Budget 2023	NEW REGS Budget 2024
(draft Oct version)	

How much does it cost, and who pays for it?

Expenditures and Funding to Reserves

Compensation and Benefits	5,033,000	5,224,000
Administration Expenses	215,000	220,000
Property Tax	65,000	65,000
Other Operating Expenses	3,724,000	3,923,000
Total OPERATING Expenditures	9,037,000	9,432,000
Total CAPITAL Expenditures	2,000,000	2,000,000
TOTAL EXPENDITURES AND FUNDING TO RESERVES	11,037,000	11,432,000

Funding

Self Generated

Brant	1,100,000	1,175,000
Byng Island	1,000,000	1,100,000
Belwood Lake	400,000	375,000
Conestogo Lake	550,000	600,000
Elora Gorge	2,000,000	2,100,000
Elora Quarry	450,000	450,000
Guelph Lake	1,300,000	1,400,000
Laurel Creek	650,000	650,000
Pinehurst Lake	850,000	900,000
Rockwood	1,250,000	1,300,000
Shade's Mills	450,000	450,000
Total Fee Revenue	10,000,000	10,500,000

Miscellaneous Income (Luther)	71,000	71,000
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Funding From Reserves

Gravel	1,000	1,000
Conservation Areas - Capital Projects	500,000	350,000

TOTAL REVENUE	10,572,000	10,922,000
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Net Surplus/(Deficit)	(465,000)	(510,000)
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**GRAND RIVER CONSERVATION AUTHORITY
P&S #15 - Administrative Support - CATEGORY 3
BUDGET 2024**

NEW REGS Budget 2023	NEW REGS Budget 2024
(draft Oct version)	

How much does it cost, and who pays for it?

Expenditures and Funding to Reserves

Compensation and Benefits	648,600	668,000
Administration Expenses	100,900	100,900
Insurance	208,500	208,500
Other Operating Expenses	240,000	240,000
LESS: Recovery of Corporate Services Expenses		
Total OPERATING Expenditures	1,198,000	1,217,400

TOTAL EXPENDITURES AND FUNDING TO RESERVES	1,198,000	1,217,400
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Funding

TOTAL REVENUE	0	0
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Net Surplus/(Deficit)	(1,198,000)	(1,217,400)
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GRAND RIVER CONSERVATION AUTHORITY
P&S #16 - Supplemental Information - Information Systems and Motor Pool
BUDGET 2024

NEW REGS	NEW REGS
Budget	Budget
2023	2024
(draft Oct version)	

How much does it cost, and who pays for it?

Expenditures

Information Systems

Compensation and Benefits	1,290,000	1,329,000
Administrative Expenses	25,500	25,500
Software and Hardware Maintenance	187,500	187,500
Supplies and Services	54,000	54,000
Total OPERATING Expenditures	1,557,000	1,596,000
Capital Expenses	170,000	220,000
LESS Internal Charges	(1,437,000)	(1,437,000)
NET Unallocated Expenses	290,000	379,000

Motor Pool

Compensation and Benefits	312,000	321,000
Administrative Expenses	26,000	26,000
Insurance	50,600	63,000
Motor Pool Building and Grounds Maintenance	10,400	10,000
Equipment, Repairs and Supplies	286,000	336,000
Fuel	254,000	284,000
Total OPERATING Expenditures	939,000	1,040,000
Capital Expenses	375,000	500,000
LESS Internal Charges	(1,300,000)	(1,300,000)
NET Unallocated Expenses	14,000	240,000

TOTAL EXPENDITURES	304,000	619,000
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Funding

TOTAL REVENUE	0	0
Gross Surplus (Deficit)	(304,000)	(619,000)
Funding From Reserves	3,041,000	3,356,000
Funding to Reserves	(2,737,000)	(2,737,000)
Net Surplus/(Deficit)	0	0

(FOR BANK USE ONLY)

ONTARIO
MUNICIPAL CORPORATIONS
TEMPORARY BORROWING BY-LAW
2024-__

SRF Account No.

The **Corporation of the Town of Grand Valley** ("Municipality") By-law No. 2024-01 being a by-law to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2024.

WHEREAS Section 407 of the *Municipal Act, 2001*, as amended, provides authority for a council by by-law to authorize the head of council or the treasurer or both of them to borrow from time to time, such sums as the council considers necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the year; and

WHEREAS the total amount which may be borrowed from all sources at any one time to meet the current expenditures of the Municipality, except with the approval of the Municipal Board, is limited by Section 407 of the *Municipal Act, 2001*;

NOW THEREFORE THE COUNCIL OF **THE CORPORATION OF THE TOWN OF GRAND VALLEY** ENACTS AS FOLLOWS:

1. The head of council or the treasurer or both of them are hereby authorized to borrow from time to time during the fiscal year (hereinafter referred to as the current year) such sums as may be necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the current year.
2. The lender(s) from whom amounts may be borrowed under authority of this by-law shall be **The Toronto Dominion Bank** and such other lender(s) as may be determined from time to time by by-law of council.
3. The total amount which may be borrowed at any one time under this by-law plus any outstanding amounts of principal borrowed and accrued interest under Section 407 together with the total of any similar borrowings that have not been repaid, shall not exceed from January 1st to September 30th of the current year, 50 percent of the total estimated revenues of the Municipality as set out in the budget adopted for the current year, and from October 1st to December 31st of the current year, 25 percent of the total of the estimated revenues of the Municipality as set out in the budget adopted for the current year . The \$75,000.00 of this temporary borrowing will be earmarked to the Grand Valley and District Community Centre which is solely owned by the Town of Grand Valley.
4. The treasurer shall, at the time when any amount is borrowed under this by-law, ensure that the lender is or has been furnished with a certified copy of this by-law, (a certified copy of the resolution mentioned in section 2 determining the lender,) if applicable, and a statement showing the nature and amount of the estimated revenues for the current year and also showing the total of any other amounts borrowed from any and all sources under authority of Section 407 of the *Municipal Act* that have not been repaid.
5. a) If the budget for the current year has not been adopted at the time an amount is borrowed under this by-law, the limitation on total borrowing, as set out in section 3 of this by-law, shall be temporarily calculated until such budget is adopted using the estimated revenues of the Municipality as set forth in the budget adopted for the next previous year.

b) If the budget for the current year has not been adopted at the time an amount is borrowed under this by-law, the statement furnished under section 4 shall show the nature and amount of the estimated revenues of the Municipality as set forth in the budget adopted for the previous year and the nature and amount of the revenues received for and on account of the current year.
6. For purposes of this by-law the estimated revenues referred to in section 3,4, and 5 do not include revenues derivable or derived from, a) any borrowing, including through any issue of debentures; b) a surplus, including arrears of taxes, fees or charges; or c) a transfer from the capital fund, reserve funds or reserves.
7. The treasurer be and is hereby authorized and directed to apply in payment of all or any sums borrowed under this by-law, together with interest thereon, all or any of the moneys hereafter collected or received, either on account of or realized in respect of the taxes levied for the current year and previous years or from any other source, that may be lawfully applied for such purpose.
8. Evidences of indebtedness in respect of borrowings made under section 1 shall be signed by the head of the council or conform to the treasurer or both of them.
9. The Bank shall not be responsible for establishing the necessity of temporary borrowing under this by-law or the manner in which the borrowing is used.
9. This by-law shall take effect on the final day of passing.

Read a first, second and third time and passed this 9th day of January, 2024

STEVE SOLOMAN, MAYOR

MEGHAN TOWNSEND, CAO/CLERK-TREASURER

The Corporation of the Town of Grand Valley

By-law 2024-02

Interim Tax Levy By-law

A By-law to provide for the levy and collection of rates or levies required for the Town of Grand Valley for the Interim Levy for the Year 2024 and to provide for the Mailing of Notices demanding Payment of Taxes for the Interim Levy for the Year 2024

WHEREAS section 317 of the *Municipal Act, 2001, S.O. 2001, c. 25*, as amended, provides that the council of a local municipality may, before the adoption of estimates for year, pass a By-law levying amounts on the assessment of property in the local municipality rateable for local municipal purposes;

AND WHEREAS Council for The Corporation of the Town of Grand Valley has not yet adopted the estimates for the year 2024;

AND WHEREAS the Council deems it appropriate to provide for such interim levy on assessment of rateable property in the Town of Grand Valley;

NOW THEREFORE the Council of the Corporation of the Town of Grand Valley enacts as follows:

1. That the Interim Tax Levy 2024 on all property classes shall be set by levying 50 per cent of the total amount of taxes for municipal and school purposes levied on the property for the previous year.
2. That the taxes shall be payable in two instalments as follows:
 - i. February 22, 2024 AND May 23, 2024
3. That in the event that the necessary data is not available on Commercial, Industrial and Multi-Residential property classes to permit processing tax bills for these instalment dates, then the Treasurer is authorized to process tax bills for the remaining tax classes and to establish later tax instalment due date(s) for Commercial, Industrial and Multi-Residential tax classes on a separate tax bill.
4. That any instalment or any part of any instalment of rates, taxes and assessments not paid on the due date, a penalty shall be added on one and one quarter (1.25) per cent on the first day of default and on the first day of each calendar month thereafter in which default continues, as set out in the *Municipal Act*.

5. That the Treasurer, as the Collector of Taxes for the Town of Grand Valley, is hereby authorized to mail or cause to be mailed the notice specifying the amount of taxes payable by any person liable for taxes, to the address or place of business of the person or persons to whom such notice is required to be given.
6. That the said payment of taxes shall be payable at the office of the Tax Collector of the Town of Grand Valley or any other place designated by the said collector

SHORT TITLE

This By-law may be cited as the “Interim Tax Levy By-law”.

EFFECTIVE DATE

This By-law comes into full force and effect on the date it is enacted.

Enacted this 9th day of January, 2024.

Steve Soloman, Mayor

Meghan Townsend, CAO/Clerk-Treasurer

The Corporation of the Town of Grand Valley

By-law 2024-

BIA Collection By-law

A By-law to provide for the levy and collection of a special charge upon rateable property in the Town of Grand Valley Business Improvement Area in The Corporation of the Town of Grand Valley for the year 2024.

WHEREAS section 208(2) of the *Municipal Act, 2001, S.O. 2001, c. 25*, as amended, provides that the council of a local municipality may, in each year, levy a special charge upon rateable property in an improvement area designated under subsection 204(1), sufficient to provide a sum equal to the sum of money provided for the purposes of the board of management for that area, together with interest on the sum at such rate as is required to repay any interest payable by the municipality on the whole or any part of such sum;

AND WHEREAS the Corporation of the Town of Grand Valley under By-law 2000-12, as amended, designated an area as a Business Improvement Area;

AND WHEREAS the Board of Management of the Grand Valley Business Improvement Area requisitioned the Council of the Town of Grand Valley to levy a sum of \$7,600.00 for the year 2024;

NOW THEREFORE the Council of the Corporation of the Town of Grand Valley enacts as follows:

1. That the sum of \$7,600.00 shall be levied upon the rateable property assessment in the commercial & industrial taxable property class within the Town of Grand Valley Business Improvement Area with a charge of \$200.00 per property levied annually by the Corporation under Section 208(3) of the Municipal Act.
2. If any section or portion of this by-law is found by a court of competent jurisdiction to be invalid, it is the intent of the Council of the Corporation of the Town of Grand Valley that all Remaining sections and portions of this by-law continues in force and effect.
3. That By-law 2023-16 is hereby repealed.

SHORT TITLE

This By-law may be cited as the "BIA Collection By-law".

EFFECTIVE DATE

This By-law comes into full force and effect on the date it is enacted.

Read a first, second and third time and finally passed this 9th of January 2024.

Steve Soloman, Mayor

Meghan Townsend, Clerk

The Corporation of the Town of Grand Valley

By-law 2024-04

Appointment and Remuneration By-law

A By-law to appoint officials for the Corporation of the Town of Grand Valley for the year 2024 and set remuneration for members of Council.

WHEREAS the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended (the *Municipal Act, 2001*), authorizes a municipal Council to appoint municipal officials for various roles pertaining to municipal operation;

AND WHEREAS section 15 of the *Police Services Act R.S.O. 1990*, c. P15, as amended, authorizes a municipal Council to appoint persons to enforce the by-laws of the municipality and that municipal law enforcement officers are peace officers;

AND WHEREAS section 283 of the *Municipal Act, 2001*, provides that a municipality may only pay the expenses of the members of its Council if the expenses are of those persons in their capacity as members and the expenses are actually incurred or the expenses are, in lieu of the expenses actually incurred, a reasonable estimate, in the opinion of Council, of the actual expenses that would be incurred;

AND WHEREAS a local board of a municipality may pay remuneration to and the expenses incurred by its members, officers and employees to the extent that the municipality is able to do so under the *Municipal Act, 2001*;

AND WHEREAS the council deems it appropriate to appointment members of council and staff to various boards and committees and to provide for the payment of remuneration, expenses, and allowances for the members of Council and Local Boards;

NOW THEREFORE the Council of the Corporation of the Town of Grand Valley enacts as follows:

1. APPOINTMENT OF MUNICIPAL OFFICERS

CAO/Clerk-Treasurer	Meghan Townsend
Deputy Clerk	Donna Tremblay
Public Works Superintendent	Matthew Bos
Planner	Mark Kluge
Community Emergency Management Coordinator	County of Dufferin – Steve Murphy
By-law Enforcement Officer(s)	Brad Haines
Building Inspection Services	Michael Sutton, Building Inspector County of Dufferin – By-law 2022-40
Fence and Pool Enclosure By-law Enforcement	Rebecca Montyro, Chief Building Official County of Dufferin By-law 2021-42

Canine Control/Pound Keeper	Agapi K9
Solicitors	Thomson Rogers Stutz, Brown & Self
Consulting Engineers	R.J. Burnside & Associates
Drainage Superintendent	R.J. Burnside & Associates
Fence Viewers	Eiko Oosterhof Donald Fluney David Noble
Livestock Evaluators	Jamie Oosterhof
Committee of Adjustment	All of Council
Tile Drain Inspector	Stephen Tupling
Auditors	RLB Chartered Professional Accountants

2. APPOINTMENT OF BOARDS/COMMITTEES

Grand Valley & District Medical-Dental Board	Steve Soloman, Paul Latam, Philip Rentsch
Grand Valley & District Fire Board	Paul Latam, Lorne Dart
Police Services Board	James Jonker
Upper Grand Watershed Committee	Philip Rentsch
Provincial Offences Administration	Meghan Townsend
Grand Valley Library Board	James Jonker
Grand Valley & District Community Centre Board	Paul Latam, Steve Soloman
Grand Valley BIA	Lorne Dart
Economic Development Committee	Philip Rentsch, James Jonker
HYFC Community Engagement Team (The Door)	Philip Rentsch
Orangeville Hydro Board	Steve Soloman
Upper Grand Trailway Association	Lorne Dart

3. COUNCIL REMUNERATION

- a. Council hereby approves the payment of remuneration, expenses, and allowances for members of Council as identified in By-law 2022-59. Such remuneration shall be paid bi-weekly through the Town's payroll system.

SHORT TITLE

This By-law may be cited as the "Appointment and Remuneration By-law".

EFFECTIVE DATE

This By-law comes into full force and effect on the date it is enacted.

Enacted this 9th day of January, 2024.

Steve Soloman, Mayor

Meghan Townsend, CAO/Clerk-Treasurer

The Corporation of the Town of Grand Valley

By-law 2024 - ____

Confirm Proceedings By-law

A By-law to confirm the Proceedings of Council of the Corporation of the Town of Grand Valley at its Meeting held on January 9, 2024

WHEREAS pursuant to section 5 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers to a municipality are to be exercised by its council by by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Town of Grand Valley at this meeting be confirmed and adopted by by-law.

NOW THEREFORE the Council of the Corporation of the Town of Grand Valley enacts as follows:

1. All the actions of the Council of The Corporation of the Town of Grand Valley at its meeting held on January 9, 2024 in respect to every report, motion, by-law, or other action passed and taken by the Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed as if each report, motion, resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Mayor of the Council and the proper officers of the Corporation of the Town of Grand Valley are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required and except where otherwise provided, to execute all documents necessary in that behalf.
3. This By-law comes into full force and effect on the date it is enacted.

Enacted this 9th day of January 2024.

Steve Soloman, Mayor

Meghan Townsend, CAO/Clerk-Treasurer