

GRAND VALLEY & DISTRICT COMMUNITY CENTRE

Board Meeting Minutes

Monday December 11, 2023, 5:30 PM

Grand Valley & District Community Centre - Boardroom

90 Main Street North, Grand Valley

Present:

Gail Little, Chair

Deb Halls, Vice Chair

Sue Graham

Clinton Taylor

Jeremy Zukowski

Paul Latam

Steve Soloman

James Allen

Helena Snider, Secretary/Treasurer

Regrets: Brett Lyons

1. Call to order

Chair Little called meeting to order at 5:31pm.

2. Agenda Approval

2.1 December 11, 2023

Resolution 2023-12-01

Moved by J. Zukowski, Seconded by D. Halls

BE IT RESOLVED THAT the December 11, 2023 regular meeting agenda be approved as circulated.

CARRIED

3. Disclosure of Pecuniary Interest

4. Minutes of Previous Meetings

4.1 November 13, 2023

Resolution 2023-12-02

Moved by S. Soloman, Seconded by S. Graham

BE IT RESOLVED THAT the minutes of November 13, 2023, be adopted as circulated.

CARRIED

5. Business arising from minutes.

6. Deputations/Presentations

7. Arena Manager's Report

7.1 Arena Expansion

- J. Allen spoke to the Board regarding the package for the expansion. There was discussion regarding a few items.
- The Board wants there to be a janitorial room in the expansion.
- The Universal bathroom is to have rubber flooring instead of what is indicated in the drawing.
- The Board questioned the possibility of adjoining rooms, J. Allen and a few Board members advised this would cause the loss of bench space in the change rooms.
- J. Zukowski asked if a referee change room is necessary. J. Allen advised that yes, the referees do require their own change room.
- The Board would like to have an exterior door into the building in the new addition, this would provide access to the building close to the changing rooms instead of having to enter through the front door.
- J. Zukowski asked if we could incorporate urinals in the changing rooms/washrooms instead of toilets only.
- The Board asked J. Allen to inquire if we can expand upwards, create a second floor in the arena.
- S. Graham asked about the roof and the cost to replace it. J. Allen advised that the cost to replace the roof is being incorporated into the expansion cost.

- The Board wants a subcommittee to discuss what changes need to be made in the current proposal. J. Allen and a few of the Board members will meet to discuss and provide feedback to the Board at the next meeting.

7.2 Outdoor Rink

C. Taylor advised the Board that Caledon East has a new outdoor rink that is refrigerated. He suggested a trip to Caledon East to look at the rink.

J. Allen is attending a Symposium in late January regarding refrigeration for outdoor rinks. J. Allen is waiting to hear back from Simcoe on a quote regarding the outdoor rink.

Rotomill, Greenwood Construction and R.J Burnside have stated that they would help/contribute to the outdoor rink.

J. Allen is to look and see if there are any other grants that we can apply for to assist with the outdoor rink.

8. Correspondence

8.1 Housekeeping Complaint

J. Allen and the staff have washed all the plates, cups, and cutlery in the Grand River Room. The dishwasher needs to be replaced; the cost will be included in the 2024 Budget. J. Allen has spoken to the cleaner regarding the cleanliness of the facility and requested that all issues be addressed regularly.

J. Allen has provided j-cloths, dish soap, sanitizer and a broom and mop for the Grand River Room.

G. Little asked about the ladies' washroom, the counter has some damage to it and it should be fixed/replaced. J. Allen has advised he has had contractors in fixing both the ladies and men's washroom.

9. Financial Reports

9.1. Accounts Payable

Resolution 2023-12-03

Moved by C. Taylor, Seconded by S. Graham

BE IT RESOLVED THAT the accounts payable for November 2023 in the amount of \$35, 234.43 be approved and paid from the Operating Account.

CARRIED

9.2. Accounts Receivables

Resolution 2023-12-04

Moved by S. Soloman, Seconded by J. Zukowski

BE IT RESOLVED THAT the receipts for November 2023 in the amount of \$70, 232.58 have been deposited into the Community Centre bank account and are hereby approved.

CARRIED

9.3. Budget Variance

No Discussion

10. Unfinished Business

10.1 Renovation Project

10.2 Performance/hourly review for J. Allen

G. Little, J. Zukowski and M. Townsend have met and completed J. Allen's review.

10.3 Snack Bar Inspection Report

J. Allen indicated Wellington-Dufferin-Guelph Public Health requested a certified food handler be present on-site at all times of operation.

The Board directed J. Allen to address the concern of Wellington-Dufferin-Guelph Public Health and report back to the Board.

10.4 2024 Draft Budget

J. Allen to present the 2024 draft budget at next month's meeting.

10.5 Policies

The Board directed J. Allen to prepare a list of policies that require generating for next month's meeting.

11. New Business

11.1 Employee Parking

J. Zukowski asked about the 3 reserved parking spots for staff, are they necessary. The Board had a brief discussion regarding the parking spots and decided to leave them as reserved spots for the employees.

11.2 Social Media Posts

C. Taylor informed the Board of comments he has received from the public regarding the social media posts on the Community Centre Facebook page. The Board requested that J. Allen look at hiring someone to do all the social media, but the posts will need to be approved by J. Allen beforehand.

12. Confirmation of Meeting

Resolution 2023-12-05

Moved by P. Latam, Seconded by D. Halls

BE IT RESOLVED THAT leave be given to confirm the proceedings of the December 11, 2023, Grand Valley & District Community Centre Board Meeting.

CARRIED

13. Adjournment

Resolution 2023-12-06

Moved by S. Soloman, Seconded by D. Halls

BE IT RESOLVED THAT we do now adjourn this meeting to meet again on Monday, January 8, 2024 at 5:30pm or at the call of the Chair.

CARRIED

ORIGINALS SIGNED BY

Gail Little, Chair

ORIGINALS SIGNED BY

Helena Snider, Secretary/Treasurer